



THE TORONTO AND REGION CONSERVATION AUTHORITY

INDEX TO

BUSINESS EXCELLENCE ADVISORY BOARD MEETING #7/05

Friday, January 20, 2006

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THE TORONTO AND REGION CONSERVATION AUTHORITY

**MEETING OF THE BUSINESS EXCELLENCE ADVISORY BOARD #7/05
January 20, 2006**

The Business Excellence Advisory Board Meeting #7/05, was held in the South Theatre, Black Creek Pioneer Village, on Friday, January 20, 2006. The Chair David Barrow, called the meeting to order at 9:08 a.m.

PRESENT

David Barrow	Chair
Bill Fisch	Member
Rob Ford	Member
Dick O'Brien	Chair, Authority
Bill O'Donnell	Member
Maja Prentice	Vice Chair

ABSENT

Bas Balkissoon	Member
Peter Milczyn	Member

RES.#C87/05 - MINUTES

Moved by:	Bill O'Donnell
Seconded by:	Rob Ford

THAT the Minutes of Meeting #6/05, held on November 18, 2005, be approved.

CARRIED

SECTION I - ITEMS FOR AUTHORITY ACTION

RES.#C88/05 - STRONGER CITY OF TORONTO FOR A STRONGER ONTARIO ACT, 2005

The intent of this report is to summarize the Stronger City of Toronto for a Stronger Ontario Act, 2005 and to provide Toronto and Region Conservation Authority's comments to the City of Toronto and the Province of Ontario.

Moved by:	Dick O'Brien
Seconded by:	Bill O'Donnell

WHEREAS the Stronger City of Toronto for a Stronger Ontario Act, 2005 is generally compatible with Toronto and Region Conservation Authority's (TRCA) vision for The Living City in that they both recognize the need to protect the environmental well being of the city and the health, safety and well-being of persons (City of Toronto Act, 2005, Part II, Section 8.(2).5 and 6);

WHEREAS TRCA has some concern specific to the wording of the Act and lack of clarity in some areas related to conservation authority's areas of responsibility;

THEREFORE LET IT BE RESOLVED THAT THE BOARD RECOMMENDS TO THE AUTHORITY THAT TRCA staff be directed to advise the City of Toronto and the Minister of Municipal Affairs and Housing that the general directions of the Stronger City of Toronto for a Stronger Ontario Act, 2005, may have implications for implementation of TRCA's mandate;

THAT TRCA request a meeting with the province and city to discuss the intention of specific sections of the Act, and the implications to TRCA, if any;

THAT TRCA obtain legal advice to ensure that nothing in the Act undermines or confuses TRCA's mandate and areas of authority;

THAT in considering new sources of funding for the City of Toronto, TRCA requests that the City of Toronto and the Province of Ontario consider establishing a range of financial incentives to support the City of Toronto and TRCA's environmental and public safety programs and policies;

THAT in order to foster a culture of dynamic intergovernmental partnerships, as well as ongoing dialogue, between the city, the province and government agencies, the province specifically acknowledge TRCA's natural resource management and public safety mandate in the Act;

AND FURTHER THAT the City of Toronto and Minister of Municipal Affairs and Housing be advised of TRCA's comments and queries prior to the third and final reading of the Act at the Legislative Assembly.

AMENDMENT
RES.#C89/05

Moved by: Bill Fisch
Seconded by: Dick O'Brien

THAT the following be inserted before the last paragraph of the main motion:

THAT any future changes to the Municipal Act be comparable and complementary to the proposed changes to the City of Toronto Act insofar as they relate to the powers and responsibilities governing the relationship of TRCA to its participating municipalities.

THE AMENDMENT WAS

CARRIED

THE MAIN MOTION, AS AMENDED, WAS

CARRIED

BACKGROUND

On December 14, 2005, Bill 53, an "Act to revise the City of Toronto Acts, 1997 (Nos. 1 and 2), to amend certain public Acts in relation to municipal powers and to repeal certain private Acts relating to the City of Toronto" was introduced to the legislature by the provincial government. The Act is referred to as "Stronger City of Toronto for a Stronger Ontario Act, 2005" ("City of Toronto Act", 2005). Prior to the introduction of the new Act, the City of Toronto and the province appointed a joint task force to review the legislative framework that governs the City of Toronto, including the City of Toronto Act, the Municipal Act, 2001 and more than 350 private bills. The task force was responsible for exploring how to make Toronto more fiscally sustainable, autonomous and accountable. Consultation periods were held in May and June of 2005 and, subsequently, in November 2005 the task force released "Building a 21st Century City," their discussion paper on the new Act.

