



THE TORONTO AND REGION CONSERVATION AUTHORITY

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THE TORONTO AND REGION CONSERVATION AUTHORITY

MEETING OF THE AUTHORITY #9/04

October 29, 2004

The Authority Meeting #9/04, was held in the South Theatre, Black Creek Pioneer Village, on Friday, October 29, 2004. The Chair Dick O'Brien, called the meeting to order at 10:11 a.m.

PRESENT

Maria Augimeri	Member
David Barrow	Member
Frank Dale	Member
Glenn De Baeremaeker	Member
Michael Di Biase	Member
Bill Fisch	Member
Rob Ford	Member
Pamela Gough	Member
David Gurin	Member
Suzan Hall	Member
Cliff Jenkins	Member
Colleen Jordan	Member
Glenn Mason	Member
Elaine Moore	Member
Dick O'Brien	Chair
Gerri Lynn O'Connor	Vice Chair
Bill O'Donnell	Member
Linda Pabst	Member
Maja Prentice	Member
John Sprovieri	Member
Nancy Stewart	Member
Michael Thompson	Member

REGRETS

Bas Balkissoon	Member
Gay Cowbourne	Member
Peter Milczyn	Member
Shelley Petrie	Member
Dave Ryan	Member
Andrew Schulz	Member

RES.#A272/04 - MINUTES

Moved by: Michael Thompson
Seconded by: Bill O'Donnell

THAT the Minutes of Minutes #8/04, held on September 24, 2004, be approved.

CARRIED

PRESENTATIONS

- (a) Cheque presentation by Eric MacDonald, CEO and Chairman, MacViro Consultants Inc., of sponsorship money for Hazel's Legacy documentary.
- (b) A presentation by Christopher Chiaravallotti, Director, Fleet Services Division, City of Toronto, in regards to item 10.1 - Sustainable Corporate Fleet Policy.
- (c) A 15 minute presentation by Geoff Cape, Executive Director, Evergreen Environmental Foundation, in regards to item 10.2 - Don Valley Brick Works.
- (d) A presentation by Jim Dillane, Director, Finance and Business Development, TRCA, in regards to item 9.1 - 2005 Preliminary Estimates, Operating and Capital.

RES.#A273/04 - PRESENTATIONS

Moved by: Bill O'Donnell
Seconded by: Colleen Jordan

THAT above-noted presentations (a), (b) and (d) be heard and received;

AND FURTHER THAT above-noted presentation (c) be cancelled.

CARRIED

SECTION I - ITEMS FOR AUTHORITY ACTION

RES.#A274/04 - MEETING SCHEDULE 2005-2006

To provide a schedule of meetings for the forthcoming Authority year, beginning March 1, 2005 and ending February 28, 2006.

Moved by: Maria Augimeri
Seconded by: Frank Dale

THAT the Schedule of Meetings 2005-2006, dated October 20, 2004, be approved;

THAT the Executive Committee be designated the powers of the Authority during the month of August, 2005, as defined in Section 2.10 of the Rules of Conduct;

AND FURTHER THAT this schedule be distributed at the earliest opportunity to Toronto and Region Conservation Authority's (TRCA) watershed municipalities.

CARRIED

RATIONALE

Since almost all members of the TRCA sit on councils, boards or committees which usually meet on days other than Friday, we have arranged this schedule to accommodate all TRCA board meetings on Fridays. Authority meetings have been scheduled for the last Friday of the month, with exceptions in the months of March, July and December to accommodate holiday's. Executive Committee meetings have been scheduled for the first Friday of the month, with the exceptions of April, July, September, October and January to accommodate holidays.

An Authority meeting is not scheduled in the month of August due to the holiday season, but to accommodate the large number of permit requests at this time, an Executive Committee meeting is scheduled. This meeting will be to primarily handle permits, but should an item requiring Authority approval need to be dealt with at this time, this is allowed for under Section 2.10 of the Authority's Rules of Conduct, should the Authority designate these powers:

- 2.10** to exercise such additional powers, excluding those powers set out in Clause (d) of Subsection (1) of Section 30 of the Act, as may be assigned to it by the Authority during the months of July and August provided that a report be given to the Authority at the first meeting of the Authority thereafter;

Staff are recommending powers be so designated to the Executive Committee for August, 2005, with the required report being brought to the Authority at its meeting to be held on September 30, 2005.

At Authority Annual Meeting #1/02, held on January 25, 2002, Resolution #A6/02 was approved in part as follows:

THAT the dates of future Annual Meetings be changed to accommodate the budget meeting schedule for our member municipalities, such that the Annual Meeting held following a municipal election be in January while the Annual Meetings in the interim two years between elections be moved to February;

In accordance with Resolution #A6/02, the 2006 Annual Authority Meeting is to be held on Friday, February 24, 2006.

All meetings will be held at Black Creek Pioneer Village (BCPV), except for the December meetings which will be held in the Humber Room, Head Office, to accommodate the busy school booking season at BCPV. The Authority and Executive Committee meetings will be held at 10:00 a.m., with the exception of the Executive Committee meetings in March and January, which will be held at 10:30 a.m.. The Business Excellence Advisory Board (BEAB), Watershed Management Advisory Board (WMAB) and Sustainable Communities Board (SCB) meetings will be held at 9:00 a.m., 10:30 a.m. and 11:00 a.m. respectively. SCB meetings have been scheduled on the same day as most Executive Committee meetings and BEAB meetings have been scheduled on the same day as most WMAB meetings to streamline the meeting schedule.

