



THE TORONTO AND REGION CONSERVATION AUTHORITY

**Business Excellence Advisory Board Meeting #6/05**

**Chair:** David Barrow  
**Vice Chair:** Maja Prentice  
**Members:** Bas Balkissoon  
Bill Fisch  
Rob Ford  
Peter Milczyn  
Bill O'Donnell  
Dick O'Brien - Chair, Authority

November 18, 2005

9:00 A.M.

SOUTH THEATRE, BLACK CREEK PIONEER VILLAGE

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**AGENDA**

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- |   | <u>Pages</u> |
|---|--------------|
| 1. <b>MINUTES OF MEETING #5/05, HELD ON OCTOBER 21, 2005</b><br>(Enclosed herewith on <u>Yellow</u> )   |              |
| 2. <b>BUSINESS ARISING FROM THE MINUTES</b>   |              |
| 3. <b>DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</b>   |              |
| 4. <b>DELEGATIONS</b>   |              |
| 5. <b>PRESENTATIONS</b>   |              |
| 5.1 A presentation by Mr. Paul Speck, Vice President, Aon Reed Stenhouse, in regards to Toronto and Region Conservation Authority's Risk Management Policy. |              |
| 5.2 A presentation by Mr. Ron Dewell, Manager, Conservation Lands and Property, in regards to item 7.1 - Greenlands Acquisition Project for 2006-2010.      |              |
| 6. <b>CORRESPONDENCE</b>  |              |

<b>7.</b>	<b>SECTION I - ITEMS FOR AUTHORITY ACTION</b>	
7.1	<b>GREENLANDS ACQUISITION PROJECT FOR 2006-2010</b>	3-4
7.2	<b>2006 FEE SCHEDULE FOR PLANNING SERVICES AND PERMITTING</b>	
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7.3	<b>2006 FEE SCHEDULE</b> Public Facilities and Programming	14-34
7.4	<b>USE OF SECORD PROPERTY FOR AN ANGLING CLUB</b> Call For Proposals	35-38
7.5	<b>TELECONFERENCING</b> Amendment to Rules of Conduct	39-40
7.6	<b>OAK RIDGES CORRIDOR PARK MANAGEMENT PLAN</b> Spine Trail Alignment <i>Report to Follow</i>	
<b>8.</b>	<b>SECTION IV - ITEMS FOR THE INFORMATION OF THE BOARD</b>	
8.1	<b>ACCOUNTS RECEIVABLE</b> October 27, 2005	41-43
<b>9.</b>	<b>NEW BUSINESS</b>	

NEXT MEETING OF THE BUSINESS EXCELLENCE ADVISORY BOARD #7/05,  
TO BE HELD ON FRIDAY, JANUARY 20, 2006, AT 9:00 A.M.  
IN THE SOUTH THEATRE, BLACK CREEK PIONEER VILLAGE

Brian Denney  
Chief Administrative Officer

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**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** James W. Dillane, Director, Finance and Business Services

**RE:** GREENLANDS ACQUISITION PROJECT FOR 2006-2010

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**KEY ISSUE**

Recommends approval of the Greenlands Acquisition Project for 2006-2010.

**RECOMMENDATION**

**THE BOARD RECOMMENDS TO THE AUTHORITY THAT the Greenlands Acquisition Project for 2006-2010 be approved;**

**THAT the Minister of Natural Resources be requested to approve the project pursuant to section 24 of the Conservation Authorities Act;**

**THAT the project be circulated to Toronto and Region Conservation Authority (TRCA) participating municipalities, the Region of Peel, the Region of Durham, the Region of York, the City of Toronto, the Town of Mono and the Township of Adjala-Tosorontio as the basis for funding and land securement opportunities;**

**THAT the project be circulated to the Credit Valley, Central Lake Ontario and Lake Simcoe and Region conservation authorities for their information and as the basis for any joint land securement opportunities which may arise;**

**THAT staff be directed and authorized to seek funding for the project from the funding sources identified in the project;**

**AND FURTHER THAT appropriate TRCA officials be authorized and directed to take any necessary action to implement the project, including obtaining needed approvals and the signing and execution of any documents**

**RATIONALE**

The Natural Heritage Lands Protection and Acquisition Project 2001-2005 expires at the end of 2005. The Greenlands Acquisition Project for 2006-2010 (document included with agenda package) is the latest in a long series of multi-year land acquisition and securement projects approved by TRCA.

The Greenlands Acquisition Project 2006-2010, when approved by the Minister of Natural Resources under section 24 of the Conservation Authorities Act, will be the legal mechanism used by TRCA to secure greenspace lands.

The project will be circulated to TRCA's participating municipalities and form the basis for securement of lands in partnership with the City of Toronto and the regions. Each of these jurisdictions approaches funding of land acquisition somewhat differently and the project will position TRCA to work with each municipality in their own context. For example, the regions of Peel and York have established reserve funds to secure greenspace. The Region of Durham is in the process of doing so. The City of Toronto in 2005 has approved \$2 million in funding for TRCA to purchase lands to protect source water.

The project also serves as a vehicle to secure funding from other partners including the province, the federal government, local municipalities, foundations and private donors.

The executive summary included in the report describes the nature of the project and key aspects of its implementation.

**Report prepared by: Jim Dillane, extension 6292**  
**For Information contact: Ron Dewell, extension 5245;**  
**Mike Fenning, extension 5223**

**Date: November 2, 2005**

**Attachments: 1 (Separate document included in agenda package)**

**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** Carolyn Woodland, Director, Planning and Development

**RE:** 2006 FEE SCHEDULE FOR PLANNING SERVICES AND PERMITTING

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**KEY ISSUE**

Recommendations for an inflationary adjustment to the existing 2003 fee schedule for planning services and permitting.

**RECOMMENDATION**

**THE BOARD RECOMMENDS TO THE AUTHORITY THAT the amended Fee Schedule for Planning Services and Permitting be approved, to be effective January 1, 2006;**

**THAT staff inform all municipal partners and the development industry of the amendments to the fee schedule, to be effective January 1, 2006;**

**AND FURTHER THAT staff continue to monitor the fee implementation and collection process for 2006, as well as the ongoing cost implications of the current level of service demands for planning, ecology and enforcement.**

**BACKGROUND**

On November 1, 2003, the Business Excellence Advisory Board approved a new fee schedule for planning services and permitting, as well as established new procedures for fee collection and processing of applications in Planning and Development (previously Development Services Section). This report and recommendations were subsequently approved by the Authority at Meeting #8/03, held on October 31, 2003 in Resolution #A227/03.

An assessment report was also submitted at that time to the Business Excellence Advisory Board outlining changes to the development review function associated with building staff capacity, the rationale and issuance of a new planning fee schedule, establishing an invoice/collection tracking system, improved communications with Urban Development Institute (UDI) and the development industry regarding level of service, improving the calibre of submissions and creating ongoing communications with municipal partners and Fisheries and Oceans Canada (DFO) regarding streamlining efforts.

The ongoing monitoring of the changes to the process continues and the implementation of the revised fee process has been successful. Several minor changes were made to the fee schedule and categories at the April 29, 2005 Authority meeting, Resolution #A71/05. This was done in order to clarify some categories of approval and avoid confusion for some proponents.

The revenue from development applications has gone a long way over the last two years in providing a budget to build staffing capacity in planning, ecology and water management. Staff improvements have changed Toronto and Region Conservation Authority's (TRCA) level of service significantly. Whereas three years ago commenting review could be six months or more, today 80% of the commenting turnaround is within the target of 30-45 days. In the City of Toronto, 90% of commenting requirements are within 15-30 days. The odd slowdown is experienced at peak summer time review periods.

The 2003 TRCA Administrative Fee Schedule for Planning Services has been in place now for two years. Staff believe that adjustments should be implemented to reflect a range of factors affecting an increasing cost of service.

## **RATIONALE**

In assessing an appropriate fee rate increase, staff studied the Canadian statistics for the Consumer and Construction Price Indices and reviewed internal costs for staff salary adjustments, benefits and overhead costs. In addition, the increasing budget pressure points within TRCA were identified in terms of increasing development review costs and lack of funding support. With the principle of development pays for development in mind, staff have reassessed the fee schedule.

Over the last two years the Consumer Price Index indicates an inflation rate between 2 and 3% per year, over the last two years. Review of the Construction Price Index includes for Metropolitan areas (Toronto) the following highlights:

New housing price index	-	4.4% increase (June 2004 to June 2005)
Non-residential buildings	-	3.0% increase for 2003 6.5% increase for 2004
New housing	-	4.6% increase for 2003 5.9% increase for 2004
Apartment Buildings	-	3.8% increase for 2003 6.3% increase for 2004

The Statistics Canada schedules show a 6% increase in the Construction Price Index alone for 2004. An additional 4.4% (low end) is being shown for 2005 to June of this year.

There are several critical pressure areas for increasing costs for the development review process including:

- increased ground/surface water related technical review requirements for large scale projects;
- increased legal costs associated with developer driven Ontario Municipal Board (OMB) hearings, and extensive negotiations;
- increased enforcement demands to adequately cover the number of large developments in our jurisdiction, and increasing violation/hearing efforts and costs.

Several municipalities have also adjusted their fee charges inclusive of the City of Vaughan and City of Toronto in February 2005. Planning applications at Vaughan increased 279% and Committee of Adjustment fees increased by 40.6%.

Based on the prior discussions of inflationary rates, staff recommend that in order to potentially cover the costs for the past two years and recoup increasing costs for development review over the next 2 years, a 15% fee change be set for 2006. The proposed rate adjustment represents an average increase of 3.5 %. Although staff recommendation that this schedule be implemented for a two year period, these costs will be assessed on an annual basis to determine the level of service and cost demands. The general intent is that this fee schedule will remain the same until January, 2008.