SUMMARY OF THE CITY OF TORONTO ACT, 2005

1. Context

The Act sets out a framework of broad powers for the city, which balances the interests of the province and the city, and which recognizes that the city must be able to do the following things in order to provide good government:

1. determine what is in the public interest for the city;
2. respond to the needs of the city;
3. determine the appropriate structure for governing the city;
4. ensure that the city is accountable to the public and that the process for making decisions is transparent;
5. determine the appropriate mechanisms for delivering municipal services in the city;
6. determine the appropriate levels of municipal spending and municipal taxation for the city; and
7. use fiscal tools to support the activities of the city.

In short, the new Act represents an official recognition by the Province of Ontario that the City of Toronto requires a legislative framework within which it can develop into a strong, vibrant and sustainable city, capable of thriving in the global economy and exercising its powers in a responsible and accountable fashion.

The intent of the City of Toronto Act, 2005 is to equip the City of Toronto, widely recognized as the economic engine of the Province of Ontario, with broad permissive governmental powers regarding planning, revenue generation and economic development, in order to more adequately support the needs of the city. According to "Building a 21st Century City" Report, the joint task force noted the need to effectively balance and give expression to three elements of good governance in the new City of Toronto Act, 2005:

1. Powers – Legislative and Financial
2. Accountability and Governance
3. Partnership

TRCA staff review of the City of Toronto Act, 2005 follows these themes, and considers their importance for delivering The Living City objectives of Healthy Rivers and Shorelines, Regional Biodiversity, Sustainable Communities and Business Excellence.

2. Powers - Legislative and Financial

Broad Permissive Powers

The new City of Toronto Act, 2005 will enable the city to exercise broad permissive powers within its jurisdiction, subject only to exceptions in the provincial interest. Through these new governmental powers, the city will have the ability to pass by-laws on several issues, some of which include: public assets of the city; economic, social and environmental well-being of the city; financial management; and, governance structure of the city and its local boards. Furthermore, the city will also have power to: establish standards for new development, such as green roofs; to set architectural and urban design standards (including sustainable building standards limited to control over the exterior of buildings); and, to establish a design review panel similar to those found in New York City and Vancouver.

Financial Management and Revenue Tools

It is widely recognized that Toronto requires greater sources of revenue in order to meet its financial requirements and to pursue its policy direction. Therefore, the Act provides the city with new tools for raising revenue and managing its financial and physical assets in order to improve the city's ability to shape development patterns, accommodate population growth and maintain essential social and physical infrastructure. These expanded financial and revenue tools are provided through: budgeting systems that continue to require the city to plan for a balanced budget; new debt, investment and cash management instruments; powers of taxation in order to permit the city to collect revenue through an area rate levy for services provided; and, the levying of fees and charges so that the city may be allowed to fund any type of capital work through the use of local improvement charges. The city is not permitted, however, to charge income, sales or gas taxes.

3. Accountability and Governance

Through the city's new broad permissive powers comes an increase in the role and responsibility of the city. Therefore, a new model of governance is required in order to assist the city in the managing of its new powers. As a result, the city, through the new Act, now has flexibility to: adopt different governance models, including broad powers of delegation; the ability to determine its own Council composition and ward boundaries; and, to implement a stronger Mayor system, whereby an Executive Committee is formed, chaired by the Mayor, that has specific and defined authority, with the mayor responsible for such issues as the long-term strategic plan and budget, and providing recommendation to Council for hiring the City Manager.

4. Partnership

The new City of Toronto Act recognizes that the relationship between the province and the city should be supported through ongoing, reciprocal consultation when dealing with matters of common interest, and when matters may impact upon each other. Furthermore, the new Act formally recognizes Toronto's ability to act as a mature government and to enter into agreements with other governments, including the federal government. This structure of intergovernmental relations provides the city with the opportunity to foster strong consultative relationships with other government sectors on issues of common interest and concern.

STAFF REVIEW OF CITY OF TORONTO ACT, 2005

TRCA, as a community-based environmental agency representing municipalities on a watershed basis, prepares and delivers programs for the management of the renewable natural resources within its watersheds, and assists with implementing the provincial interest in protecting natural resources and ensuring public safety. Therefore, TRCA offers the following recommendations to the City of Toronto and the province with respect to the Stronger City of Toronto for a Stronger Ontario Act, 2005.

