



THE TORONTO AND REGION CONSERVATION AUTHORITY

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EXECUTIVE COMMITTEE MINUTES #3/02

Friday, April 11, 2003

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THE TORONTO AND REGION CONSERVATION AUTHORITY

MEETING OF THE EXECUTIVE COMMITTEE #3/03

April 11, 2003

The Executive Committee Meeting #3/03, was held in camera, in the Canada West Room, Black Creek Pioneer Village, on Friday, April 11, 2003. The Chair Dick O'Brien, called the meeting to order at 9:00 a.m.

PRESENT

Dick O'Brien	Chair
Lorna Bissell	Member
Irene Jones	Member
Jim McMaster	Vice Chair
Ron Moeser	Member
Bill Herridge	Vice President, Conservation Foundation

REGRETS

Maria Augimeri	Member
Michael Di Biase	Member
Gerri Lynn O'Connor	Member

SECTION I - ITEMS FOR AUTHORITY ACTION

RES.#B19/03 - POSITION OF CHIEF ADMINISTRATIVE OFFICER / SECRETARY-TREASURER

Moved by: Irene Jones
 Seconded by: Lorna Bissell

THE EXECUTIVE COMMITTEE RECOMMENDS THAT the recommendation, as adopted in camera, having regard to the position of Chief Administrative Officer, be forwarded to the full Authority for consideration at Meeting #3/03, to be held on Friday, April 25, 2003.

CARRIED

BACKGROUND

At Executive Committee Meeting #12/02, held on January 17, 2003, Res.#B188/02 - Recruitment Process for the Chief Administrative Officer, was approved as follows:

THAT the selection process as described in the Human Resource Manager's report be approved;

AND FURTHER THAT an estimated \$30,000 to \$35,000 in costs for advertising and consultants be approved.

As outlined in the report, two rounds of interviews were to be conducted, and the following were the participants in the interviews:

Team One Panel - March 25th & April 2, 2003

Jim McMaster Vice Chair
Ian Sinclair Member

Eight candidates were interviewed over the two days and three were recommended to the Team Two Panel, which consisted of the following:

Team Two Panel - April 11, 2003

Dick O'Brien Chair
Lorna Bissell Member
Irene Jones Member
Jim McMaster Vice Chair
Ron Moeser Member
Bill Herridge Vice President, Conservation Foundation

Three candidates were interviewed at Executive Committee Meeting #3/03, and Team Two discussed the candidates and made a recommendation to the Authority.

For Information contact: Dick O'Brien, 416-667-6288

Date: April 11, 2003

RES.#B20/03 -

SALARY AND WAGE ADJUSTMENTS

Director's and the Chief Administrative Officer/Secretary-Treasurer. To resolve some pay equity and salary compensation issues.

Moved by: Lorna Bissell
Seconded by: Irene Jones

THE EXECUTIVE COMMITTEE RECOMMENDS THAT the Manager, Human Resources bring a report to Special Finance and Business Development Advisory Board Meeting #3/03, to be held on May 2, 2003, reflecting the Executive Committee's directions to staff as outlined in the staff report.

BACKGROUND

At Executive Committee Meeting #3/03, held on April 11th, 2003, staff was directed to prepare a report to a Special Finance and Business Development Advisory Board Meeting #3/03, to be held on May 2, 2003, outlining salary and wage adjustments for the Director's and Chief Administrative Officer / Secretary-Treasurer.

Report prepared by: Dick O'Brien, extension 6288
For Information contact: Dick O'Brien, extension 6288
Date: April 11, 2003

TERMINATION

ON MOTION, the meeting terminated at 1:00 p.m., on Friday, April 11, 2003.

Dick O'Brien
Chair

Catherine MacEwen
Manager, Human Resources

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