

**FURTHER TO EXECUTIVE COMMITTEE MEETING #3/04**  
**To be held Friday, April 2nd, 2004**

**Pages**

**9. SECTION II - ITEMS FOR EXECUTIVE ACTION**

**9.1 ERRATA UPDATE SHEET 98-101**

**WITHDRAWN PERMITS**  
**CITY OF MISSISSAUGA**

**9.1.11 RIO CAN REAL ESTATE**

**CITY OF TORONTO (TORONTO NORTH COMMUNITY COUNCIL)**

**9.1.15 CITY OF TORONTO**

**CITY OF TORONTO (TORONTO WEST COMMUNITY COUNCIL)**

**9.1.19 ERIC PASKEVICS**

**CITY OF TORONTO (TORONTO SOUTH COMMUNITY COUNCIL)**

**9.1.20 CITY OF TORONTO (WORKS & EMERGENCY SERVICES)**

**NEW PERMIT**

**9.1.32 REGIONAL MUNICIPALITY OF YORK**

To alter a waterway on Leslie Street, in the Town of Richmond Hill,  
Rouge River Watershed as located on the property owned by Regional  
Municipality of York. 102-103

**WITHDRAWN ITEM - 9.5**

**9.5 CONTRACT FOR LOW LEVEL GATE REPAIRS AT G. ROSS LORD DAM**

**NEW ITEMS - 9.6 & 9.7**

**9.6 BLACK CREEK PIONEER VILLAGE**

Award of Contract for Communications/Media Relations Services 104

**9.7 PROFESSIONAL DEVELOPMENT COURSE**

Klemmer and Associates 105-106

**9.1 APPLICATION FOR PERMITS UNDER ONTARIO REGULATION 158**  
Fill, Construction and Alteration to Waterways

Information has been received and reviewed by staff for the following Scheduled Errata items. The recommendations within the staff reports should be amended to include the following:

**9.1.10 ALI REAL ESTATE TRUST**

- Letter of Undertaking from Joe DeCicco, of Global Architect Inc., dated March 31, 2004 to provide landscape details to the satisfaction of TRCA staff.

**9.1.11 RIO CAN REAL ESTATE INVESTMENT**

Withdrawn

**9.1.12 MICHAEL & PAM STEIN**

- Letter, Proposed Shoring For Support of Tableland, prepared by Haddad Geotechnical Inc., dated February 24, 2004.
- Red Line Revised Site Plan, Drawing No. SH-0, prepared by Haddad Geotechnical Inc., revised March 22, 2004, received March 23, 2004.
- Section of Proposed Shoring, Drawing Nos. SH-1 and SH-2, prepared by Haddad Geotechnical Inc., dated February 24, 2004.
- Typical Section of Shoring, Drawing No. SH-3, prepared by Haddad Geotechnical Inc., dated February 24, 2004.
- Rehabilitation Planting Plan, Drawing No. RP1, prepared by Cosburn Giberson Landscape Architects, dated February 25, 2004, received February 26, 2004.
- Rehabilitation Details, Drawing No. DP1, prepared by Cosburn Giberson Landscape Architects, dated February 25, 2004, received February 26, 2004.

**9.1.13 CITY OF TORONTO**

- Drawing Nos. 733-1, 733-2 and 733-3, Maxome Avenue Culvert Replacement, prepared by TSH Engineers, dated December 22, 2003 and received on March 30, 2004

**9.1.14 CITY OF TORONTO**

- Drawing Nos. 399-1 and 399-2, Finch Avenue West Culvert Repair, prepared by TSH Engineers, dated December 22, 2003 and received March 30, 2004

**9.1.15 CITY OF TORONTO**

Withdrawn

**9.1.16 ANTONIO AZEVEDO**

- Site Plan, Floor Plans and Elevation Plans, prepared by Cunha Design Consultants Ltd., dated February 19, 2004, received March 30, 2004.
- Letter of Opinion from AJW Engineering, dated March 25, 2004, received March 29, 2004.