Section 75, Drainage and Flood Control states that the city may, "for the purpose of preventing damage to property in the city as a result of flooding, exercise its powers with respect to drainage and flood control in the city, in another municipality or in unorganized territory". TRCA wishes to clarify this section through consultation and discussion with the city and province in order to determine how this corresponds with TRCA's flood control mandate and watershed planning responsibilities.

Section 105(1) and (5), Site Alteration pertains to a city by-law that prohibits or regulates: (a) the placing or dumping of fill; (b) the removal of topsoil; or (c) the alteration of the grade of land. This section incorporates the city's existing Ravine By-law. Subsection (5) continues the provisions of the Ravine By-law which states that the by-law ceases to have effect if a regulation is made under Section 28 of the Conservation Authorities Act respecting the placing or dumping of fill, removal of topsoil or alteration of the grade of land in any area of the municipality. Staff support this section of the Act, which differentiates TRCA's regulatory powers from the new regulatory powers of the city. TRCA staff continue to work with the city's forestry staff to stream-line the processes for the general public, as the occasional overlap of these regulations tends to create confusion for those that must acquire separate permits, from the city and TRCA, to facilitate projects.

Section 108, Construction of Green Roofs states that the city is authorized to pass a by-law requiring and governing the construction of green roofs if the provisions of the by-law do not conflict with the provisions of a regulation made under the Building Code Act, 1992. TRCA staff commend the province and the city for including this initiative. However, staff recommend that the Act be amended to permit the city to pass a by-law requiring and governing the construction of "green technologies" in order to incorporate a broader range of initiatives that promote sustainable planning and design principles for development within the city.

Section 111, Land Use Planning – TRCA is generally in support of recent provincial initiatives on land use planning and Ontario Municipal Board (OMB) reform, introduced through Bill 51, and staff generally support the ways in which Bill 51 impacts the new City of Toronto Act. TRCA's official comments on Bill 51 are currently under review with Planning and Development staff and will be the subject of another staff report.

Proposed Section, Urban Design Panel, the task force recommended a broadening of the city's powers and authority to set architectural and urban design standards, as well as, the ability to establish a design review panel similar to those found in other cities in North America. TRCA support these initiatives and powers given that the natural environment is adequately represented in the provision of integrated urban design standards, and that balanced professional perspectives are brought to the panel forum incorporating state-of-the-art urban ecology and ecological design within the professional milieu. An excellent example of this type of progressive urban design forum, incorporating environmental and economic sustainability experts, is found within the National Capital Commission in Ottawa. TRCA supports the inclusion of a section on Urban Design Panel in the Act.

Section 114(5).2(iv) and (v) and Section 114(6) clarifies the city's ability to consider the character, scale, appearance and design features of buildings, and their sustainable design, when reviewing applications for Site Plan control, but only to the extent that it is a matter of exterior design. This is a new power never formerly recognized by the Planning Act. Staff suggest that the limitation to exterior design may be due to provisions under the Building Code Act. Staff recommend that they be directed to discuss with the city and the province the most appropriate legislative framework for ensuring that the City of Toronto, and all municipalities, have the authority to incorporate comprehensive sustainable building design, such as the Leadership in Energy and Environmental Design (LEED) rating system, into the review of entire developments, and not limit this approval power solely to the exterior of the building.

Section 114(10)(e), Site Plan Control states that as a condition of Site Plan approval the city may require the owner of the land to convey part of the land to the city for a public transit right-of-way. TRCA staff commend the city and the province on including this initiative to support the provincial interest in improving air quality. However, TRCA requests that another section be added to the Act which states that as a condition of Site Plan approval, the city may require the owner of the land to convey part of the land to the city for the purpose of preserving the features and functions of the natural heritage system and/or preventing natural hazards. Currently, such conveyances are usually obtained through the Official Plan Amendment, Re-zoning and Consent processes, but not through Site Plan process.

Section 445, Agreement with Conservation Authority - this section mirrors an existing provision in the City of Toronto Act that enables the city to exempt from property taxation lands owned by TRCA and managed and controlled by the city under agreement with TRCA. It goes further to enable the city to set speed limits on roads within such lands. TRCA is satisfied that this section continues the existing ability of the city to exempt TRCA lands from property taxation.