Report prepared by: Kathy Stranks, extension 5264
For Information contact: Kathy Stranks, extension 5264
Andrea Fennell, extension 5254

Date: October 20, 2004

Attachments: 1

Attachment 1

**THE TORONTO AND REGION CONSERVATION AUTHORITY
MEETING SCHEDULE 2005-2006**

MARCH 2005	TIME	DESCRIPTION
Mar. 4	9:00 a.m.	BEAB #1/05
Mar. 4	10:30 a.m.	Executive #1/05
Mar. 11	10:00 a.m.	Authority #2/05

APRIL 2005	TIME	DESCRIPTION
Apr. 8	10:00 a.m.	Executive #2/05
Apr. 8	11:00 a.m.	SCB #1/05
Apr. 15	9:00 a.m.	BEAB #2/05
Apr. 15	10:30 a.m.	WMAB #1/05
Apr. 29	10:00 a.m.	Authority #3/05

MAY 2005	TIME	DESCRIPTION
May 6	10:00 a.m.	Executive #3/05
May 27	10:00 a.m.	Authority #4/05

JUNE 2005	TIME	DESCRIPTION
June 3	10:00 a.m.	Executive #4/05
June 3	11:00 a.m.	SCB #2/05
June 10	9:00 a.m.	BEAB #3/05
June 10	10:30 a.m.	WMAB #2/05
June 24	10:00 a.m.	Authority #5/05

JULY 2005	TIME	DESCRIPTION
Jul. 8	10:00 a.m.	Executive #5/05
Jul. 8	11:00 a.m.	SCB #3/05
Jul. 15	10:30 a.m.	WMAB #3/05
Jul. 22	10:00 a.m.	Authority #6/05

AUGUST 2005	TIME	DESCRIPTION
Aug. 5	10:00 a.m.	Executive #6/05

SEPTEMBER 2005	TIME	DESCRIPTION
Sept. 9	10:00 a.m.	Executive #7/05
Sept. 23	9:00 a.m.	BEAB #4/05
Sept. 23	10:30 a.m.	WMAB #4/05
Sept. 30	10:00 a.m.	Authority #7/05

OCTOBER 2005	TIME	DESCRIPTION
Oct. 14	10:00 a.m.	Executive #8/05
Oct. 14	11:00 a.m.	SCB #4/05
Oct. 21	9:00 a.m.	BEAB #5/05
Oct. 21	10:30 a.m.	WMAB #5/05
Oct. 28	10:00 a.m.	Authority #8/05

NOVEMBER 2005	TIME	DESCRIPTION
Nov. 4	10:00 a.m.	Executive #9/05
Nov. 18	9:00 a.m.	BEAB #6/05
Nov. 25	10:00 a.m.	Authority #9/05

DECEMBER 2005	TIME	DESCRIPTION
Dec. 2	10:00 a.m. - Humber Room	Executive #10/05
Dec. 2	11:00 a.m. - Humber Room	SCB #5/05
Dec. 9	10:00 a.m. - Humber Room	WMAB #6/05

JANUARY 2006	TIME	DESCRIPTION
Jan. 6	10:00 a.m.	Authority #10/05
Jan. 20	9:00 a.m.	BEAB #7/05
Jan. 20	10:30 a.m.	Executive #11/05
Jan. 27	10:00 a.m.	Authority #11/05

FEBRUARY 2006	TIME	DESCRIPTION
Feb. 3	10:00 a.m.	Executive #12/05
Feb. 3	11:00 a.m.	SCB #6/05
Feb. 10	10:30 a.m.	WMAB #7/05
Feb. 24	10:30 a.m.	ANNUAL Authority #1/06

Legend:

- Full Authority (Authority)
- Executive Committee (Executive)
- Business Excellence Advisory Board (BEAB)
- Watershed Management and Business Development Advisory Board (WMAB)
- Sustainable Communities Board (SCB)

- All meetings will be held in the South Theatre, Visitor's Centre, Black Creek Pioneer Village, 1000 Murray Ross Parkway, Downsview, Ontario, unless otherwise noted on the agenda.
- Authority and Executive meetings will be held at 10:00 a.m., with the exception of the Executive Committee meetings in March and January, which will be held at 10:30 a.m., unless otherwise noted on the agenda.
- BEAB, WMAB and SCB meetings will be held at 9:00, 10:30 & 11:00 a.m., respectively, unless otherwise noted on the agenda.

For further information, please contact Kathy Stranks at 416-661-6600, extension 5264 or Andrea Fennell at extension 5254.

RES.#A275/04 - **ETOBICOKE CREEK HEADWATERS SUBWATERSHED PLANNING STUDY SYNTHESIS REPORT**

Hiring of a consultant to prepare a synthesis report that summarizes, integrates and interprets available information on the Etobicoke Creek Headwaters subwatershed, in support of the Etobicoke Creek Headwaters Subwatershed Planning Study.

Moved by: Maria Augimeri
Seconded by: Frank Dale

THAT the team of CH2M Hill Canada Limited be retained to prepare and finalize a synthesis report for the Etobicoke Creek Headwaters Subwatershed Planning Study at a total cost not to exceed \$35,025, plus applicable taxes.

CARRIED

BACKGROUND

In 2002, the Etobicoke and Mimico Creek Watersheds Task Force released *Greening Our Watersheds: Revitalization strategies for Etobicoke and Mimico Creeks*, which established a vision, objectives and targets for healthier and more sustainable watersheds by the year 2025. Protecting the natural features and functions of the headwaters was recognized as being vitally important to the overall health of the Etobicoke Creek. As the urbanized portion of the Greater Toronto Area (GTA) continues to grow, the headwaters of Etobicoke Creek are expected to experience significant development pressure. A planning process (Mayfield West Community Development Plan) was initiated in 1996 and restarted in 2003 by the Town of Caledon to plan a new community that will be a focus for future urban growth in Caledon. Recognizing this planning process as an opportunity to provide detailed direction regarding specific policies, programs and actions necessary to achieve the objectives and targets of the watershed strategy in the headwaters, the Toronto and Region Conservation Authority (TRCA) has initiated a subwatershed planning study for the Etobicoke Creek headwaters in partnership with the Region of Peel, Town of Caledon, City of Brampton and the Etobicoke and Mimico Creek Watersheds Coalition.