**9.1.17 BRIAN & LORI CURTIS**

- **Concept Plan, prepared by Juergen Partridge Limited, revised on March 26, 2004, received March 29, 2004.**

**9.1.18 CITY OF TORONTO**

- **Drawing Nos. U-1313-1, U-1313-2, U-1313-3, U-1313-4, Sanitary Sewer Replacement, prepared by City of Toronto Works and Emergency Services, dated March 05, 2004 and received March 15, 2004**

**9.1.19 ERIC PASKEVICS**

**Withdrawn**

**9.1.20 CITY OF TORONTO (WORKS & EMERGENCY SERVICES)**

**Withdrawn**

**9.1.21 RON & TRACY HABIJANAC**

- **Site Plan, prepared by Gib-san Pools, dated March 29, 2004, received March 29, 2004.**

**9.1.22 1119513 ONTARIO LTD.**

- **Letter of Undertaking from ARCA Design Inc., dated March 31, 2004, to fulfill minor revisions to the site/landscape plan to the satisfaction of TRCA staff.**

**9.1.23 ANGELA PAGGIOSSI**

- **Site Plan, prepared by A. Paggiossi, received by the TRCA March 31, 2004, redline revised to indicate sediment control fencing and the exclusion of the retaining wall as part of the proposed works.**

**9.1.24 ARMANDO COLAFRANCESCHI**

- **Letter of Undertaking from Intra Architect Inc., dated March 31, 2004, to fulfill minor revisions to the site plan to the satisfaction of TRCA staff.**

**9.1.25 CONCORD STORAGE INC.**

- **Drawing No. S1, Grading and Drainage Plan, prepared by Gamsby and Mannerow Limited, date received by TRCA March 11, 2004.**
- **Sheet No. L-1, Landscape Plan with Stormwater Pond, prepared by Terraplan Landscape Architects, date received by TRCA March 25, 2004.**
- **Sheet No. L-2, Landscape Details, prepared by Terraplan Landscape Architects, date received by TRCA March 25, 2004.**

**9.1.26 TONY MORELLI**

- **Drawing No. S1, Grading and Drainage Plan, prepared by Gamsby and Mannerow Limited, date received by TRCA March 11, 2004.**
- **Sheet No. L-1, Landscape Plan with Stormwater Pond, prepared by Terraplan Landscape Architects, date received by TRCA March 25, 2004.**
- **Sheet No. L-2, Landscape Details, prepared by Terraplan Landscape Architects, date received by TRCA March 25, 2004.**

#### **9.1.27 NUGGET CONSTRUCTION COMPANY LIMITED**

- Block 139 Site Grading Plan, Drawing No. S1, prepared by Cole Engineering Group Ltd., revised December 11, 2003, received December 16, 2003.
- Block 139 Site Servicing Plan, Drawing No. S2, prepared by Cole Engineering Group Ltd., revised December 11, 2003, received December 16, 2003.
- Block 139 Storm Drainage Area Plan, Drawing No. STM-1, prepared by Cole Engineering Group Ltd., revised December 11, 2003, received December 16, 2003.
- Red Line Revised Sediment Erosion Control Plan, Drawing No. SEC 1, prepared by Cole Engineering Ltd., revised March 15, 2004, received March 25, 2004.

#### **9.1.28 REGIONAL MUNICIPALITY OF PEEL**

- Letter of Undertaking provided by Hugh Nelson, P.Eng, Trow Associates Inc. dated March 25, 2004, to address outstanding TRCA Engineering and Ecology issues.

#### **9.1.29 CORNELL ROUGE DEVELOPMENT CORP.**

- Tributary 'C' Cornell Area 5 Interim Diversion Channel, Drawing DC 1, prepared by Marshall Macklin Monaghan, dated March 2004, date received March 24, 2004.

#### **9.1.30 LINDVEST PROPERTIES (CORNELL) LTD.**

- Erosion and Sedimentation Control Plan, Drawing 201, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Erosion and Sedimentation Construction Details, Drawing 202, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Plan View of Pond-A, dated January 2004, Drawing 620, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- 9th Line Ramp-Noise Barrier Cross-Sections A-A to D-D, Drawing 621, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Cross Sections Section E-E to Section H-H, Drawing 622, prepared by Ecotech Consulting Engineers, date revised February 23, 2004, date received March 24, 2004.
- Pond A Cross Sections Section I-I to Section L-L, Drawing 623, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Cross Sections Section M-M to Section N-N, Drawing 622, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Outlet Details, Drawing 625, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Details of HW A4, Drawing 626, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Details of HW A5, Drawing 627, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.
- Pond A Details of HW A6, Drawing 628, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.