CONCLUSIONS

The detailed framework for broadening and enabling powers for the City of Toronto note that a strong Toronto must be an environmentally sustainable heart of a vibrant region, in addition to being economically strong, and socially and culturally vibrant. The city is provided with the legislative authority and some financial tools to fulfill its responsibilities and address the existing and future community needs - one of which is acting as a steward of the natural environment and the city's public assets. The growing demands of intensification will continue to require a focused effort to manage natural assets under the pressure of increased population and redevelopment. The City of Toronto and TRCA have a long history of stewarding the natural assets of the city together, and TRCA has a broader provincial mandate looking after the health of the watersheds beyond the city boundaries as well.

The new City of Toronto Act and TRCA's vision for The Living City are compatible in that they both recognize the need to protect the environmental well being of the city and the health, safety and well being of its people. The Act may have implications for the implementation of the TRCA mandate. Therefore, in order to foster continued excellent partnerships between Toronto, the province and other government agencies, acknowledgment of TRCA's role in the natural heritage and public safety mandate need to be included in the new Act. TRCA also requests that the city and province consider establishing a range of financial incentives to generate revenue, supporting both the City of Toronto and TRCA's environmental and public safety programs and responsibilities.

Report prepared by: Carolyn Woodland, extension 5214

For Information contact: Carolyn Woodland, extension 5214

Date: January 10, 2006

RES.#C90/05 -

STATUTORY BORROWING RESOLUTION

The Toronto and Region Conservation Authority's Rules of Conduct require annual approval of a resolution to provide for borrowing of funds, if necessary.

Moved by: Bill Fisch
Seconded by: Maja Prentice

THE BOARD RECOMMENDS TO THE AUTHORITY THAT the Toronto and Region Conservation Authority (TRCA) may borrow from the Royal Bank of Canada, or TRCA's member municipalities or other institutions as may be specifically approved by the Authority, up to the sum of TEN MILLION DOLLARS (\$10,000,000) on the promissory note or notes of the TRCA until payment to TRCA of any grants and of sums to be paid to TRCA by participating municipalities designated as such under the Conservation Authorities Act, R.S.O. 1990, Chapter 27, at such rate of interest as the Minister of Natural Resources approves;

THAT the amount borrowed pursuant to this resolution, together with interest, be a charge upon the whole of the monies received or to be received by the TRCA by way of grants, etc., and when such monies are received, and of sums received or to be received by the TRCA from the participating municipalities, as and when such monies are received;

THAT the Statutory Borrowing Resolution remain in effect until rescinded by the Authority;

AND FURTHER THAT the signing officers of the TRCA are hereby authorized to take such action as may be necessary to give effect thereto.

CARRIED

BACKGROUND

The TRCA's Rules of Conduct, Section XVIII, Banking and Borrowing, require that the borrowing of money by TRCA shall be authorized by a resolution of the Authority.

RATIONALE

The proposed borrowing resolution provides that the TRCA may borrow up to \$10 million. This amount is necessary in the event that certain land acquisitions or other capital expenditures proceed prior to the actual receipt of funding from TRCA's funding partners. Currently, TRCA maintains a credit facility with the Royal Bank in the amount of one million dollars. This credit facility has not been used in recent years.

Although the Authority has been asked annually to approve a borrowing resolution, there is, in fact, no requirement under the Conservation Authorities Act or the Authority's own Rules of Conduct for an annual approval of the borrowing resolution. It is recommended that proposed resolution will remain in effect until rescinded by the Authority. Staff will advise the board of any situation requiring significant or long-term borrowing.

Report prepared by: Rocco Sgambelluri, extension 5232

For Information contact: Jim Dillane, 416-667-6292 or Rocco Sgambelluri, extension 5232

Date: January 4, 2006

RES.#C91/05 -

APPOINTMENT OF AUDITORS

The Conservation Authorities Act requires every conservation authority to undergo an audit of its accounts and transactions each year.

Moved by: Rob Ford
Seconded by: Maja Prentice

THE BOARD RECOMMENDS TO THE THAT Grant Thornton LLP be appointed auditors of the Toronto and Region Conservation Authority (TRCA) for the year 2006, in accordance with section 38 of the Conservation Authorities Act.