In reviewing performance of the fee schedule over the last two years, there are several adjustments that staff recommend to the categories for greater clarity and for improving the charges commensurate to the scale and level of technical effort for each planning and permitting approval. These refinements are identified as follows:

- Residential permitting charges have stayed modest in change with increases in the order of \$25 to \$75.
- Municipal projects have been separated between those projects requiring an Environmental Assessment (EA) and those that do not require an EA. A separate Environmental Assessment fee schedule should be established to address the various levels and classes of EA review effort, and to separate charges between public agency/partner EA requirements, private sector EA's and EA reviews that do not require a conservation authority permit.
- Utility companies should be broken down into two categories - (1) single residential connections and (2) development project-based connection fee charges.
- Permits segregated into two categories based on our experience with the complexity of permit approvals in many large scale development projects. Standard project-based permits to stay the same with a 15% inflationary increase, while a new category of permit to be created for major projects such as new road crossings and channel modifications.
- Permit Revisions and Renewals to be adjusted to reflect the extent of effort for each.
- A new category of review is to be added to include review for regulatory and fisheries issues, where no permit is required.
- An administration planning fee to be added for developer driven Block and Tertiary planning, and Master Environmental Servicing Plan (MESP) review.
- The staff time commitment on submissions in field work for planning and technical staff is extensive and seriously affects the rate of plan review. Additional field visits for project teams to be charged as an extra effort if they exceed the initial site review.

- All payments for Zoning By-law Amendments, Rezoning, Subdivision and Official Plan Amendment (OPA) Block Planning efforts must be paid within 30 days or interest will be charged. Too much staff effort is exerted on obtaining payments from applicants who demand fast-track review efforts and urgent staff field investigations/stakings.

#### **DETAILS OF WORK TO BE DONE**

Staff will inform municipal partners and the development industry of these changes in fee structure and procedures. Ongoing efforts will continue to improve the procedures in the following areas:

- Staff are producing a permitting and planning procedures manual which will assist proponents with understanding the process around approval submissions. A draft version is being reviewed this fall.
- An information/application flyer is being produced to assist municipal partners with their planning desk inquiries about TRCA applications. This form will also include the amended fee requirements.
- With the approval and implementation of the new Generic Regulation in May of 2006, TRCA reserves the right to adjust fees if implications of this regulation require changes.

**Report prepared by: Carolyn Woodland, extension 5214**

**For Information contact: Carolyn Woodland, extension 5214**

**Date: November 7, 2005**

**Attachments: 3**

Attachment 1

**TRCA  
Administrative Fee Schedule For Planning Services**

APPLICATION TYPE	APPLICATION FEE	CLEARANCE FEE
Concept Development/ Property Enquiry	\$175 with one site visit \$285	N/A
Variances	\$285	N/A
Consent/Severance/ Land Division	*minor \$575 *major \$1,380	*minor N/A *major \$600
Single Residential Site Plan	*minor \$400 *major \$2,300	*minor N/A *major \$500
Non-Residential Site Plan	*minor \$865 *major - 25ha or less \$8,050 - greater than 25ha \$11,500	*minor N/A *major \$1,725 \$1,725
Official Plan Amendment (OPA)	*minor \$865 *major \$3,450	*minor N/A *major \$1500
Zoning By-law Amendment/ Rezoning (ZBA/RZ) <i>(see Note 1)</i>	*minor \$865 *major \$3,450	*minor N/A *major \$1,725
Subdivision or Multi-Unit Application <i>(see Note 1)</i>	*minor - 5ha or less \$8,650  *major - 25ha or less \$17,250 - greater than 25ha \$23,000	*minor \$2,875  *major \$6,325 \$6,325
Golf courses or Aggregate pits, Block and Tertiary Plans, MESP review <i>(see Note 1)</i>	25ha or less \$5,750 greater than 25ha \$11,500	N/A N/A

**Other Applicable Fees**

Additional Site Visit <i>Charges</i> <i>(First site review is allowed as part of processing. Multiple field assessments, stakings and negotiations are charged separately.)</i>	up to ½ day \$500 up to 1 day \$1,000 including travel time
Additional Clearance fee for Subdivision Phases	\$1,150
*Applicant Driven Formal Modification	\$500
Re-submission due to *incomplete submissions	\$2,500
*See Definitions	

Rates Effective January 1, 2006

**TRCA**  
**Administrative Fee Schedule For Planning Services**  
**IMPLEMENTATION GUIDELINES**

**Notes**

1. The application fee will be paid at the time of filing an application to the municipality. The final clearance fee will be billed directly by the TRCA and paid prior to final clearance of an application. All payments must be made within 30 days of TRCA notification in writing. Interest will be charged and accumulated beyond 30 days.
2. Re-submissions fees will be billed directly by the TRCA and must be paid prior to final clearance of an application.
3. Only one set of fees apply when processing and reviewing a combined application (e.g. a subdivision/OPA/ZBA). The highest rate of fees applies.
4. The TRCA reserves the right to request additional fees should the review require a substantially greater level of effort.
5. Where a site visit and/or extended review is required for a Variance application, a clearance fee of \$100 is applicable.
6. Subdivisions that have several phases, will be charged a separate clearance fee of \$1000 at the time of clearing each phase.
7. All application fees (except Concept Development) include one initial site visit.
8. TRCA reserves the right to adjust fees related to the new Generic Regulation based on approval in May 2006.

**Definitions**

**Minor** - An application is determined to be “**minor**” where no technical studies are required, or only a scoped Environmental Impact Statement (EIS) is required.

**Minor Subdivision** - A subdivision application is determined to be “**minor**” where no technical studies, or only a scoped Environmental Impact Statement (EIS) is required and where the site is 5ha or less.

**Major** - An application is determined to be “**major**” where technical studies beyond a scoped Environmental Impact Statement (such as Stormwater Management or Geotechnical) are required.

**Incomplete Submissions** - A submission for review is deemed to be “**incomplete**” where TRCA has provided a checklist of requirements, and the application has not met all requirements.

**Applicant driven formal modification** - A fee for an “**applicant driven formal modification**” will be charged where plans are submitted for review after the application has received draft plan approval from the municipality.



**TRCA Administrative Fee Schedule For  
Fill, Construction and Alteration to Waterways  
Regulation Services (Ontario Regulation 158)  
IMPLEMENTATION GUIDELINES**

**Notes**

1. The permit fee will be paid at the time of filing an application to the TRCA. In the event that the permit fee is not paid at the time of filing an application, fees must be paid prior to issuing a permit.
2. The TRCA reserves the right to request additional fees should the review require a substantially greater level of effort.
3. All permits are issued for two years except for Subdivision projects which are issued for five years.
4. All permit renewals are issued for 1 year.
5. TRCA reserves the right to adjust fees related to the new Generic Regulation based on approval in May 2006.

**Definitions**

***Personal Residential Property***

**Minor** - Applications on a personal residential property determined to be “**minor**” include ancillary structures such as decks, sheds, garages and pools; minor additions (less than 50% of the original ground floor area); and the placement of less than 30 cubic metres of fill.

**Major** - Applications on a personal residential property determined to be “**major**” include major additions (greater than 50% of the original ground floor area), new structures or buildings; all works in the floodplain; and the placement of 30 cubic metres or more of fill.

Attachment 3

**TRCA  
Administrative Fee Schedule For  
Environmental Assessment Review**

APPLICATION TYPE	FEE
<b>Municipal Environmental Assessment Projects (Regional/Local)</b>	
EA Review - EA Schedule - A (minor review) - B (medium review) - C (major review) - Individual EA	N/A <i>EA review fees are incorporated into Municipal Funding Agreements (York, Peel, or Brampton) or levy. Negotiations with Markham and Mississauga are pending.</i>
Permit Application Review (Ontario Reg. 158)	\$2000 per regulated area

<b>Other Agency Environmental Assessment Project Review</b> (Ontario Reg. 158 permit not required) <i>See Specific Agency Class EA Schedules</i>	
EA Review - EA Schedule - A (minor review) - B (medium review) - C (major review) - Individual EA	\$500 \$1,000 \$2,500 minimum \$5,000 (TBD through negotiation)
Detailed Design Review	\$1500 per project area
EA Property Inquiry	\$175
No permit required/regulatory & fisheries review and advice only	\$500

<b>Private Environmental Assessment Project Review</b> (Ontario Reg. 158 permit required) <i>See Specific Private Agency Class EA Schedules</i>	
EA Review – EA Schedule - A (minor review) - B (medium review) - C (major review) - Individual EA	\$500 \$1,000 \$2,500 \$5,000
Permit Application Review (Ontario Reg. 158)	\$3,220 (per regulated area) \$5,000 (per regulated area for major road crossings/natural channel modifications)

Additional Site Visit Charges <i>(First site review is allowed as part of processing. Multiple field assessments, stakings and negotiations are charged separately.)</i>	up to ½ day \$500 up to 1 day \$1,000 including travel time
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Rates Effective January 1, 2006

**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** Derek Edwards, Director, Parks and Culture

**RE:** **2006 FEE SCHEDULE**  
Public Facilities and Programming

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**KEY ISSUE**

Changes to the 2005 Fee Schedule for the conservation areas, Black Creek Pioneer Village and the Kortright Centre for Conservation.