Work on Phase 1 of the Etobicoke Creek Headwaters Subwatershed Planning Study has continued since the spring of 2003. At present, scoping of local watershed management issues has been completed, technical studies to fill information gaps have been undertaken, background reports have been produced and a working management strategy framework has been prepared.

A request for proposal (RFP) was issued by the TRCA, seeking the services of a qualified consulting team to prepare a synthesis report for the Etobicoke Creek Headwaters Subwatershed Planning Study by February 1st, 2005. The synthesis report will summarize, integrate, analyze and document the findings from characterization studies and represent the culmination of Phase 1 of the study. It will also go further than a normal Phase 1 report by providing recommendations for management and implementation action, and further study needs at the subwatershed scale and site, based on available information. The information and knowledge available in this subwatershed will be adequate to advance the preparation of management recommendations that provide input to the Town of Caledon's land use planning process. The scope of work detailed in the RFP was divided into the following four activities:

Activity 1 - Characterize current conditions in the study area;

Activity 2 - Develop recommendations for further work;
Activity 3 - Develop recommendations for management actions;
Activity 4 - Consultation on the draft report.

RATIONALE

Four consultants were invited to submit proposals for the project, based on an RFP which detailed the scope of work, deliverables and project schedule. During the call for proposals, a meeting was held at which an upset limit of \$35,000 (including applicable taxes) was established for the project. This upset limit was based on the remaining 2004 budget available. Subsequently, several invited consultants indicated that total cost estimates for completing all activities within the scope of work would exceed the upset limit. Therefore, an addendum was issued indicating that invited consultants should provide a breakdown of costs associated with each activity in their proposals, to provide an indication of what activities could be completed within the cost upset limit.

Proposals were reviewed by a selection committee, made up of TRCA staff and Study Steering Committee representatives. Proposals were reviewed according to the following criteria:

- demonstrates a clear understanding of watershed management issues, best management practices and implementation mechanisms in both rural and urban environments;
- demonstrates a clear understanding of existing land use planning policies and requirements;
- the proposed approach to completing the scope of work in a timely manner;
- past experience and qualifications of team members;
- cost (but not limited to lowest bid); and,
- overall quality of the proposal.

All responding consultants estimated that the total cost for completing the scope of work exceeded the project upset limit. Upon reviewing the proposals, and considering the available budget, it was decided that the scope of work detailed in the RFP needed to be limited. In order to provide timely input to the Mayfield West Community Development Plan process, it was decided that at a minimum, a report on current conditions and an assessment of further study needs at the subwatershed scale is required at this time.

A second addendum to the RFP was issued requesting invited consultants to revise or confirm their proposal submissions based on a refined scope of work (all tasks of Activity 1, task 1 of Activity 2, and all tasks of Activity 4).

The following table summarizes the fee proposals received from the invited consultants for the refined scope of work:

Consultant	Fee Proposal (For Refined Scope of Work) (Plus Applicable Taxes)
Gartner Lee Limited	\$34,998
Totten Sims Hubicki Associates	\$49,475
CH2M Hill Canada Limited	\$35,025
Dillon Consulting Limited	declined to bid on original RFP

Based on the strength of their project team, the selection committee recommends that CH2M Hill Canada Limited be retained to prepare and finalize a report that characterizes current conditions in the Etobicoke Creek headwaters subwatershed and assesses further study needs at the subwatershed scale to support the Mayfield West Community Development Plan process.

CH2M Hill Canada Limited was selected based on the following rationale:

1. They have the best project team;
 - project team is well-balanced with an appropriate range of expertise, including a water resources engineer, planner, biologist and hydrogeologist, that best suits the key watershed management issues in the study area;
 - project team included an agricultural specialist, which was unique among the proposals received.
2. They have the most recent experience;
 - project team members have extensive, recent experience in subwatershed planning studies, land use planning and development work, which may help ensure that the final report is user-friendly and that recommendations are conducive to implementation.
3. They propose the simplest approach to project coordination.
 - project team members are all CH2M Hill Canada Limited employees, requiring no sub-contractors, which simplifies overall project coordination and suggests greater work efficiencies can be achieved than if this were not the case, as it was in the other proposals.

FINANCIAL DETAILS

Funding for the Etobicoke Creek Headwaters Subwatershed Planning Study Synthesis Report is available in the 2004 Region of Peel Capital Budget.

Report prepared by: Dean Young, extension 5662
For Information contact: Dean Young, extension 5662
Date: October 14, 2004

RES.#A276/04 - PORT UNION WATERFRONT IMPROVEMENT PROJECT, CITY OF TORONTO
Tender ES04-24 for supply and delivery of armour stone.. Revised award of Tender ES04-24.

Moved by: Maria Augimeri
Seconded by: Frank Dale

THAT Tender ES04-24 for the supply and delivery of armour stone be awarded to J.C. Rock Ltd. at a total cost not to exceed \$198,750 plus applicable taxes.

CARRIED

BACKGROUND

At Authority Meeting #8/04, held September 24, 2004, Resolution #A238/04 was approved as follows:

THAT Tender ES04-24 for the supply and delivery of armour stone be awarded to Cut Above Natural Stone Ltd. at a total cost not to exceed \$190,400 (plus GST).

Delivery of materials commenced on October 4, 2004. Upon inspection at the receiving site, approximately 30% of the material did not meet the quality requirements as specified, and further deliveries were suspended. At this time, the awarded supplier Cut Above Natural Stone has indicated that they are not able to supply the volume and quality of stone, as specified, in a timely manner. TRCA staff and Cut Above Natural Stone have mutually agreed that it would be in our best interest to suspend this contract, and TRCA has determined that the second lowest bidder J.C. Rock Ltd. be awarded this contract.