CARRIED

BACKGROUND

Section 38 of the Conservation Authorities Act reads as follows:

38. (1) Every authority shall cause its accounts and transactions to be audited annually by a person licensed under the Public Accountancy Act . R.S.O. 1990, c. C.27, s. 38 (1).
- (2) No person shall be appointed as auditor of an authority who is or during the preceding year was a member of the authority or who has or during the preceding year had any direct or indirect interest in any contract or any employment with the authority other than for services within his or her professional capacity. R.S.O. 1990, c. C.27, s. 38 (2).
- (3) An authority shall, upon receipt of the auditors report of the examination of its accounts and transactions, forthwith forward a copy of the report to each participating municipality and to the Minister. R.S.O. 1990, c. C.27, s. 38 (3).

RATIONALE

Grant Thornton LLP was appointed TRCA auditor for 2004 and 2005 following a competition for audit services conducted in the summer of 2004. Although the contract period is for 5 years starting with 2004, the annual reappointment is subject to performance satisfactory to the TRCA. Staff is pleased to report that the 2004 audit was completed to its satisfaction and it anticipates similar performance for 2005. It is therefore recommending the reappointment of Grant Thornton LLP for the 2006 audit year. The audited 2005 financial statements will be presented for approval by the Authority at the April meeting.

Report prepared by: Rocco Sgambelluri, extension 5232
For Information contact: Rocco Sgambelluri, extension 5232
Date: January 5, 2006

RES.#C92/05 - **ACCOUNTS RECEIVABLE**
December 30, 2005. Staff report on accounts receivable, as of December 30, 2005.

Moved by: Rob Ford
Seconded by: Maja Prentice

THE BOARD RECOMMENDS TO THE AUTHORITY THAT the Accounts Receivable Status Report, as of December 30, 2005, be received.

AMENDMENT
RES.#C93/05

Moved by: Rob Ford
Seconded by: Maja Prentice

THAT the following be inserted after the main motion:

THAT the 5 outstanding accounts for planning fees be taken to Small Claims Court;

AND FURTHER THAT the clients be so advised.

THE AMENDMENT WAS CARRIED

THE MAIN MOTION, AS AMENDED, WAS CARRIED

RATIONALE

The schedule below summarizes the status of receivables, including aging and classification. The schedule excludes \$15,185 in accumulated interest arrears on invoices outstanding for more than 30 days.

ACCOUNTS RECEIVABLE AGING, BY CATEGORY

(Excluding Municipal Levy and TWRC Funding- As at December 30, 2005)

	CURRENT	31 TO 60 DAYS	61 TO 90 DAYS	90 PLUS DAYS	TOTAL	%
SCHOOLS AND SCHOOL BOARDS	74,963	24,919	1,870	948	102,700	8.2%
GOVERNMENT	614,629	216,571	0	1,092	832,292	66.3%
DEVELOPMENT SERVICES	25,500	5,400	21,250	52,754	104,904	8.4%
CORPORATE, INDIVIDUAL AND COMMUNITY GROUPS	47,762	91,348	33,755	41,569	214,434	17.1%
TOTAL	762,854	338,238	56,875	96,363	1,254,330	100.0%
% OF TOTAL	60.8%	27.0%	4.5%	7.7%	100.0%	

Items in excess of \$1,000.00 included in the 90-plus-days column, are as follows:

CLIENT NAME	AMOUNT \$	ARREARS INTEREST \$	AGE (DAYS)	NOTES
Wild Water Kingdom	35,124.86	Note	172	Interim property tax bill.
533595 Ontario Ltd.	4,119.50	188.17	117	Archaeological services
Basciano Parkin Ltd.	2,000.00	576.05	526	Planning fees.
Brutto Consulting Ltd.	7,500.00	1,876.73	453	Planning fees.
	3,000.00	695.27	425	Planning fees.
Glen Pietrowski	10,000.00	2,689.83	490	Planning fees.
Ron Witton	7,000.00	1,882.88	499	Planning fees.
Rice Development Group	10,000.00	1,702.46	327	Planning fees.
TOTALS	78,744.36	9,611.39		

Note: Interest charged as per lease agreement

The outstanding accounts for planning fees are deemed to be collectible. These accounts occurred as the Toronto and Region Conservation Authority transitioned to the new fee schedule during 2004. Staff are pursuing individual meetings with these last few outstanding accounts to attempt to resolve payment. Collection of planning fees has improved since the new fee schedule was implemented two years ago and staff do not anticipate that the list of problem accounts will grow significantly. Staff believe that there is still some leverage available to deal with these outstanding accounts.

The amount due from Wild Water Kingdom is deemed collectible.