- **Pond A Details, Drawing 629, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.**
- **Pond A Pond Details, Drawing 630, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.**
- **Pond A Cross Section Through Outlet Culvert, Drawing 631, prepared by Ecotech Consulting Engineers, dated January 2004, date revised February 23, 2004, date received March 24, 2004.**

#### **9.1.31 REGIONAL MUNICIPALITY OF YORK**

- **Letter of Undertaking to submit to the satisfaction of TRCA staff revisions to the hydraulic information and detailed design drawings regarding the crossing of tributary Rouge C.**

### 9.1.32 REGIONAL MUNICIPALITY OF YORK

To alter a waterway on Leslie Street, in the Town of Richmond Hill, Rouge River Watershed as located on the property owned by Regional Municipality of York.

The purpose is to alter a waterway in order to facilitate emergency culvert repair works under Leslie Street, adjacent to Haynes Lake in the Town of Richmond Hill.

#### LOCATION MAP: Leslie Street



The permit will be issued for the period of April 2, 2004 to April 1, 2006 in accordance with the following documents and plans which form part of this permit:

- **Replacement of Damaged Culvert End, Leslie St. Approx. 600m North of Bethesda Sdrd., prepared by the applicant, dated March 30, 2004, date received March 30, 2004.**

#### RATIONALE

The application was reviewed by staff on the basis of the following information:

##### Proposal:

The purpose of this proposal is to alter a waterway in order to facilitate emergency culvert repair works under Leslie Street, adjacent to Haynes Lake in the Town of Richmond Hill. Within the subject area, Leslie Street wraps around the eastern edge of Haynes Lake at a relatively low elevation, acting as a barrier between the lake and the downstream tributary of the Rouge River. Flows are passed between the lake and the watercourse via an existing CSP culvert. Currently, the eastern end of the culvert under Leslie Street is damaged, causing flows from the lake to backup and overtop Leslie Street. As a result, the regional road is consistently flooded and safe vehicular passage has been compromised. The Region of York will be seeking to implement a longer term solution for controlling flood flows in the near future, but is seeking approval for the replacement of the damaged end of the culvert in order to allow sufficient flows to pass through the culvert, thereby reducing the flood risk for the road during frequent storm events.

The proposed works involve the replacement of the damaged end with a 3m culvert to be joined to the existing CSP under Leslie Street. The work is proposed on the east shoulder of Leslie Street, with a minor encroachment into the watercourse on the east side of the road. During construction, an artificial barrier may be installed on the west side of the culvert to restrict flows through the existing culvert for approximately 2 hours. The TRCA is working with Regional staff to develop a long term solution for the management of flood waters through this culvert linkage between Haynes Lake and the watercourse, and a future permit application for a more permanent solution is forthcoming in the near future.

Control of Flooding:

TRCA staff is satisfied that the addition of the 3m culvert will not impact the conveyance or storage of flood waters.

Pollution:

Sediment and erosion control measures will be erected and maintained throughout construction to prevent construction-generated sediment from entering the watercourse.

Conservation of Land:

There are no geotechnical or fisheries resources concerns related to this proposal. There will be no other natural heritage features impacted as a result of this proposal. All disturbed areas will be stabilized with filter fabric and river run stone, following construction.

*Plantings*

There will be no loss of significant vegetation, hence additional plantings are not required.

Policy Guidelines:

This proposal is consistent with Section 4.3 - Infrastructure and Servicing - of the Authority's Valley and Stream Corridor Management Program.

**CFN: 35299**

**Application #: 108/04/RH**

**Report Prepared by: Kirsten Kontor, extension 5370**

**For information contact: Russel White, extension 5306**

**Date: March 31, 2004**

**TO:** Chair and Members of the Executive Committee  
Meeting #3/04, April 2, 2004

**FROM:** James W. Dillane, Director, Finance and Business Development

**RE: BLACK CREEK PIONEER VILLAGE**  
Award of Contract for Communications/Media Relations Services

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**KEY ISSUE**

Award of contract to Holmes Creative Communications to create and deliver Clack Creek Pioneer Village (BCPV) communications and media relations services for the 2004 season.