**RECOMMENDATION**

**THE BOARD RECOMMENDS TO THE AUTHORITY THAT the 2006 Fee Schedule Public Facilities and Programming, including the proposed changes for the conservation areas, Black Creek Pioneer Village and the Kortright Centre for Conservation be approved, effective January 1, 2006;**

**AND FURTHER THAT the vehicle admission fee at Petticoat Creek Conservation Area be changed to the per person general admission fee, in order to facilitate the implementation of our new "Kids Free" program.**

**RATIONALE**

Each year staff review the Toronto and Region Conservation Authority (TRCA) fee schedule to determine any changes. As a result of this review, it is recommended that the following fee increases and changes be implemented January 1, 2006, in order to meet revenue targets, offset increasing expenses and meet objectives outlined in the relevant business plans.

**CONSERVATION AREAS AND KORTRIGHT GENERAL ADMISSION**

In 2004 the Authority approved changing the fee structure to the practice of adding GST and PST to most of our public facilities and programming fees. It is proposed that this practice be extended to include general admission fees for the conservation areas.

A review was made of Halton Region, Grand River and Credit Valley conservation authorities admission fees (Attachment 1) and indicates TRCA will remain competitive with this increase. The general admission base fees plus applicable taxes have been set to an even number for ease in cash handling and to facilitate the timely processing of visitors. General admission fees at Kortright will not be increased at this time in order to remain competitive.

The following items are also recommended for change:

Free general admission "Kids Free" program for conservation areas and Kortright is recommended to be implemented for children aged fifteen and under. By removing the financial barriers to entry for children, it is believed that more families with children will take the opportunity to visit. It is estimated that this program will increase attendance by 3% translating to approximately 7,500 adult admissions. The rationale for this decision is to fulfill the objectives set out in the conservation parks business plan and to assist in addressing two important social concerns:

- A report dated October 2005 issued by the Ontario Medical Association found that obesity rates in children across Canada nearly doubled between 1981 and 1996. Additionally, a recent survey by Peel Health revealed that fewer than one in five students exercises outside of school hours and that one in ten do not get any exercise at all. By providing free access to the conservation areas, with their many physical recreational opportunities, TRCA hopes to encourage more physical activity and promote healthier living.
- Teaching children about the importance of the environment. Research shows that children retain 10% of what they read, 15% of what they hear, but 80% of what they do. It is in all of our best interests to foster in our children a love of nature and an appreciation for the value of their environment and its conservation. Making our parks more financially accessible will increase the number and frequency of visits by families and thereby increase their children's exposure both to local greenspaces and to the environment in general.

The following fee changes are recommended to facilitate the "Kids Free" program:

- general admission fees for adults and seniors increased by \$0.75 at all conservation areas;
- general admission fees at the Kortright Centre to remain the same for adults and the seniors' rate to be increased by \$1.00, providing seamless general admission rates between the conservation areas and Kortright;
- vehicle admission at Petticoat Creek Conservation Area to be eliminated and per person general admission fees implemented.

Effective January 1, 2006, general admission fees for all conservation areas and the Kortright Centre for Conservation are recommended to be: Adults \$5.00; Seniors \$4.00; Children free.

It is estimated that the "Kids Free" program collectively will increase net revenue by approximately \$75,000.

A review of Halton Region, Grand River and Credit Valley conservation authorities admission fees (Attachment 1 - Conservation Area Admission Fee Comparison) indicates that TRCA will remain competitive with these proposed increases and the implementation of the "Kids Free" program.

#### CAMPING FEES

Camping fees to be increased by 5% to offset increasing utility expenditures including the transfer of Albion Hills from the on site water system to the municipal system. An industry comparison was conducted (Attachment 1- Camping Fee Comparison) and it was determined that TRCA will remain competitive with this increase. It is estimated that camping revenue will increase by approximately \$37,500.

#### PICNIC SITE FEES

In an effort to serve our customers better, we are recommending streamlining our reservation process and consolidating our group picnic site fees. Currently we charge separately for the site permit, picnic shelter and barbecue. These offerings have been bundled and are reflected in a single per site fee. The criteria used to assess the fee at each site is based on site demand, maximum capacity, amenities, distance to recreational offerings and site attributes. Site fees will range from \$64.20 to \$481.50 resulting in an increased (or decreased) site fee according to the aforementioned categories in order to standardized the system for price assessment.

### PETTICOAT CREEK POOL ADMISSION

Pool admission fees at Petticoat Creek to be increased by 11% to offset increasing utility, chemical and maintenance expenditures. Hydro and water expenses for this 0.6 hectare pool have increased by 15% from 2003 to 2005. It is anticipated that these costs will rise an additional 8% in 2006. It is estimated that pool admission revenue will increase by \$12,500.

### BLACK CREEK PIONEER VILLAGE FEE

It is recommended that in 2006, Black Creek Pioneer Village (BCPV) include GST in posted general admission and group prices to make it easier for customers to calculate the true cost of a visit. In 2005 the regular adult admission price was \$11.00, not including GST. In 2006 the adult general admission price will be \$12.00, including GST. All admission categories will undergo similar changes. In addition to simplifying admission pricing for customers, these changes will result in higher admission revenues generated per customer. The base adult admission price in 2006 will be \$11.22 under this scenario, representing an increase of \$0.22 per adult customer. This relatively small increase is not expected to dissuade people from attending and is therefore, not expected to have a negative impact on BCPV's attendance figures. Applying these increases for admissions and education fees, we can expect incremental revenue of \$37,000.

The 2006 pricing schedule maintains BCPV's position in the mid-range (Attachment 1- Black Creek Pioneer Village Admission Fee Comparison & Cultural Education Tour Fee Comparison) of admission prices charged to cultural/historic attractions in the Greater Toronto Area. The Royal Ontario Museum and the McMichael Canadian Art Collection currently each charge \$15.00 for adults. The City of Toronto-owned and operated museums, including Historic Fort York, charge \$6.00. These offer significantly fewer facilities and less programming than BCPV. Casa Loma and the Hockey Hall of Fame currently charge \$12.00

It is not proposed for BCPV to offer free admission to children in 2006, as is the case with the Kortright Centre and the conservation areas. Due to the higher children's admission price at BCPV and the high number of children who attend each year, the cost of free admission in terms of lost revenue, would be much greater for BCPV, and not justifiable.

Fees for after-hour use and commercial photography at Black Creek Pioneer Village to be removed from the fee schedule, allowing these fees to be set independently, providing flexibility based on the marketplace and the requirements of the client. The fees for horse drawn wagon rides have been removed from the proposed fee schedule as this service is no longer provided by Black Creek Pioneer Village but is outsourced.

### KORTRIGHT CENTRE FEES

The weekend and special events parking fee at Kortright Centre to be increased from \$2.50 to \$3.00. Education fees to be increased in September of 2006 by \$0.33 per student to help offset increasing program delivery costs. Additional revenue realized would be approximately \$3,250.

### SENIORS AGE CATEGORY/DISCOUNTED RATES

In 2002 the Authority approved changing the "Seniors" age category to 60 from 65 years of age and reducing the group rate discount from 20% to 15% for Black Creek Pioneer Village. It is recommended that these changes be extended to the conservation areas and Kortright Centre for Conservation. Dropping the seniors age would make TRCA more consistent with the attractions industry and the 15% discounted rate would be in line with industry standards. The discount is offered on general admission to groups of twenty persons or more, exclusive of guided tours.

Changes from the 2005 Fee Schedule are highlighted in **bold**:

#### Age categories 2005

Adult - any person from fifteen to sixty four.

Child - any person from five to fourteen

Senior - any person sixty-five years of age or over.  
(BCPV is defined as 60 years of age or older)

#### Age categories 2006 (Proposed)

Adult - any person from **sixteen** to fifty-nine

Child - any person from five to **fifteen**

Senior - any person **sixty years** of age or over.

#### **Proposed Changes to TRCA's 2005 Fee Schedule**

ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2006 BASE	2006 GROSS	2005 GROSS
1.0	For general admission at all conservation areas, per day;					
1.1	for each adult from sixteen to fifty-nine years of age.	0.00	0.33	4.67	<b>5.00</b>	4.25
1.2	for each child from five to fifteen years of age.	0.00	0.00	0.00	<b>0.00</b>	2.25
1.3	for each child four years of age or under.	0.00	0.00	0.00	0.00	0.00
1.4	for each senior sixty years of age or over.	0.00	0.26	3.74	<b>4.00</b>	3.25
3.0	<b>Vehicle admission to Petticoat Creek, has been changed to general admission, per person, per day.</b>					
9.0	For a permit to use a designated group campsite at Glen Haffy, Heart Lake, Bruce's Mill, Petticoat Creek and Boyd, subject to a limit of seven nights' use, per night; for a group of up to twenty persons;					
9.1	for a group of up to twenty persons; per day, for each person five years of age or over.	0.00	6.54	93.46	<b>100.00</b>	96.30
9.2	for each additional person, in conjunction with a permit issued under item 9.1	0.00	0.21	3.04	<b>3.25</b>	3.21
11.0	For a permit to occupy an individual unserviced campsite, inclusive of general admission;					
11.1	at Albion Hills, per night	0.00	1.65	23.10	<b>24.75</b>	23.54
11.2	at Albion Hills, per week	0.00	9.71	138.79	<b>148.50</b>	141.24
11.3	at Albion Hills, per month (28 days)	0.00	32.38	462.62	<b>495.00</b>	470.80
11.4	at Indian Line, per night	0.00	1.70	24.30	<b>26.00</b>	24.61
11.5	at Indian Line, per week	0.00	10.21	145.79	<b>156.00</b>	147.66
11.6	at Indian Line, per month (28 days)	0.00	34.02	485.98	<b>520.00</b>	492.20

ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2006 BASE	2006 GROSS	2005 GROSS
11.7	on a holiday or other designated date, in addition to the basic permit fee specified in item 11.1 or 11.4	0.00	0.15	2.10	2.25	2.14
12.0	For a permit to occupy an individual serviced campsite, with water and hydro hook-ups, inclusive of general admission					
12.1	at Albion Hills, per night	0.00	1.85	26.40	<b>28.25</b>	26.75
12.2	at Albion Hills, per week	0.00	11.09	158.41	<b>169.50</b>	160.50
12.3	at Albion Hills per month (28 days)	0.00	36.96	528.04	<b>565.00</b>	535.00
12.4	at Albion Hills per season	0.00	129.21	1845.79	<b>1975.00</b>	1647.80
12.5	at Indian Line, per night	0.00	2.06	29.44	<b>31.50</b>	29.96
12.6	at Indian Line, per week	0.00	12.36	176.64	<b>189.00</b>	179.76
12.7	at Indian Line, per month (28 days)	0.00	41.22	588.78	<b>630.00</b>	599.20
12.8	at Indian Line, per season	0.00	164.86	2355.14	<b>2520.00</b>	2354.00
12.9	on a holiday or other designated date, in addition to the basic permit fee specified in item 12.1 or 12.5	0.00	0.15	2.10	<b>2.25</b>	2.14
13.0	For a permit to occupy an individual serviced campsite with water, 30 amp hydro service, and sewage hook-up inclusive of general admission;					
13.1	at Indian Line, per night	0.00	2.21	31.54	<b>33.75</b>	32.10
13.2	at Indian Line, per week	0.00	13.25	189.25	<b>202.50</b>	192.60
13.3	at Indian Line, per month (28 days)	0.00	44.16	630.84	<b>675.00</b>	642.00
13.4	at Indian Line, per season	0.00	176.64	2523.36	<b>2700.00</b>	2514.50
13.5	on a holiday or other designated date, in addition to the basic permit fee specified in item 13.1	0.00	0.15	2.10	<b>2.25</b>	2.14
14.0	In addition to basic camping fees as specified in items 11.0, 12.0, 13.0;					
14.1	for a permit to park an additional vehicle	0.57	0.50	7.18	<b>8.25</b>	8.05
14.2	for a permit to park an additional vehicle per season	3.83	3.35	47.82	<b>55.00</b>	51.75
14.3	for each additional person occupying a campsite over and above the campground's specified site limit.	0.00	0.28	3.97	<b>4.25</b>	4.28
15.0	For a permit to occupy a group campsite at Albion Hills or Indian Line, inclusive of general admission;					
15.1	for up to ten camping units at Albion Hills Pleasantview group campsite, for an adult group	0.00	15.70	224.30	<b>240.00</b>	230.05
15.2	for each additional camping unit at Albion Hills Pleasantview group campsite, in conjunction with a permit issued to an adult group under item 15.1	0.00	1.57	22.43	<b>24.00</b>	23.00
15.3	for up to ten camping units at Albion Hills Pleasantview group campsite, for a youth group	0.00	13.08	186.92	<b>200.00</b>	192.60
15.4	for each additional camping unit at Albion Hills Pleasantview group campsite, in conjunction with a permit issued to a youth group under item 15.3	0.00	1.31	18.69	<b>20.00</b>	19.26

ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2006 BASE	2006 GROSS	2005 GROSS
15.5	for up to ten camping units at Albion Hills Meadowvale or Cedar Grove group campsite, for an adult group	0.00	13.08	186.92	<b>200.00</b>	192.60
15.6	for each additional camping unit at Albion Hills Meadowvale or Cedar Grove group campsite, in conjunction with a permit issued to an adult group under item 15.5	0.00	1.31	18.69	<b>20.00</b>	19.26
15.7	for up to ten camping units at Albion Hills Meadowvale or Cedar Grove group campsite, for a youth group	0.00	10.79	154.21	<b>165.00</b>	160.50
15.8	for each additional camping unit at Albion Hills Meadowvale or Cedar Grove group campsite, in conjunction with a permit issued to a youth group under item 15.7	0.00	1.08	15.42	<b>16.50</b>	16.05
15.9	for up to ten camping units at Indian Line group campsite, for an adult group	0.00	13.08	186.92	<b>200.00</b>	192.60
15.10	for each additional camping unit at Indian Line group campsite in conjunction with a permit issued to adult group under item 15.9	0.00	1.31	18.69	<b>20.00</b>	19.26
15.11	for up to ten camping units at Indian Line group campsite, for a youth group	0.00	10.79	154.21	<b>165.00</b>	160.50
15.12	for each additional camping unit at Indian Line group campsite, in conjunction with a permit issued to a youth group under item 15.11	0.00	1.08	15.42	<b>16.50</b>	16.05
16.0	For a permit for the use of a group picnic site, exclusive of general admission;	0.00	4.20 to 31.50	60.00 to 450.00	<b>64.20 to 481.50</b>	<b>64.20 to 283.55</b>
17.0	For admission to the swimming area at Petticoat Creek, exclusive of general admission					
17.1	per day, for each person five years of age or over	0.00	0.20	2.80	<b>3.00</b>	2.70
17.2	per day, for each child four years of age or under accompanying their family	0.00	0.00	0.00	0.00	0.00
17.3	per day, for each child four years of age or under as part of an organized group under supervision	0.00	0.20	2.80	<b>3.00</b>	2.70
17.4	for a book of ten pool passes	0.00	1.77	25.23	<b>27.00</b>	24.00
25.0	For a guided tour at Bruce's Mill during the maple syrup program, subject to a minimum group size of twenty persons.	0.00	0.39	5.61	<b>6.00</b>	5.89
27.0	For general admission to the Black Creek Pioneer Village, during the regular operating season, per day					
27.1	for each adult from sixteen to fifty-nine years of age	0.00	0.78	11.22	<b>12.00</b>	11.77
27.2	for each child from five to fifteen years of age	0.00	0.52	7.48	<b>8.00</b>	7.49
27.3	for each child four years of age or under accompanying their family	0.00	0.00	0.00	<b>0.00</b>	0.00
27.4	for each senior sixty years of age or over	0.00	0.72	10.28	<b>11.00</b>	10.70

ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2006 BASE	2006 GROSS	2005 GROSS
	27.5 for each student sixteen years of age or over, with student identification	0.00	0.72	10.28	<b>11.00</b>	10.70
	27.6 for each student participating in a general tour program	0.00	0.52	7.48	<b>8.00</b>	7.49
	27.7 for each student participating in a specially designated tour program subject to a minimum group size	0.00	0.59	8.41	<b>9.00</b>	8.56
	27.8 for each student participating in a designated activity program, subject to a minimum group size	0.00	0.72	10.28	<b>11.00</b>	10.70
	27.9 for each student participating in the Dickson Hill School program, per day, subject to a minimum group size of twenty persons	0.00	0.52	7.48	<b>8.00</b>	7.49
32.0	For a guided tour at Black Creek Pioneer Village, as part of a tour group with a reservation, including general admission					
	32.1 for each adult from sixteen to fifty-nine years of age	0.00	0.85	12.15	<b>13.00</b>	12.04
	32.2 for each senior sixty years of age and over	0.00	0.78	11.22	<b>12.00</b>	10.97
33.0	For parking at the Kortright Centre for Conservation on weekends and special events.					
34.0	For general admission at the Kortright Centre for Conservation;					
	34.1 for each adult from sixteen to fifty-nine years of age.	0.00	0.33	4.67	5.00	5.00
	34.2 for each child from five to fifteen years of age.	0.00	0.00	0.00	<b>0.00</b>	3.00
	34.3 for each child four years of age or under accompanying their family.	0.00	0.00	0.00	0.00	0.00
	34.4 for each child four years of age or under visiting as part of an organized group under supervision.	0.00	0.16	2.34	<b>2.50</b>	2.25
	34.5 for each senior sixty years of age or over.	0.00	0.26	3.74	<b>4.00</b>	3.00
	34.6 for each student participating in a general tour program, subject to a minimum group size	0.00	0.44	6.31	<b>6.75</b>	6.42
	34.7 for each student participating in a specially designed tour program, subject to a minimum group size	0.00	0.49	7.01	<b>7.50</b>	7.49
	34.8 for each adult from sixteen to fifty-nine years of age participating in a specially designed tour program, subject to a minimum group size.	0.00	0.65	9.35	<b>10.00</b>	8.29
	34.9 for each senior sixty years or over participating in a specially designed tour program, subject to a minimum group size.	0.00	0.44	6.31	<b>6.75</b>	6.42

D.1 Fifteen percent (15%) off regular per person admission fees, subject to a minimum group size of twenty persons, exclusive of guided tours.