Receivable balances, as reported on each of the previous reports to the advisory board, after 2002, are presented as follows:

DATE	Total \$	90-Plus \$
December 30, 2005	1,254,330	96,363
October 27, 2005	708,624	233,924
August 31, 2005	1,127,018	106,070
May 20, 2005	671,964	126,831
March 31, 2005	841,871	183,755
February 15, 2005	699,123	189,490
December 30, 2004	1,935,416	245,815
October 25, 2004	1,127,102	180,891
September 28, 2004	876,800	187,754
September 3, 2004	936,923	197,539
May 17, 2004	1,018,188	129,505
February 17, 2004	1,386,809	178,370
January 7, 2004	1,064,464	45,382
November 2, 2003	951,999	101,194
August 24, 2003	768,825	125,803
May 25, 2003	445,116	168,327
March 2, 2003	709,807	141,313

Report prepared by: Rocco Sgambelluri, extension 5232
 For Information contact: Rocco Sgambelluri, extension 5232
 Date: January 4, 2006

SECTION IV - ITEMS FOR THE INFORMATION OF THE BOARD

RES.#C94/05 - **2005 REQUESTS FOR PROPOSALS AND QUOTATIONS**
 Year End Summary. Receipt of the summary of Requests for Proposals and Requests for Quotations approved by the Chief Administrative Officer from June 25, 2005 to December 31, 2005.

Moved by: Bill Fisch
Seconded by: Bill O'Donnell

IT IS RECOMMENDED THAT the year end summary of Requests for Proposals and Requests for Quotations approved by the Chief Administrative Officer from June 25, 2005 to December 31, 2005, be received.

CARRIED

BACKGROUND

At Authority Meeting #5/05, held on June 24, 2005, Resolution #A124/05 was approved as follows:

THAT the Purchasing Policy dated May, 2005, with the following amendments, be approved;

- *staff report to the Business Excellence Advisory Board semi-annually with a list of all Requests for Quotations and Requests for Proposals approved by the Chief Administrative Officer pursuant to Schedule 'A';*
- *Schedule 'A' be amended by adding as note 4 the following: "If the lowest bidder is not selected that a report be provided to the Executive Committee at the next available meeting for their information.";*
- *Schedule 'A' be amended by changing approval limits of Acceptable Bid or Proposal to \$25,000 - \$200,000 Executive Committee and Up to \$25,000 Chief Administrative Officer;*
- *amending Section 1.7 by adding "an Authority Member" to paragraph 4;*

AND FURTHER THAT the "Policies and Procedures for Purchase of Goods and Services and Disposal of Equipment", dated September, 1995, as amended, be rescinded.

Over the past six months, staff has been familiarizing itself with the new Purchasing Policy and developing the procedures for administering the policy. As permitted under the policy, the Chief Administrative Officer has now designated senior staff, generally including Director and Manager level positions, approval authority for purchases up to \$10,000.

Pursuant to the resolution quoted above, the summary of Requests for Quotations and Requests for Proposals from implementation of the new Purchasing Policy on June 25, 2005 until December 31, 2005, is found in Attachments 1 and 2, respectively. Given the volume of small amount transactions under \$10,000, staff have limited the report to include items in excess of this threshold.

Further, the new policy states that *Requests for Tender* over \$200,000 require Authority approval and from \$100,000 to \$200,000 require Executive Committee approval. The terms "tender" and "quotation" are carefully defined in TRCA's Purchasing Policy. In the process of calling for competitive "quotations" for cleaning services and various waterfront projects listed in Attachment 1, the procedure for "tenders" was used. The Chief Administrative Officer approved the two "tenders" because they were less than \$100,000. Note 2 of Schedule A of the policy requires that if the lowest acceptable bid as a result of a *Request for Tender* is less than \$100,000, Executive Committee approval is still required. Had these competitive calls been correctly labelled as *Requests for Quotation*, there would have been no requirement for Executive Committee approval. Staff has been advised of proper purchasing procedures under these circumstances.