In the interim period from October 25 to October 29, 2004 TRCA has purchased approximately 2,000 tonnes of stone from J.C. Rock Ltd. to enable the project to continue without delay. The remainder of the contract will be confirmed upon approval on Oct. 29, 2004.

FINANCIAL DETAILS

Funding for this project has been committed from the Toronto Waterfront Revitalization Corporation and funds are available in account 223-70.

Report prepared by: Joe Delle Fave, 416-392-9724
For Information contact: Joe Delle Fave, 416-392-9724
Date: October 19, 2004

COMMITTEE OF THE WHOLE

RES.#A277/04

Moved by: Glenn De Baeremaeker
Seconded by: Cliff Jenkins

THAT the Committee move into closed session to discuss item 7.4 - Revised Project for the Etobicoke Motel Strip Waterfront Park (March, 1993).

CARRIED

ARISE AND REPORT

RES.#A278/04

Moved by: Cliff Jenkins
Seconded by: Glenn De Baeremaeker

THAT the Committee arise and report from closed session.

CARRIED

RES.#A279/04 -

REVISED PROJECT FOR THE ETOBICOKE MOTEL STRIP WATERFRONT PARK (Revised March, 1993)

V. and E. Gadzala Holdings Limited, 412264 Ontario Limited and A. Edward Gadzala, CFN 24191. Receipt of the decision and order of the Ontario Municipal Board relating to compensation for the expropriation of lands from V. and E. Gadzala Holdings Limited, 412264 Ontario Limited and A. Edward Gadzala.

Moved by: Bill O'Donnell
Seconded by: Glenn Mason

THAT Toronto and Region Conservation Authority (TRCA) appeal the decision delivered by C.A. Beach and the Order of the Ontario Municipal Board relating a Notice of Arbitration served by V. and E. Gadzala Holdings Limited, 412264 Ontario Limited and A. Edward Gadzala under Section 26 of the Expropriations Act, R.S.O. 1980, Chapter 148, as amended, for determination of compensation to be paid for the taking of a portion of the lands described as being 2109, 2113, 2143 and 2147 Lakeshore Boulevard West, City of Toronto.

THAT staff be directed to instruct TRCA's legal counsel to take such action as is necessary to implement the appeal of the decision delivered by C.A. Beach and the Order of the Ontario Municipal Board;

THAT the appeal proceed on the basis that the Revised Project for the Etobicoke Motel Strip Waterfront Park (Revised March, 1993) partners/the City of Toronto and the Province of Ontario continue to support the project and TRCA's position in this matter including the provision of all necessary funding;

AND FURTHER THAT the City of Toronto and the Province of Ontario be so advised.

CARRIED

**RES.#A280/04 - ONTARIO CENTRE FOR ENVIRONMENTAL TECHNOLOGY
ADVANCEMENT**

Board Appointment. Authorization for Brian Denney to be a member of the Board of Directors for the Ontario Centre for Environmental Technology.

Moved by: Maria Augimeri

Seconded by: Frank Dale

THAT Brian Denney be authorized to be a member of the Board of Directors of the Ontario Centre for Environmental Technology (OCETA).

CARRIED

BACKGROUND

OCETA is a private sector, not-for-profit Ontario Corporation with a mandate of providing business services to entrepreneurs, start-up companies and small to medium sized enterprises (SMEs) to assist the process of commercialization of new environmental technologies and to support sustainable economic development both domestically and internationally. OCETA maintains its public-policy mandate through four business areas including: information services, technology commercialization, technology verification, and sustainable development and pollution prevention.

OCETA is a catalyst for action on environmental issues such as climate change, energy efficiency, technology verification, greenhouse gas reduction, site remediation & brownfields redevelopment, solid waste exchange, sustainable development and water/wastewater treatment. OCETA develops alliances between business corporations, industrial associations, universities, research centres and governments accessing leading edge environmental technologies and expert advice on both a national and international platform.

In 2003, the Toronto and Region Conservation Authority (TRCA) entered into an agreement with Environment Canada to be the lead, with OCETA remaining as the delivery agent, for the Toronto Region Sustainability Program. This program provides small to medium sized manufacturing enterprises in the Toronto region with a 50% cost-share funding incentive (up to a maximum of \$4,000) for pollution prevention planning. The objectives of the program are to create an action and results oriented program in Toronto to advance the performance of small and medium enterprise (SMEs) and manufacturing operations in the City of Toronto in areas of sustainable development and environmental performance in line with Environment Canada's objectives.

In regards to this, at Executive Committee Meeting #1/04, held on February 6, 2004, Resolution #B22/04 was approved as follows:

THAT approval be given for Toronto and Region Conservation Authority staff to develop a suitable agreement to enable TRCA to become an implementation agent for Environment Canada's Toronto Region Sustainability Program;

AND FURTHER THAT staff be authorized to execute a contribution agreement between TRCA and Environment Canada for the Transition Phase of the Toronto and Region Sustainability Program, which is satisfactory to both parties involved.

TRCA staff are currently negotiating a multi-year contract to further this relationship.

The OCETA Board of Directors appointed Mr. Denney on October 26, 2004, pending authorization from the Authority.

RATIONALE

The appointment of Mr. Denney to the OCETA Board of Directors will enable TRCA to further integrate The Living City objectives into the OCETA program and provide a further mechanism for operationalizing these objectives within the business community.

For Information contact: Brian Denney, extension 6290

Date: October 26, 2004

RES.#A281/04 - DRAGON BOAT FEASIBILITY STUDY AND IMPLEMENTATION

Approval to develop an Eligible Recipient Delivery Agreement in regards to development and implementation of a dragon boat course in the City of Toronto.