D.2 Fifty percent (50%) off general admission fees for disabled persons and their attendants to a maximum ration of 1:1

Report prepared by: Derek Edwards, extension 5672

For information contact: Marty Brent, extension 4503

Martha Wilson, extension 5674

Date: October 26, 2005

Attachments: 2

Attachment 1

CONSERVATION AREA ADMISSION FEE COMPARISON								
	TRCA Proposed Fees 2006		Credit Valley 2005	Halton Region 2005				Grand River 2005
	C.A.'s	KCC		Hilton Falls	Kelso	Crawford Lake	Mountsberg	
<b>Adult</b>	\$5.00	\$5.00	\$4.25	\$4.25	\$4.25	\$6.00	\$4.50	\$4.00
<b>Child</b>	\$0.00	\$0.00	\$2.50	\$3.00	\$3.00	\$3.50	\$3.25	\$2.25
<b>Senior</b>	\$4.00	\$4.00	\$2.25	\$3.50	\$3.50	\$5.00	\$3.75	\$4.00

CAMPING FEE COMPARISON							
	Albion Hills Proposed Fees 2006	Indian Line Proposed Fees 2006	Grand River Conservation Authority 2005	Ontario Provincial Parks 2005	Glen Rouge Campground Toronto 2005	KOA Barrie 2005	Leisure Time Camping Palgrave 2005
<b>Unserviced Campsite</b>	\$24.75	\$26.00	\$24.00	\$21.75/ 25.50/28.00	\$22.00	\$25.00/ 28.00	\$29.00
<b>Serviced Campsite</b>	\$28.25	\$31.50	\$28.00	\$26.75/30.50 /33.00	\$30.00	\$32.00/ 60.00	\$31.00
<b>Serviced Campsite with Sewage Hook-up</b>	n/a	\$33.75	\$31.50	n/a	n/a	n/a	n/a

BLACK CREEK PIONEER VILLAGE ADMISSION FEE COMPARISON								
	BCPV Proposed Fees 2006	McMichael Canadian Art Collection 2005	Historic Fort York 2005	Casa Loma 2005	Royal Ontario Museum 2005	Hockey Hall of Fame 2005	Toronto Zoo 2005	Upper Canada Village 2005
<b>Adult</b>	\$12.00	\$15.00	\$6.00	\$12.00	\$15.00	\$12.00	\$19.00	\$16.95
<b>Child</b>	\$8.00	\$12.00	\$3.00	\$6.75	\$10.00	\$8.00	\$11.00	\$7.50
<b>Senior</b>	\$11.00	\$12.00	\$3.25	\$7.50	\$12.00	\$8.00	\$13.00	\$15.95

<b>CULTURAL EDUCATION TOUR FEE COMPARISON</b>					
	<b>BCPV Proposed Fee 2006 2 hrs.</b>	<b>McMichael Gallery 2005 1.5 hrs.</b>	<b>Casa Loma 2005</b>	<b>Toronto Zoo 2005</b>	<b>ROM 2005</b>
<b>General Program</b>	\$8.00	\$9.00	\$9.75	\$6.00/\$8.00	\$7.50
<b>Specially Designed Program</b>	\$9.00/11.00	n/a	n/a		\$9.00

<b>NATURE EDUCATION TOURS FEE COMPARISON</b>				
	<b>KCC Proposed Fee 2006 2 hrs.</b>	<b>Crawford Lake 2005 1.5 hrs.</b>	<b>Mountsberg 2005 1.5 hrs</b>	<b>Wye Marsh 2005 2.5 hrs.</b>
<b>General Program</b>	\$6.75	\$6.50	\$5.25	\$6.00
<b>Specially Designed Program</b>	\$7.50	n/a	\$6.00	\$8.00

## Attachment 2

### TRCA 2005 Fee Schedule Public Facilities and Programming

Conservation Areas	items 1 to 25
Black Creek Pioneer Village	items 26 to 32
Kortright Centre for Conservation	items 33 to 35
Miscellaneous	item 36
Discounts	items D1 to D2

The Authority on September 24, 2004 approved TRCA's 2005 Fee Schedule (Meeting #08/04 Res.#A250/04). Most fees listed in this Schedule take effect January 1, 2005.

Detail is provided as to actual base fees and related tax amounts.

Additional copies of this Fee Schedule may be obtained from Watershed Management / conservation areas. This document may be found on-line as <f:\fo\public\fees\fee05.wpd>.

Updated material may be distributed from time to time to include supplementary fees which are related to specific program activities or to reflect changes to the Schedule.

#### Significant changes

Please review this updated Fee Schedule. Note that several significant changes have been made as follows:

- change of fee structure to reflect the addition of applicable GST to gate admission fees at Conservation Areas (item 1.0)
- increase to day camper fees (item 10.0)
- adjustment to pool admission (item 17.0)
- increase to cross-country ski trail fees (item 20.0 & 21.0)
- increase to rental of cross country ski equipment (Item 23.0)
- increase to parking at Kortright Centre (item 33.0)

## **TRCA 2005 Fee Schedule - Definition of Terms**

### ***1 Age categories***

Four general age groups are used throughout the fee schedule as follows:

Adult - any person from fifteen to sixty-four.

Child - any person from five to fourteen.

Child (pre-schoolers) - any person four years of age or under.

Senior - any person sixty-five years of age or over. (B.C.P.V. is defined as 60 years of age or older)

Some exceptions to this general categorization apply to specific fee schedule items and are detailed under those items.

### ***2 Annual Pass categories***

Two passes are offered at the Conservation Areas and Kortright

Individual - any person over five years of age.

Family - Maximum two adults, and two children from five to fourteen in one vehicle

### ***3 Conservation Area***

The term Conservation Area applies to Albion Hills, Bruce's Mill, Boyd, Glen Haffy, Heart Lake and Petticoat Creek. Also included in this definition are the public campgrounds at Albion Hills and Indian Line. For the purposes of this fee schedule the definition does not include the Kortright Centre for Conservation or Black Creek Pioneer Village.

### ***4 General admission***

General admission allows for basic access to a specified TRCA venue(s) during a designated operating period(s). Other fees may be charged in addition to, or in lieu of, general admission fees for certain facilities, programs or operating periods as identified in this fee schedule or under various operating policies.

### ***5 Group Camper***

Applies to members of an organized group staying overnight at a Conservation Area by permit.

### ***6 Day Camper***

Applies to members of day cares, day camps, schools or the like, who are visiting a Conservation Area during the regular operating day.

### ***7 Operating policies***

This fee schedule is provided as a general summary of fees applied by the TRCA at its various operating venues. It does not provide, nor is it intended to provide, complete information as to the various regulations and operating policies in effect at these venues which may relate to individual fee schedule items. Daily, seasonal and program operating schedules and minimum group size requirements are among these policies.

### ***8 Discounts and premiums***

Any fee may be subject to a discount or premium at the discretion of the appropriate Manager.

### ***9 Supplementary fees***

Not all fees are considered to be part of the TRCA's fee schedule as approved by the Authority. Some are set independently of that schedule. The sale of retail merchandise or the provision of incidental services represent the most common examples of such fees.

## TRCA 2005 Fee Schedule - Contents

after-hours use	BCPV	29.0
after-hours use	Conservation Areas	<i>see late permit (8.0)</i>
Albion Hills farm	Albion Hills	36.0
angling fee	Glen Haffy/Heart Lake	5.0
annual pass	BCPV	28.0
annual pass	Conservation Areas	4.0
annual pass	Kortright	35.0
barbecue / corn pot rental	Conservation Areas	16.10
boat equipment rentals	Conservation Areas	7.0
camping - day campers	Conservation Areas	10.0
camping - group campers	Conservation Areas	9.0
camping - group campsite	Conservation Areas	9.0
camping - monthly site	Albion Hills, Indian Line	11.3, 11.6, 12.3, 12.7, 13.3
camping - group / Pleasantview	Albion Hills	14.0
camping - public camping	Albion Hills, Indian Line	11.0, 12.0, 13.0
camping - seasonal site	Albion Hills, Indian Line	12.4, 12.8, 13.4
camping - serviced site	Albion Hills, Indian Line	12.0, 13.0
camping - supplementary fees	Albion Hills, Indian Line	15.0
	<i>fees for extra campers and parking for extra cars</i>	
camping - unserviced site	Albion Hills, Indian Line	11.0
canoe rentals	Conservation Areas	<i>see boat equipment rentals (7.0)</i>
commercial photography	Conservation Areas, Kortright	19.0
commercial photography	BCPV	31.0
cross-country skiing - equipment rentals	Albion Hills	23.0
cross-country skiing - group rate	Albion Hills	23.5, 23.6
cross-country skiing - trail fees / full-day	Albion Hills	20.0
cross-country skiing - trail fees / half-day	Albion Hills	21.0
cross-country skiing - seasonal pass	Albion Hills	22.0
day campers	Conservation Areas	<i>see campers - day campers (10.0)</i>
Dickson Hill School	BCPV	27.10
educational tours - BCPV activity program	BCPV	27.8, 27.9
educational tours - BCPV tour program	BCPV	27.7
educational tours - general tours	Kortright	34.6
educational tours - specially designed tours	Kortright	34.7
fire permit	Conservation Areas	16.9
fishing -Fly Fishers Club Membership	Glen Haffy	6.3
fishing - public ponds	Glen Haffy/Heart Lake	5.0
fishing - pond rentals	Glen Haffy Headwaters Trout Ponds	6.0
general admission - BCPV	BCPV	27.0
general admission	Conservation Areas	1.0
general admission	Kortright	34.0
group discounts	BCPV, Kortright	D.1
guided tour	BCPV	32.0
handicapped persons	BCPV, Conservation Areas, Kortright	D.2
late permit	Conservation Areas	8.0
maple syrup tours	Bruce's Mill	25.0
memberships	BCPV	<i>see annual pass (28.0)</i>
memberships	Kortright	<i>see annual pass (35.0)</i>
mountain biking	Albion Hills	24.0
parking	BCPV	26.0
parking	Albion Hills, Indian Line	<i>see camping, supp. fees (15.0)</i>
parking	Kortright	33.0

pedal boat rentals	Conservation Areas <i>see boat equipment rentals (7.0)</i>	
picnics - additional picnickers	Conservation Areas	16.4
picnics - picnic shelter	Conservation Areas	16.5 -16.8
picnics - picnic site	Conservation Areas	16.0
picnics - picnic site - Mon-Sun	Albion Hills, Bruce's Mill, Glen Haffy	16.3
picnics - picnic site - Mon-Sat	Boyd, Heart Lake , Petticoat Creek	16.1
picnics - picnic site - Sunday	Boyd, Heart Lake, Petticoat Creek	16.2
pool pass	Petticoat Creek	17.0
rowboat rentals	Conservation Areas <i>see boat equipment rentals (7.0)</i>	
skiing	<i>see cross country skiing (20.0, 21.0, 22.0, 23.0)</i>	
swimming - annual pass	Petticoat Creek	18.0
swimming - daily admission	Petticoat Creek	17.0
vehicle admission	Petticoat Creek	3.0
wagon/sleigh rides	BCPV	30.0

ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
1.0	For general admission at all conservation areas except Petticoat Creek, per day;				
	1.1 for each adult from fifteen to sixty-four years of age.	0.00	0.28	3.97	4.25
	1.2 for each child from five to fourteen years of age.	0.00	0.15	2.10	2.25
	1.3 for each child four years of age or under.	0.00	0.00	0.00	0.00
	1.4 for each senior sixty-five years of age or over.	0.00	0.21	3.04	3.25
2.0	For general admission at all conservation areas except Petticoat Creek, per day, on weekdays has been omitted.				
3.0	For vehicle admission to Petticoat Creek, per day;				
	3.1 for vehicle carrying up to ten persons, per day.	0.00	0.65	9.35	10.00
	3.2 on weekdays has been omitted.				
	3.3 for a vehicle carrying more than ten persons, per person.	0.00	0.13	1.87	2.00
4.0	For an annual pass valid ONLY for admission to the Conservation Area for which it is purchased;				
	4.1 for each person five years of age or over.	0.00	2.45	35.00	37.45
	4.2 for a family of one or two adults and their children who are fourteen years of age or under.	0.00	4.55	65.00	69.55
5.0	For fishing at Glen Haffy or Heart Lake:				
	5.1 per day, for each person fifteen years of age or over, exclusive of general admission	0.00	0.35	5.00	5.35
	5.2 per day, for each person from five to fourteen years of age, exclusive of general admission.	0.00	0.18	2.50	2.68
	5.3 per day, for each person four years of age or under, exclusive of general admission.	0.00	0.00	0.00	0.00
	5.4 for each person fifteen years of age or over, in a group with a reservation, including angling fee and general admission, per day, subject to a minimum group size of 20 persons	0.00	0.49	7.00	7.49
	5.5 for each person five to fourteen years of age, in a group with a reservation, including angling fee and general admission, per day, subject to a minimum group size of 20 persons.	0.00	0.21	3.00	3.21

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
6.0		For a permit for the use of a fishing pond at the Glen Haffy Headwaters Trout Ponds, including general admission and the use of row boats, per day;				
	6.1	For up to 75 persons on Monday's excluding Statutory Holidays and 1 Sunday per month, date of which is to be determined by TRCA staff	0.00	52.50	750.00	802.50
	6.2	For each additional 25 or fewer persons	0.00	14.00	200.00	214.00
	6.3	for a membership to Glen Haffy fly Fisher's Club at Glen Haffy Headwaters Trout Ponds valid Tuesday to Sunday	0.00	28.00	400.00	428.00
7.0		For the rental of boating equipment where available, per hour	0.96	0.84	12.00	13.80
8.0		For a permit authorizing a special event extending past regular operating hours and up to midnight, exclusive of parking or general admission, per hour, subject to a three hour minimum.	0.00	3.50	50.00	53.50
9.0		For a permit to use a designated group campsite, subject to a limit of seven nights use, per night; for a group of up to twenty persons;				
	9.1	for a group of up to twenty persons;	0.00	6.30	90.00	96.30
	9.2	for each additional person, in conjunction with a permit issued under item 9.1	0.00	0.21	3.00	3.21
10.0		For each day camper, not overnight, per day, inclusive of general admission	0.00	0.15	2.10	2.25
11.0		For a permit to occupy an individual unserviced campsite, inclusive of general admission;				
	11.1	at Albion Hills, per night.	0.00	1.54	22.00	23.54
	11.2	at Albion Hills, per week.	0.00	9.24	132.00	141.24
	11.3	at Albion Hills, per month (28 days).	0.00	30.80	440.00	470.80
	11.4	at Indian Line, per night.	0.00	1.61	23.00	24.61
	11.5	at Indian Line, per week.	0.00	9.66	138.00	147.66
	11.6	at Indian Line, per month (28 days).	0.00	32.20	460.00	492.20
	11.7	on a holiday or other designated date, in addition to the basic permit fee specified in item 11.1 or 11.4	0.00	0.14	2.00	2.14
12.0		For a permit to occupy an individual serviced campsite, with water and hydro hook-ups, inclusive of general admission;				
	12.1	at Albion Hills, per night.	0.00	1.75	25.00	26.75
	12.2	at Albion Hills, per week.	0.00	10.50	150.00	160.50
	12.3	at Albion Hills, per month (28 days).	0.00	35.00	500.00	535.00
	12.4	at Albion Hills, per season.	0.00	107.80	1540.00	1647.80
	12.5	at Indian Line, per night.	0.00	1.96	28.00	29.96
	12.6	at Indian Line, per week.	0.00	11.76	168.00	179.76
	12.7	at Indian Line, per month (28 days).	0.00	39.20	560.00	599.20
	12.8	at Indian Line, per season.	0.00	154.00	2200.00	2354.00
	12.9	on a holiday or other designated date, in addition to the basic permit fee specified in item 12.1 or 12.4	0.00	0.14	2.00	2.14

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
13.0		For a permit to occupy an individual services campsite with water, 30 amp hydro service, and sewage hook-up inclusive of general admission:				
	13.1	at Indian Line, per night.	0.00	2.10	30.00	32.10
	13.2	at Indian Line, per week.	0.00	12.60	180.00	192.60
	13.3	at Indian Line per month (28 days).	0.00	42.00	600.00	642.00
	13.4	at Indian Line, per season.	0.00	164.50	2350.00	2514.50
	13.5	on a holiday or other designated date, in addition to the basic permit fee specified in item 13.1	0.00	0.14	2.00	2.14
14.0		For a permit to occupy the Pleasantview Group campsite at Albion Hills, inclusive of general admission;				
	14.1	for up to ten camping units, for an adult group.	0.00	15.05	215.00	230.05
	14.2	for each additional camping unit, in conjunction with a permit issued to an adult group under item 14.1	0.00	1.50	21.50	23.00
	14.3	for up to ten camping units, for a youth group.	0.00	12.60	180.00	192.60
	14.4	for each additional camping unit, in conjunction with a permit issued to a youth group under item 14.3	0.00	1.26	18.00	19.26
15.0		In addition to basic camping fees as specified in Items 11.0, 12.0 and 13.0;				
	15.1	for a permit to park an additional vehicle.	0.56	0.49	7.00	8.05
	15.2	for a permit to park an additional vehicle, per season	3.60	3.15	45.00	51.75
	15.3	for each additional person occupying a campsite over and above the campgrounds specified site limit.	0.00	0.28	4.00	4.28
16.0		For a permit for the use of a group picnic site at any conservation area, exclusive of vehicle or general admission;				
	16.1	for a group of up to 100 persons at Boyd, Heart Lake and Petticoat Creek Monday to Saturday.	0.00	5.25	75.00	80.25
	16.2	for a group of up to 100 persons at Boyd, Heart Lake and Petticoat Creek on Sundays and Statutory Holidays.	0.00	7.00	100.00	107.00
	16.3	for a group of up to 100 persons at Albion Hills, Bruce's Mill and Glen Haffy; Monday to Sunday	0.00	4.20	60.00	64.20
	16.4	for each additional fifty or fewer persons, in conjunction with a permit issued under item 16.1, 16.2, or 16.3	0.00	1.75	25.00	26.75
	16.5	for the use of a picnic shelter with electrical service, at Bruce's Mill, Albion Hills and Glen Haffy, in conjunction with a permit issued under item 16.1, 16.2, or 16.2	0.00	8.05	115.00	123.05
	16.6	for use of picnic shelter without electrical service, at Bruce's Mill, Albion Hills and Glen Haffy, in conjunction with a permit issued under item 16.1, 16.2, or 16.2	0.00	6.65	95.00	101.65

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
	16.7	for the use of a picnic shelter with electrical service at Boyd, Petticoat Creek and Heart Lake, in conjunction with a permit issued under Item 16.2, 16.2, or 16.3	0.00	11.55	165.00	176.55
	16.8	for the use of a picnic shelter without electrical service, at Boyd, Petticoat Creek and Heart Lake, in conjunction with a permit issued under item 16.1, 16.2, or 16.3.	0.00	10.15	145.00	155.15
	16.9	for a permit for a fire in a designated ground fire pit, in addition to any fees paid under item 16.0	0.00	4.20	60.00	64.20
	16.10	for the use of a portable barbecue unit or corn pot, in addition to any fees paid under item 16.0	3.20	2.80	40.00	46.00
17.0	For admission to the swimming area at Petticoat Creek, exclusive of vehicle or general admission;					
	17.1	per day, for each person five years of age or over.	0.00	0.18	2.52	2.70
	17.2	each child under two years of age.	0.00	0.00	0.00	0.00
	17.3	per day, for each child four years of age or under as part of an organized group under supervision.	0.00	0.18	2.52	2.70
	17.4	for a book of ten pool passes.	0.00	1.57	22.43	24.00
18.0	Petticoat Creek Pool passes have been replaced by the Conservation Journeys program.					
19.0	Commercial photography or filming fees for Conservation Areas and Kortright are outlined separately on a case by case basis according to Commercial Filming on TRCA Lands - Fee Guidelines 2003.					
20.0	For the use of cross-country ski trails at Albion Hills, inclusive of general admission:					
	20.1	for each person fifteen years of age or over.	0.00	0.78	11.22	12.00
	20.2	for each child five to fourteen years of age.	0.00	0.39	5.61	6.00
	20.3	for each child four years of age or under.	0.00	0.00	0.00	0.00
	20.4	for each senior sixty-five years of age or over.	0.00	0.59	8.41	9.00
	20.5	for a family of one or two adults and their children who are fourteen years of age or under.	0.00	1.96	28.04	30.00
21.0	For the use of cross-country ski trails at Albion Hills, inclusive of general admission, after 1 p.m.;					
	21.1	for each person fifteen years of age or over.	0.00	0.65	9.35	10.00
	21.2	for each child five to fourteen years of age.	0.00	0.26	3.74	4.00
	21.3	for each child four years of age or under.	0.00	0.00	0.00	0.00
	21.4	for each senior sixty-five years of age or over.	0.00	0.46	6.54	7.00