**RECOMMENDATION**

**THAT Holmes Creative Communications be awarded the contract for communications and media relations services at Black Creek Pioneer Village for the 2004 season ending December 31, 2004, at an upset cost of \$40,000 plus GST.**

**BACKGROUND**

BCPV has conducted a call for proposals for communications and media relations services for the 2004 season. For the past three years Black Creek Pioneer Village has contracted the services of the Coaston Group, which was the successful bidder in the previous review. To maintain fresh, creative ideas BCPV felt it was timely to retender this contract.

BCPV sent terms of reference to five pre-qualified suppliers. Four suppliers submitted complete proposals. One company withdrew.

Supplier	Amount	GST	Total Amount
Applause! Communications Inc.	\$37,800.00	\$2,646.00	\$40,446.00
Coaston Group	\$28,800.00	\$2,016.00	\$30,816.00
Dara Rowland & Associates	\$30,600.00	\$2,142.00	\$32,742.00
Holmes Creative Communications	\$40,000.00	\$3,111.00	\$43,111.00

Approval is requested to engage Homes Creative Communication for the 2004 season to an upset cost of \$40,000 plus GST. Their proposal was substantially superior to the other proposals received in terms of creativity and innovation, experience in the tourism sector, potential for cross sector relationships within their stable of clients, as well as depth of experience of the creative team. Given BCPV's loss of market share in recent years, staff believe a strong, higher profile media relations group is a vital component to recapture and build audience post-SARS.

**FINANCIAL DETAILS**

Funds are currently available in the BCPV 2004 marketing budget for this activity.

**Report prepared by: Marty Brent, extension 5403**  
**For Information contact: Marty Brent, extension 5403**  
**Date: March 26, 2003**

**TO:** Chair and Members of the Executive Committee  
Meeting #3/04, April 2, 2004

**FROM:** Catherine MacEwen, Manager, Human Resources and Safety

**RE: PROFESSIONAL DEVELOPMENT COURSE**  
Klemmer and Associates

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**KEY ISSUE**

Approval of a professional development course for Toronto and Region Conservation Authority staff.

**RECOMMENDATION**

**THAT the proposal for a staff professional development course of 3 days, given by the firm of Klemmer and Associates be approved and staff be directed to implement the second session proposal in April of 2004, at a cost for 130 employees not to exceed \$23,000 (US dollars).**

**BACKGROUND**

At Executive Committee Meeting #11/03, held on December 5, 2003, Resolution #B187/03 was approved as follows:

*THAT the proposal for a staff professional development course of 3 days, given by the firm of Klemmer and Associates be approved and staff be directed to implement the proposal in February of 2004, at a cost for 100 employees not to exceed \$20,900 (US dollars)*

The Living City Strategic Plan is based on the concept of leveraging for greater impact. To achieve those much needed outcomes, employees must be fully engaged in the process and inspired to take on complex issues and successfully implement solutions. The Klemmer Seminars are based on the idea of personal mastery and the ability to enact change in an organization through taking greater personal responsibility.

**RATIONALE**

There are other courses available that address the same issues e.g. Stephen Covey's "7 Habits of Highly Successful People", MICA's "Effectiveness in Working with People" but at 2 or 3 times the price. The Klemmer and Associates proposal would provide a cost per student of \$276 for 3 days of instruction, discounted from their individual fee of \$800 per student.

Other organizations have taken this course and have found that there were improvements in productivity and employee morale. Additionally, the first personal mastery course taken by staff was a great success and therefore staff would like to proceed with training the remainder of the full time employees. The concept is that organizational transformation begins with personal mastery.

**FINANCIAL DETAILS**

Funds are available in the 2004 proposed preliminary budget. Due to the exchange rate, the Canadian dollar amount cannot be confirmed at this time, but based on a US-Canadian \$1.3292 March 26, 2004 G & M the amount would be \$29,500.

**Report prepared by: Catherine MacEwen, extension 5219**  
**For Information contact: Catherine MacEwen, extension 5219**  
**Date: March 26, 2004**