Moved by: Cliff Jenkins

Seconded by: Frank Dale

THAT staff be directed to develop an Eligible Recipient Delivery Agreement with the Toronto Waterfront Revitalization Corporation (TWRC) for the purpose of development and implementation of a dragon boat course within the City of Toronto along Toronto's western beaches between Ontario Place and the mouth of the Humber River at an estimated cost of \$23 million;

THAT the Toronto and Region Conservation Authority (TRCA) undertake the environmental assessment (EA) in accordance with the municipal class EA on behalf of the City of Toronto and the TWRC;

AND FURTHER THAT the appropriate TRCA officials and solicitors be authorized and directed to execute all necessary documentation required.

CARRIED

BACKGROUND

The International Dragon Boat Federation (IDBF) has awarded the 2006 World Club Crew Championship to Toronto, conditional upon the ability to deliver a paddling course and the necessary supporting facilities in time for the event (August 2006). The federal government provided the TWRC with funding to undertake a feasibility study. The federal government also made a commitment to provide \$15 million for the construction of the paddling course in the event it was feasible to build it. TWRC retained a broad-based and highly competent consulting team led by MacViro Consultants to do this work, and specifically asked them to determine if it is feasible to construct a new facility suitable to host the 2006 IDBF World Club Crew Championships, within the \$15 million funding commitment provided by the federal government. In carrying out their work, the consultants were told to evaluate a facility that could accommodate other sports like rowing and that would be a permanent feature of Toronto's revitalized waterfront. The proposed location for the course is in the western beaches, just west of Ontario Place.

TWRC also established a committee made up of representatives from the city, the province, the federal government, the IDBF Bid Committee and the TRCA to provide input into the feasibility study.

The feasibility study is now complete. The consultants determined that a paddling course could be built in the designated location within the two year timeframe, and provided a number of options for moving forward. The consultants have stated that there are two mandatory conditions that must be met regardless of the option that is selected:

- 1) Strong political support must be secured to ensure all timelines are adhered to – the schedule does not provide for any slippage.
- 2) All options put forward by the consultants require more than \$15 million and therefore, additional funding is required.

If the governments decide to proceed with a watercourse in the western beaches, TWRC believes that the most practical option is one that calls for a phased approach. The first phase of the work would be 650 metres in length, which is sufficient to host the IDBF event. This could be accomplished for approximately \$23 million. A second phase of the work would extend the 650 m course to approximately 1,300 m to provide a multi-sport "flat water" training and competition facility.

The TWRC have reviewed the feasibility study and have concluded that this project should be initiated at this time, and have the concurrence of all levels of government.

The TWRC, in a letter dated October 21, 2004 as outlined in Attachment 1, have requested that the TRCA undertake the development and implementation of this project. As timing is critical, the TWRC will proceed with the development of the terms of reference for the EA and other preparatory work. At such time as the Eligible Recipient Delivery Agreement is signed, the project will be transferred in its entirety to the TRCA. In the meantime, TWRC will involve TRCA staff in any decision making regarding selection of consultants and related project issues.

The TWRC has requested that the Toronto and Region Conservation Authority take on the implementation component of the course because of over 30 years of experience in waterfront project implementation. The TRCA would not only construct the 650 m breakwall but would also undertake dredging and existing breakwall demolition. The TRCA would also assist the TWRC in applying the Toronto Waterfront Aquatic Habitat Restoration Strategy to the project and provide suitable compensation for fisheries losses in this area.

DETAILS OF WORK TO BE DONE

TWRC will develop an Eligible Recipient Delivery Agreement based on the form of previous agreements TWRC has with TRCA for Port Union Waterfront Improvement Project, Mimico Waterfront Linear Park Project and the Lower Don River West Remedial Flood Protection Project.

The project must be completed for the 2006 International Dragon Boat Club Crew Championships to be held in the summer of 2006. To met these timelines, TRCA may contract or hire a project manager.

FINANCIAL DETAILS

The full cost of this project is \$23 million and will be covered under the Eligible Recipient Delivery Agreement, including all administrative costs. The federal government has committed \$15 million towards the project, with the remaining \$8 to be contributed equally by the province and the City of Toronto.

Report prepared by: Nancy Gaffney, extension 5313

For Information contact: Nancy Gaffney, extension 5313

Date: October 26, 2004

Attachments: 1

Attachment 1



October 21, 2004

Mr. Brian Denney, P. Eng.
Chief Administrative Officer
Toronto and Region Conservation Authority
5 Shoreham Drive
Downsview, Ontario, M3N 1 S4

Dear Brian:

Re: Dragon Boat Course

The federal government recently approved and TWRC implemented a study to assess the feasibility of installing a legacy water course in Toronto to host the 2006 International Dragon Boat Federation World Club Crew Championships.

This study has been completed and it has been determined that a 650m x 135m course could be developed in time for this event for a cost of \$23 million. The federal government has pledged \$15 million towards this and each of the Province and the City of Toronto are to contribute \$4 million. We are working with them to establish a contribution agreement for the project but in the interim are proceeding to procure a consultant to carry out the necessary Environmental Assessment.

TRCA's experiences and expertise in "in-water" construction lead us to conclude that TRCA would be an appropriate Eligible Recipient to undertake this work. I might add as well, that our experience with your organization on other projects and the excellent partnership relationship we enjoy only reinforce that sentiment.

As well as building a water course, we would also look at ways to reinforce the TRCA's Aquatic Restoration Strategy which TWRC supports.

Our intention, should you agree, would be to establish an ER agreement with you once funding through the Contribution Agreement is formally approved. At that time we would assign the EA consultant contract to you. I would appreciate your reviewing this request and participating with us in this project.

I look forward to discussing the matter with you.

Best Regards,

A handwritten signature in black ink, appearing to read "JWC".