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
	21.5	for a family of one or two adults and their children who are fourteen years of age or under.	0.00	1.57	22.43	24.00
22.0	Albion Hills Cross Country Ski passes have been replaced by the Conservation Journeys program.					
23.0	For the rental of a cross-country ski equipment package consisting of skis, boots and poles:					
	23.1	for each person fifteen years of age or over, per day.	1.12	0.98	14.00	16.10
	23.2	for each person fifteen years of age or over, per day, after 1:00 p.m.	0.80	0.70	10.00	11.50
	23.3	for each child fourteen years of age or under, per day.	0.88	0.77	11.00	12.65
	23.4	for each child fourteen years of age or under, per day, after 1:00 p.m.	0.68	0.59	8.50	9.77
	23.5	for each person fifteen years of age or over, in a group with a reservation, including trail fees, per day, subject to a minimum group size.	1.20	1.05	15.00	17.25
	23.6	for each person fourteen years of age or under, in a group with a reservation, including trail fees, per day, subject to a minimum group size.	0.80	0.70	10.00	11.50
24.0	For use of the mountain bike trails at Albion Hills per day, for each person, exclusive of general admission.		0.00	0.13	1.87	2.00
25.0	For a guided tour at Bruce's Mill during the maple syrup program, subject to minimum group size of twenty persons.		0.00	0.39	5.50	5.89
26.0	For parking at Black Creek Pioneer Village, per vehicle, per day, exclusive of general admission.		0.42	0.37	5.21	6.00
27.0	For general admission to Black Creek Pioneer Village, during the regular operating season, per day;					
	27.1	for each adult from fifteen to fifty-nine years of age.	0.00	0.77	11.00	11.77
	27.2	for each child from five to fourteen years of age.	0.00	0.49	7.00	7.49
	27.3	for each child four years of age or under accompanying their family.	0.00	0.00	0.00	0.00
	27.4	for each child four years of age or under visiting as part of an organized group under supervision.	0.00	0.42	5.95	6.37
	27.5	for each senior sixty years of age or over.	0.00	0.70	10.00	10.70
	27.6	for each student fifteen years of age or over, with student identification.	0.00	0.70	10.00	10.70
	27.7	for each student participating in a general tour program.	0.00	0.49	7.00	7.49
	27.8	for each student participating in a specially designated tour program, subject to a minimum group size.	0.00	0.56	8.00	8.56

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
	27.9	for each student participating in a designated activity program, subject to a minimum group size.	0.00	0.70	10.00	10.70
	27.10	for each student participating in the Dickson's Hill School program, per day, subject to a minimum group size of twenty persons.	0.00	0.49	7.00	7.49
28.0	For an annual pass valid for general admission, inclusive of parking fees, for the Black Creek Pioneer Village;					
	28.1	for a family of one or two adults and their children who are fourteen years of age or under.	0.00	4.55	65.00	69.55
	28.2	for each person five years of age or over.	0.00	2.45	35.00	37.45
29.0	For the after-hour use of Black Creek Pioneer Village including staffing, commencing within one-half hour of normal closing time and subject to a three-and-one-half hour maximum;					
	29.1	for the use of the Village grounds only from May to September.	0.00	24.50	350.00	374.50
	29.2	for the use of the Village grounds only from October to April.	0.00	31.50	450.00	481.50
	29.3	including the use of three buildings.	0.00	90.65	1295.00	1385.65
	29.4	including the use of four buildings.	0.00	111.65	1595.00	1706.65
	29.5	including the use of six buildings.	0.00	132.65	1895.00	2027.65
	29.6	including the use of eight buildings.	0.00	153.65	2195.00	2348.65
30.0	For a horse-drawn wagon or sleigh ride at the Black Creek Pioneer Village;					
	30.1	in conjunction with an after-hours function as identified in item 28.0, with completion of wagon rides within 90 minutes of regular closing time, per wagon.	0.00	12.25	175.00	187.25
	30.2	items 29.2 and 29.3 subject to a late charge of \$50.00 per half-hour per wagon; gross charges not to exceed a maximum of \$500.00	0.00	3.27	46.73	50.00
	30.3	in conjunction with an after hours function as identified in item 28.0 for rides scheduled more than 90 minutes after regular closing.	0.00	35.00	500.00	535.00
31.0	For commercial photography or filming in the Black Creek Pioneer Village, including supervision, <u>minimum</u> per hour;					
	31.1	for the use of grounds and environs, during the period from 8:30 a.m. until midnight.	0.00	8.18	116.82	125.00
	31.2	for the use of grounds and environs, during the period from midnight until 8:30 a.m.	0.00	11.45	163.55	175.00
	31.3	for the use of the interior of buildings, during the period from 8:30 a.m. until midnight.	0.00	9.81	140.19	150.00
	31.4	for the use of the interior of buildings, during the period from midnight until 8:30 a.m.	0.00	11.45	163.55	175.00

	ITEM #	ITEM DESCRIPTION	PST 8%	GST 7%	2005 BASE	2005 GROSS
32.0		For a Guided Tour at Black Creek Pioneer Village, as part of a tour group with a reservation, including general admission;				
	32.1	for each adult from fifteen to fifty-nine years of age	0.00	0.79	11.25	12.04
	32.2	for each senior sixty years of age and over.	0.00	0.72	10.25	10.97
33.0		For parking at the Kortright Centre for Conservation, per vehicle, per day, exclusive of general admission.	0.17	0.15	2.18	2.50
34.0		For general admission at the Kortright Centre for Conservation;				
	34.1	for each adult from fifteen to sixty-four years of age.	0.00	0.33	4.67	5.00
	34.2	for each child from five to fourteen years of age.	0.00	0.20	2.80	3.00
	34.3	for each child four years of age or under accompanying their family.	0.00	0.00	0.00	0.00
	34.4	for each child four years of age or under visiting as part of an organized group under supervision.	0.00	0.15	2.10	2.25
	34.5	for each senior sixty-five years of age or over.	0.00	0.20	2.80	3.00
	34.6	for each student participating in a general tour program, subject to a minimum group size.	0.00	0.42	6.00	6.42
	34.7	for each student participating in a specially designed tour program, subject to a minimum group size.	0.00	0.49	7.00	7.49
	34.8	for each adult from fifteen to sixty-four years of age participating in a specially designed tour program, subject to a minimum group size.	0.00	0.54	7.75	8.29
	34.9	for each senior sixty-five years or over participating in a specially designed tour program, subject to a minimum group size.	0.00	0.42	6.00	6.42
35.0		For an annual pass valid ONLY for admission to the Kortright Centre;				
	35.1	for each person five years of age or over	0.00	2.45	35.00	37.45
	35.2	for a family of one or two adults and their children who are fourteen years of age or under.	0.00	4.55	65.00	69.55
36.0		For a farm tour at the Albion Hills Farm, for a group of up to forty persons;				
	36.1	for a half-day program.	0.00	6.54	93.46	100.00
	36.2	for a full-day program.	0.00	13.08	186.92	200.00
D.1		At Black Creek Pioneer Village, fifteen percent (15%) and the Kortright Centre, twenty percent (20%) off regular per person admission fees, subject to a minimum group size of twenty persons, exclusive of guided tours.				
D.2		At Black Creek Pioneer Village fifty percent (50%) off general admission fees for disabled persons and their attendants to a maximum ratio of 1:1. At Conservation Areas and the Kortright Centre attendants for disabled persons will not be subject to general admission fees.				

**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** James W. Dillane, Director, Finance and Business Services

**RE:** **USE OF SECORD PROPERTY FOR AN ANGLING CLUB**  
Call For Proposals

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#### **KEY ISSUE**

Request for Proposal for a long term lease of the Secord pond and associated buildings and lands for an angling club to provide recreational fishing opportunities and generate a long term revenue stream.

#### **RECOMMENDATION**

**THE BOARD RECOMMENDS TO THE AUTHORITY THAT staff be authorized to issue a request for proposal to lease Secord pond, adjacent buildings and lands to interested parties for use as an angling club and related activities;**

**AND FURTHER THAT staff report to the Executive Committee on the results of the request for proposal including the terms and conditions and anticipated long term revenues.**

#### **BACKGROUND**

The Secord property was acquired by the Toronto and Region Conservation Authority (TRCA) in 1997. The property is located in the southwest portion of the Township of Uxbridge on the east side of Third Concession at Secord Road. It is legally described as Part of Lots 10 & 11, Concession 3, Township of Uxbridge, Regional Municipality of Durham, Province of Ontario.

The property is in the headwaters of Duffins Creek on the Oak Ridges Moraine. West Duffins Creek flows through the property and was dammed circa 1920 to form a 6.54 hectare pond now known as Secord pond.