**For Information contact: Kathy Stranks, extension 5264; Jim Dillane 416-667-6292;
Rocco Sgambelluri, extension 5232**

Date: December 16, 2005

Attachments: 2

Attachment 1

REQUESTS FOR QUOTATION
Lowest Bid (up to \$100,000)

Report Name	Awarded Bidder	Cost (\$)
Acquisition of Vehicles <ul style="list-style-type: none"> Mini Passenger Van Heavy Duty Cargo Van Passenger Van Cutaway Chassis/Van Body Two 4X4 Crew Cab trucks 	<p>North York Chrysler</p> <p>Marvin Starr Pontiac Buick Cadillac GMC. Inc.</p> <p>Marvin Starr Pontiac Buick Cadillac GMC. Inc.</p> <p>Dixie Ford Sales Ltd.</p> <p>Parkway Honda</p>	<p>23,503.00 plus applicable taxes</p> <p>25,387.00 plus applicable taxes</p> <p>33,808.00 plus applicable taxes</p> <p>38,613.00 plus applicable taxes</p> <p>69,498.00 plus applicable taxes</p>
Replacement of Production Copier	Ikon Office Solutions	1,433, plus applicable taxes, for 36 months
Event Pavilion <ul style="list-style-type: none"> permanent equipment portable equipment 	<p>Christie Lites</p> <p>Christie Lites</p>	<p>24,337.60 plus applicable taxes</p> <p>29,037.41 plus applicable taxes</p>
Offsite Records Storage Solution	Securit Records Management	25,000 plus applicable taxes
Boyd Office Municipal Water Service	Avertex Utility Solutions Inc.	98,088.00 plus applicable taxes
Cleaning Services for Head Office, Downsview Park Office, Boyd Office and Kortright Centre for Conservation	MBM Cleaning Services	87,696.00 plus applicable taxes

Tender Opening Sub Committee Various Waterfront Projects, City of Toronto <ul style="list-style-type: none"> ● Supply and delivery of cobble stone ● Supply and delivery of armour stone ● Supply and delivery of armour stone ● Supply and delivery of boulders ● Supply and delivery of boulders ● Supply and delivery of boulders 	Dufferin Aggregates	25,620.00 plus applicable taxes
	Rigbe's Quarry	49,560.00 plus applicable taxes
	Rigbe's Quarry	72,000.00 plus applicable taxes
	J.C. Rock Ltd.	31,036.25 plus applicable taxes
	Nelson Aggregate Co.	32,578.00 plus applicable taxes
	Nelson Aggregate Co.	51,799.00 plus applicable taxes

REQUESTS FOR QUOTATION
Sole Source (up to \$50,000)

Report Name	Awarded Bidder	Cost (\$)
Don Mouth Naturalization and Port Lands Flood Protection Project	Gartner Lee Limited	31,600.00 plus applicable taxes.

Attachment 2

**REQUESTS FOR PROPOSAL
Competitive Bid (up to \$100,000)**

Report Name	Awarded Bidder	Cost (\$)
Consulting Services for Upper Mimico Creek Aquatic Restoration Project	Geomorphic Solution	47,515.89 plus applicable taxes
Consultant Services to Prepare Digital Floodline Mapping for the Rainbow Creek Subwatershed	Acres International Limited	22,500.00 plus applicable taxes
Carruther Creek Watershed Hydrology Update	Philips Engineering Limited	24,000.00 plus applicable taxes
Consultant Services to Prepare Digital Floodline Mapping for the Mimico Creek Watershed	Greck and Associates Limited	42,100.00 plus applicable taxes
The City of Toronto Valley and Shoreline Regeneration Project (2002-2006) 121 – 129 Col. Danforth Trail Erosion Control Project	Aquafor Beech Limited, in association with Terraprobe Limited and Schollen and Company Incorporated	19,921.00 plus applicable taxes
The City of Toronto Valley and Shoreline Regeneration Project (2002-2006) 221 Martin Grove Road Erosion Control Project	Jacques Whitford Environment Limited	19,740.00 plus applicable taxes
Heating Upgrade to Samuel Stong House	Pete's General Contracting	37,800.00 plus applicable taxes
Security Perimeter Fencing and Cantilevered Access Gate Installation - BCPV	Bramalea Fence Ltd.	15,609.16 plus applicable taxes

**REQUESTS FOR PROPOSAL
Sole Source (up to \$50,000)**

Report Name	Awarded Bidder	Cost (\$)
Etobicoke and Mimico Creek Watersheds Report Card - 2006 Technical Background Report	Kidd Consulting	9,186.92 plus applicable taxes

TERMINATION

ON MOTION, the meeting terminated at 9:30 a.m., on Friday, January 20, 2006.

David Barrow
Chair

Brian Denney
Secretary-Treasurer

/ks