John W. Campbell
President and CEO

JWC/al

207 QUEENS QUAY WEST, SUITE 822, TORONTO, ON, M5J 1A7 Tel: 416-214-1344 Fax: 416-214-4591 www.towaterfront.ca

RES.#A282/04 -

HEARING REPORT

Application #443/02/TOR to regrade and place fill within the Fill Regulated Area for the Don River, Wilket Creek
Amini, Jafar and Firouzeh, 44 Saintfield Avenue, City of Toronto.
Jafar and Firouzeh Amini have applied to the Toronto and Region Conservation Authority (TRCA), under Ontario Regulation 158, to place fill within the Fill Regulated Area within a well defined valley to facilitate the construction of an armourstone retaining wall on the valley slope and place fill for the purpose of creating additional table land for a larger rear yard. The works commenced prior to application for a permit and continued after a Notice of Violation was issued. Additional fill was placed at a later date and a second Notice of Violation was issued for the additional works.
(Executive Res.#B195/04)

Moved by: Maja Prentice
Seconded by: Pamela Gough

THAT item 8.1 - Hearing Report be received for information.

CARRIED

RES.#A283/04 -

HEARING REPORT

Application #351/04/TOR to regrade and place fill within the Fill Regulated Area for the Humber River West Branch
Disanto, John, 3 Gibson Avenue, City of Toronto. Mr. John DiSanto has applied to the Toronto and Region Conservation Authority (TRCA), under Ontario Regulation 158, to regrade and place fill within the Fill Regulated Area within a well defined valley to facilitate the construction of an armourstone retaining wall on the valley slope, create additional table land for a rear yard and construct a stormwater outfall that drains directly to the valley slope. The works were substantially completed prior to application for a permit and are essentially the same as those included in Permit Application #423/03/TOR refused by the Hearing Board on May 7, 2004.
(Executive Res.#B201/04)

Moved by: Maja Prentice
Seconded by: Pamela Gough

THAT item 8.2 - Hearing Report be received for information.

CARRIED

RES.#A284/04 - NATURAL HERITAGE LANDS PROTECTION AND ACQUISITION PROJECT 2001-2005

Flood Plain and Conservation Component, Don River Watershed
Don-Parr Development Inc., CFN 35830. Purchase of property located at the rear of 223 and 225 Maxwell Avenue, City of Toronto - North York Community Council Area, under the "Natural Heritage Lands Protection and Acquisition Project 2001-2005", Flood Plain and Conservation Component, Don River watershed.

Moved by: Maja Prentice
Seconded by: Pamela Gough

THAT 0.078 hectares (0.193 acres), more or less, of vacant land be purchased from Don-Parr Development Inc., being Part of Lot 19, Concession 2 WYS and designated as Parts 2 and 4 on a draft Plan of Survey prepared by Guido Papa Surveying Ltd. under their Reference No. 04-386, City of Toronto - North York Community Council Area, located at the rear of 223 and 225 Maxwell Avenue;

THAT the purchase price be \$2.00;

THAT The Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;

THAT the firm of Gardiner Roberts LLP, Barristers & Solicitors, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid;

AND FURTHER THAT the appropriate TRCA officials be authorized and directed to execute all necessary documentation required.

CARRIED

RES.#A285/04 - 2005 PRELIMINARY ESTIMATES, OPERATING AND CAPITAL
Presents the 2005 Preliminary Estimates, Operating and Capital.
(Business Excellence Res.#C43/04 & C44/04)

Moved by: Bill O'Donnell
Seconded by: Colleen Jordan

THAT the 2005 Preliminary Estimates, Operating and Capital, be approved for circulation and discussion with the Toronto and Region Conservation Authority's (TRCA) funding partners;

THAT staff and the Chair of the Business Excellence Advisory Board, as necessary, be directed to meet with TRCA's municipal and funding partners to present the estimates and provide any information the funding partners may require;

AND FURTHER THAT the staffing analysis of FTE's be included as a schedule within the budget estimates.

AMENDMENT
RES.#A286/04

Moved by: Glenn De Baeremaeker
Seconded by: Cliff Jenkins

THAT the main motion be replaced with the following:

THAT the 2005 Preliminary Estimates, Operating and Capital, be approved for circulation and discussion with the Toronto and Region Conservation Authority's (TRCA) funding partners, subject to consideration of the property tax summary report to the Authority in November, 2004 and any recommendations by the Authority at that time;

THAT staff and the Chair of the Business Excellence Advisory Board, as necessary, be directed to meet with TRCA's municipal and funding partners to present the estimates and provide any information the funding partners may require;

THAT the staffing analysis of FTE's be included as a schedule within the budget estimates;

AND FURTHER THAT the capital budget request for regional open space land acquisition to the City of Toronto be increased to \$2 million.

THE AMENDMENT WAS CARRIED

THE MAIN MOTION, AS AMENDED, WAS CARRIED

RES.#A287/04 - ELIMINATING BARRIERS TO EMPLOYMENT FOR NEW CANADIANS
Status Update. Update on the Career Bridge initiative which began in November 2003, as well as other programs undertaken to assist in removing barriers to employment for new Canadians.
(Business Excellence Res.#C45/04)

Moved by: Bill Fisch
Seconded by: John Sprovieri

THAT staff continue and expand the internship program along with other initiatives to increase the employability of new Canadians as outlined in the staff report.

CARRIED

RES.#A288/04 - EMERGENCY PREPAREDNESS

To establish an Emergency Operation Centre at Head Office to be in compliance with the recommendations in the Greater Toronto Conservation Authorities Flood Forecasting and Warning Standards, and to provide the centralized communications links between the field operations staff and Head Office management staff and between Head Office and members of the public.
(Business Excellence Res.#C46/04)

Moved by: David Gurin
Seconded by: Maja Prentice

THAT an Emergency Operations Centre (EOC) be established at the Toronto and Region Conservation Authority's (TRCA) Head Office at 5 Shoreham Drive;

THAT TRCA issue a Request for Proposal for an alternative energy generator and supportive infrastructure wiring, to purchase communication devices and emergency equipment to provide a fully functioning EOC during a general or flood emergency;

THAT staff be directed to update policies and procedures for emergency situations in all our facilities and ensure timely training in emergency response;

THAT staff be directed to investigate the feasibility of use of generators for emergency use at TRCA's education field centres and other public use facilities for potential implementation in 2006 to 2007.