Dr. Alan and Mrs. Ingeborg Secord purchased the property in 1948. The Secords utilized the guest cottage for cottage purposes until they designed and built the main house in the early 1970s. In 1997, TRCA acquired 93 hectares of the Secord property through purchase and donation from Mrs. Secord. A remaining 20 hectares section was later purchased from Mrs. Secord's estate. In 2005, a further 12 hectares was purchased from an adjoining land owner to add more habitat to the Secord Forest and Wildlife Area.

Originally there were several buildings on site including a barn and farm house. In 2005, the farm house and barn, and other buildings that were deemed unsafe, were demolished, leaving the main house and cottage, which are adjacent to and south of the pond. The main house is a large two-bedroom bungalow measuring approximately 3,140 square feet and has a built-in two-car garage. The dwelling has a white brick exterior, asphalt shingle roof and mostly single-pane wood windows with aluminum storms. The dwelling has a masonry foundation but only a partial basement containing building services.

The accommodation provided by the main house includes a large L-shaped living room and dining room, a den with fieldstone fireplace and a beamed ceiling, two bedrooms, including a master bedroom with an en suite four-piece bathroom and built-in closets, an additional four-piece bathroom and a kitchen leading to an enclosed solarium. There is also a sauna room with shower off the kitchen area. The dwelling has electric heat and central air conditioning. While the house is considered structurally sound, maintenance has been poor in recent years and the dwelling needs a new roof, exterior and interior painting, and a general updating.

The guest cottage was the original dwelling on the property and was used for cottage purposes until the main house was constructed. This building is a wood frame structure with a gross floor area of approximately 1,000 square feet. It has two bedrooms, a living room with sitting area, kitchen and four-piece bathroom. The structure has aluminum siding and asphalt shingle roof. There are aluminum windows with storms and screens. This dwelling is in fair condition only. It shows signs of some water damage from roof leaks in one of the bathrooms. Heating is propane and there is no basement.

Dr. Secord and his guests angled Brook Trout at Secord pond for several years on a sustainable basis. Angling has not been allowed on the pond since TRCA came into possession of the property in 1997. Recent studies and reports by TRCA staff indicate that the pond continues to support a self-sustaining Brook Trout population. Bathymetry, dissolved oxygen, temperature and other data have been collected and this information will be shared with potential tenant.

The Oak Ridges Moraine Conservation Plan (ORMCP) designates this area as “Natural Core Area”. Discussions with the Township of Uxbridge, the Regional Municipality of Durham and TRCA staff indicate that the proposed use is consistent with and acceptable under the ORMCP. In addition to the ORMCP, three plans are in place that support the current proposal. A *Watershed Plan for Duffins Creek and Carruthers Creek*, the *Duffins Creek Headwaters Management Plan for TRCA Properties*, and the *Fisheries Management Plan for Duffins Creek and Carruthers Creek*. The use of Secord pond by an angling club would be consistent with the management objectives in each of these management plans.

## **RATIONALE**

Secord pond is classified as a coldwater pond, supports a healthy population of Brook Trout, and the Ministry of Natural Resources has approved year-round fishing on the pond. Excellent fishing opportunities and extended access to the resource make this a very desirable property to the angling community. The main house is suitable for upgrading to a club house for any potential angling groups and the cottage could be upgraded for complementary uses. A former use of the cottage was as a clubhouse for angling friends of Dr. Secord. These factors, coupled with the exceptional surroundings and location on the Oak Ridges Moraine, angling history of the area, and close proximity to Toronto and other Greater Toronto Area (GTA) communities make this an unrivalled angling opportunity in the GTA.

Lease agreements have been in place for individual buildings on the property in the past. These agreements produced revenues of \$28,416 per annum and were terminated in 2005. Staff believe a fishing club is a more suitable use. Revenues generated would be used for conservation land management and fisheries management in the Duffins Creek watershed.





**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** Brian Denney, Chief Administrative Officer

**RE:** **TELECONFERENCING**  
Amendment to Rules of Conduct

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**KEY ISSUE**

Options for teleconferencing Executive Committee and advisory board meetings.

**RECOMMENDATION**

**THE BOARD RECOMMENDS TO THE AUTHORITY THAT the Section VII - Calling of Meetings or Toronto and Region Conservation Authority's (TRCA) Rules of Conduct be amended to include Section 32.3 as follows:**

**Teleconferencing shall be an option for Toronto and Region Conservation Authority (TRCA) Executive Committee and advisory board meetings only when: quorum cannot otherwise be reached for a meeting in which no delegations, presentations or hearings are on the agenda; and for the summer Executive Committee meeting scheduled to deal with Section II items only.**

**RATIONALE**

As a result, staff is recommending that teleconferencing be used:

- only when quorum cannot otherwise be reached for a meeting in which no delegations, hearings or presentations are on the agenda; and
- for the summer Executive Committee meeting scheduled to deal with Section II items only.

At Authority Meeting #8/05, held on October 28, 2005, the TRCA Meeting Schedule 2006-2007 was approved which identified the summer Executive Committee may be held by teleconference.

**Report prepared by: Kathy Stranks, extension 5264**  
**For Information contact: Kathy Stranks, extension 5264**  
**Date: November 8, 2005**

**TO:** Chair and Members of the Business Excellence Advisory Board  
Meeting #6/05, November 18, 2005

**FROM:** James W. Dillane, Director, Finance and Business Services

**RE: ACCOUNTS RECEIVABLE**  
October 27, 2005

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**KEY ISSUE**

Staff report on accounts receivable, as of October 27, 2005.

**RECOMMENDATION**

**IT IS RECOMMENDED THAT the Accounts Receivable Status Report, as of October 27, 2005, be received.**

**RATIONALE**

The schedule below summarizes the status of receivables, including aging and classification. The schedule excludes \$23,683. in accumulated interest arrears on invoices outstanding for more than 30 days.

**ACCOUNTS RECEIVABLE AGING, BY CATEGORY**

(Excluding Municipal Levy and MNR Grant - As at October 27, 2005)

	<b>CURRENT</b>	<b>31 TO 60 DAYS</b>	<b>61 TO 90 DAYS</b>	<b>90 PLUS DAYS</b>	<b>TOTAL</b>	<b>%</b>
SCHOOLS AND SCHOOL BOARDS	74,958	16,668	232	35	91,893	13.0%
GOVERNMENT	93,556	56,542	21,069	122,977	294,144	41.5%
DEVELOPMENT SERVICES	28,286	5,130	2,100	74,655	110,171	15.5%
CORPORATE, INDIVIDUAL AND COMMUNITY GROUPS	48,171	30,201	97,787	36,257	212,416	30.0%
<b>TOTAL</b>	<b>244,971</b>	<b>108,541</b>	<b>121,188</b>	<b>233,924</b>	<b>708,624</b>	<b>100.0%</b>
<b>% OF TOTAL</b>	<b>34.6%</b>	<b>15.3%</b>	<b>17.1%</b>	<b>33.0%</b>	<b>100.0%</b>	

Items in excess of \$1,000.00 included in the 90-plus-days column, are as follows:

CLIENT NAME	AMOUNT \$	ARREARS INTEREST \$	AGE (DAYS)	NOTES
Canadian Food Inspection Agency	37,907.31 42,332.86 41,214.62	2,326.13 2,597.70 1,882.61	134 134 95	Payment expected by end of Nov.
Wild Water Kingdom	35,124.86	Note	108	Interim property tax bill.
Design Plan Ser. Inc.	20,000.00	1,227.27	123	Planning fees. (new)
Basciano Parkin Ltd.	2,000.00	500.47	462	Planning fees.
Brutto Consulting Ltd.	7,500.00 3,000.00	1,467.13 586.86	389 361	Planning fees. Planning fees.
Glen Pietrowski	10,000.00	2,317.54	426	Planning fees.
Ron Witton	7,000.00	1,622.28	435	Planning fees.
Rice Development Group	10,000.00	1,341.39	263	Planning fees.
<b>TOTALS</b>	216,079.65	15,869.38		

Note: Interest charged as per lease agreement

The outstanding accounts for planning fees are deemed to be collectible. Most of these accounts occurred as the Toronto and Region Conservation Authority transitioned to the new fee schedule during 2004. Staff has recently met and successfully negotiated settlements with Marshall Macklin Monaghan and KLM Planning. Meetings will continue with the other developers on the list. Since the last report one new account has been added - Design Plan Services Inc..

Collection of planning fees has improved since the new fee schedule was implemented two years ago and staff does not anticipate that the list of problem accounts will grow significantly. Staff believes that there is still some leverage available to deal with these outstanding accounts.

Amounts due from Canadian Food Inspection Agency are expected by the end of November 2005, at which time staff anticipates that a new agreement will be in place. The amount due from Wild Water Kingdom is also deemed collectible.

Receivable balances, as reported on each of the previous reports to the advisory board, after 2002, are presented as follows:

<b>DATE</b>	<b>Total \$</b>	<b>90-Plus \$</b>
October 27, 2005	708,624	233,924
August 31, 2005	1,127,018	106,070
May 20, 2005	671,964	126,831
March 31, 2005	841,871	183,755
February 15, 2005	699,123	189,490
December 30, 2004	1,935,416	245,815
October 25, 2004	1,127,102	180,891
September 28, 2004	876,800	187,754
September 3, 2004	936,923	197,539
May 17, 2004	1,018,188	129,505
February 17, 2004	1,386,809	178,370
January 7, 2004	1,064,464	45,382
November 2, 2003	951,999	101,194
August 24, 2003	768,825	125,803
May 25, 2003	445,116	168,327
March 2, 2003	709,807	141,313

Report prepared by: Rocco Sgambelluri, extension 5232  
 For Information contact: Rocco Sgambelluri, extension 5232  
 Date: November 4, 2005