CARRIED

RES.#A289/04 - RESOURCE MANAGEMENT SERVICES WORKSHOP RELOCATION

Approval for the immediate issue of Consultant Terms of Reference relating to requests for proposals allowing for the selection of a design team to advance the building, site and infrastructure design elements.
(Business Excellence Res.#C47/04)

Moved by: David Gurin
Seconded by: Maja Prentice

THAT staff be authorized to call for proposals for the design of the Resource Management Services (former Conservation Services) Workshop building, site and infrastructure services;

THAT staff be authorized to incur expenditures in accordance with approved 2004 budget allocations relating to the selection and retention of architectural consultant(s) necessary to undertake the design and tender preparation phases of the project;

AND FURTHER THAT staff continue to work cooperatively with the City of Vaughan Parks and Forestry staff to negotiate an agreement for the sharing of site, infrastructure and facilities, including development and construction costs.

CARRIED

RES.#A290/04 - OVERTIME POLICY

Change in the Overtime Policy to allow for the option of overtime payment in addition to the current policy of time off in lieu.
(Business Excellence Res.#C48/04)

Moved by: Suzan Hall
Seconded by: Linda Pabst

THAT the Overtime Policy be amended to allow for payment of overtime especially in peak work time or emergency situations for non-management staff.

CARRIED

RES.#A291/04 - AWARDING OF CONTRACT FOR AUDIT SERVICES AND APPOINTMENT OF AUDITORS FOR 2004

Report on the results of a proposal call process on audit services.
(Business Excellence Res.#C49/04)

Moved by: David Gurin
Seconded by: Maja Prentice

THAT the contract for audit services be awarded to Grant Thornton LLP for a period of five years commencing with the 2004 audit, subject to performance satisfactory to the Toronto and Region Conservation Authority (TRCA);

AND FURTHER THAT Grant Thornton be appointed auditors of the TRCA for the year 2004 as required by section 38 of the Conservation Authorities Act.

CARRIED

RES.#A292/04 - SUSTAINABLE CORPORATE FLEET POLICY

Provides background information on Toronto and Region Conservation Authority's fleet management and guiding principles to make the fleet as "environmentally sustainable" as possible.
(Sustainable Communities Res.#E29/04)

Moved by: Pamela Gough
Seconded by: Colleen Jordan

THAT the Sustainable Corporate Fleet Policy be that the Toronto and Region Conservation Authority (TRCA) will own, rent and/or lease, to the extent that it is practical to do so, vehicles and equipment using the best available, proven, environmental technology, the most sustainable fuels and practice the most sustainable maintenance procedures;

THAT the TRCA adhere to the principles outlined in the staff report dated September 21, 2004 in administering this policy;

AND FURTHER THAT staff report to the Sustainable Communities Board at its meeting to be held in February, 2004 progress toward achieving more environmentally sustainable vehicle and equipment usage.

CARRIED

RES.#A293/04 -

DON VALLEY BRICK WORKS

Memorandum of Understanding with the Evergreen Environmental Foundation. Seeks approval for the Toronto and Region Conservation Authority to enter into a Memorandum of Understanding with the Evergreen Environmental Foundation and the City of Toronto to enable the adaptive re-use of the heritage and cultural resources of the Toronto Don Valley Brick Works.

(Sustainable Communities Res.#E30/04)

Moved by: Bill O'Donnell
Seconded by: Suzan Hall

THAT the Toronto and Region Conservation Authority (TRCA) enter into a Memorandum of Understanding (MOU) with the Evergreen Environmental Foundation (Evergreen) and the City of Toronto (the City) to enable the adaptive re-use of the heritage and cultural resources of the Toronto Don Valley Brick Works (Brick Works);

THAT staff be authorized to enter into negotiations with the City of Toronto and the Evergreen Environmental Foundation to formulate a lease of 21 years less a day on terms and conditions as set out in the Memorandum of Understanding and satisfactory to TRCA staff and solicitor;

THAT staff work collaboratively with Evergreen and the City by recognizing the Brick Works project as an important priority for third party funding to be raised by Evergreen to complete the project;

THAT staff work with the City and Evergreen to devise the appropriate trail connection from the Brick Works to the Don Valley trail system and links to Todmorden Mills;

AND FURTHER THAT staff be directed and authorized to take the necessary action to give effect to the foregoing including the signing of documents on behalf of TRCA.

CARRIED

RES.#A294/04 - USE OF BIODIESEL FUEL

Use of biodiesel fuel in Toronto and Region Conservation Authority vehicles and equipment.
(*Sustainable Communities Res.#E31/04 & E32/04*)

Moved by: Bill O'Donnell

Seconded by: Bill Fisch

THAT Toronto and Region Conservation Authority (TRCA) implement a biodiesel program for equipment at the Environmental Services yard, Kortright Centre for Conservation and the Claremont Field Centre;

AND FURTHER THAT staff report to the Sustainable Communities Board annually on the results of using the biodiesel fuel in TRCA vehicles and equipment;

THAT the Chair send a letter to the provincial and federal governments requesting the review of the feasibility of instituting a rebate or subsidy for the use of biodiesel in land and marine vehicles;

AND FURTHER THAT the Association of Municipalities in Ontario (AMO) and the City of Toronto be so advised.

CARRIED

RES.#A295/04 - THE LIVING CITY CENTRE

Enerlife Consulting Partnership and Contract Services. Business partnership with Enerlife Consulting and approval of contract services for pilot programs.
(*Sustainable Communities Res.#E33/04*)

Moved by: Suzan Hall

Seconded by: Linda Pabst

THAT Toronto and Region Conservation Authority (TRCA) staff be directed to continue to work with Enerlife Consulting to develop new programs for The Living City, namely, Home Energy Clinic™, Green Community Design and Residential Housing, Sustainable Communities Development and Sustainable Schools;

THAT Enerlife Consulting be retained to complete project management and implementation of these projects at a multi-year cost not to exceed \$642,166 plus GST, subject to available funding;

AND FURTHER THAT staff report back with an update of the status of the business partnership with Enerlife in one year.

CARRIED

RES.#A296/04 - LOWER DON RIVER WEST REMEDIAL FLOOD PROTECTION PROJECT

Transition Planning. Moving from the Environmental Assessment for the Lower Don River West Remedial Flood Protection Project to implementation of the functional design.
(*Watershed Mgt. Res.#D89/04*)

Moved by: John Sprovieri
Seconded by: Nancy Stewart

THAT staff develop a detailed scope of work, schedule for work, operating budget, phasing plan and monitoring plan that will be required to implement the functional design for the Lower Don River West Remedial Flood Protection Project;

AND FURTHER THAT staff be directed to expedite the required contracts or agreements with the Toronto Waterfront Revitalization Corporation (TWRC) necessary to implement all flood protection components identified under the functional design of the Lower Don River West Remedial Flood Protection Project as per the above scope of work, schedule for work, operating budget, phasing plan and monitoring plan.

CARRIED

RES.#A297/04 - DON WATERSHED PLAN UPDATE STUDY

Workplan. Initiation of consultations and workplan preparation for the Don Watershed Plan Update.
(*Watershed Mgt. Res.#D90/04*)

Moved by: John Sprovieri
Seconded by: Nancy Stewart

THAT the Don Watershed Plan Update Study be initiated and undertaken according to the general work program outlined in this report;

THAT public/stakeholder input to the development of a detailed work program be obtained through the Don Watershed Regeneration Council, meetings with municipal staff and a community open house;

THAT staff report back in early 2005 with a detailed work program and on the study progress;

AND FURTHER THAT staff work with Pollution Probe to undertake the Don River Retrospective/Prospective project and coordinate findings with the Don Watershed Plan Update Study.

CARRIED

RES.#A298/04 - SPILLS MANAGEMENT INITIATIVE

To provide an update on the spills management initiative which has been lead through the Toronto and Region Remedial Action Plan in partnership with the Etobicoke-Mimico Creek Watersheds Coalition.
(Watershed Mgt. Res.#D91/04)

Moved by: John Sprovieri
Seconded by: Nancy Stewart

THAT staff be directed to continue with the consultation process, in partnership with the Ministry of Environment, Ministry of Natural Resources, Environment Canada, regional and local municipalities within Toronto and Region Conservation Authority's (TRCA) jurisdiction and watershed groups through the Toronto and Region Remedial Action Plan (Toronto RAP), to address spills prevention and management within TRCA's watersheds;

THAT staff be directed to seek the necessary funding to further the spills management consultative process and associated activities from the 2005/2006 Toronto RAP Memorandum of Understanding (MOU) budget;

AND FURTHER THAT staff bring back the final outcomes report and recommendations from the spills workshop for approval.

CARRIED

RES.#A299/04 - HIGHLAND CREEK ECOACTION PROGRESS REPORT

An update on the Highland Creek EcoAction Progress Report and direction to seek additional funding.
(Watershed Mgt. Res.#D92/04)

Moved by: John Sprovieri
Seconded by: Nancy Stewart

THAT staff be directed to pursue funding sources to support the continuation of the Highland Creek Environmental Stewardship Program in future years.

CARRIED

SECTION II - ITEMS FOR AUTHORITY INFORMATION

RES.#A300/04 - SECTION II - ITEMS FOR AUTHORITY INFORMATION

Moved by: Maja Prentice
Seconded by: Pamela Gough

THAT Ontario Regulation 158 items 8.4.1 - 8.4.21, inclusive, contained in Section II of Executive Committee Minutes #9/04, held on October 1, 2004, be received.

CARRIED

RES.#A301/04 - SECTION II - ITEMS FOR AUTHORITY INFORMATION

Moved by: Cliff Jenkins
Seconded by: Colleen Jordan

THAT Section II items 8.5 - 8.7, inclusive, contained in Executive Committee Minutes #9/04, held on October 1, 2004, be received.

CARRIED

Section II Items 8.5 - 8.7, inclusive

LAKE ONTARIO BIOREGIONAL MODELING INITIATIVE

(Executive Res. #B206/04)

DETAILED URF-BASED WATER BUDGET ASSESSMENT FOR THE DON RIVER WATERSHED (905 AREA)

(Executive Res. #B207/04)

DETAILED URF-BASED WATER BUDGET FOR DUFFINS AND PETTICOAT CREEK WATERSHEDS

(Executive Res. #B208/04)

SECTION IV - ITEMS FOR THE INFORMATION OF THE BOARD

RES.#A302/04 - SECTION II - ITEMS FOR AUTHORITY INFORMATION

Moved by: Gerri Lynn O'Connor
Seconded by: Linda Pabst

THAT Section IV items 9.7 & 9.8, contained in Business Excellence Advisory Board Minutes #5/04, held on October 15, 2004, be received.

CARRIED

Section IV Items 9.7 & 9.8

ACCOUNTS RECEIVABLE STATUS REPORT

(Business Excellence Res.#C50/04)

POLICE REFERENCE CHECKS

(Business Excellence Res.#C51/04)

TERMINATION

ON MOTION, the meeting terminated at 12:30 p.m., on Friday, October 29, 2004.

Dick O'Brien
Chair

Brian Denney
Secretary-Treasurer

/ks