



THE TORONTO AND REGION CONSERVATION AUTHORITY

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**AUTHORITY MEETING #10/04**

**Friday, November 26, 2004**

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THE TORONTO AND REGION CONSERVATION AUTHORITY

**MEETING OF THE AUTHORITY #10/04  
November 26, 2004**

**The Authority Meeting #10/04, was held in the South Theatre, Black Creek Pioneer Village, on Friday, November 26, 2004. The Chair Dick O'Brien, called the meeting to order at 10:12 a.m.**

**PRESENT**

Maria Augimeri	Member
Bas Balkissoon	Member
David Barrow	Member
Gay Cowbourne	Member
Frank Dale	Member
Michael Di Biase	Member
Pamela Gough	Member
David Gurin	Member
Cliff Jenkins	Member
Colleen Jordan	Member
Glenn Mason	Member
Elaine Moore	Member
Dick O'Brien	Chair
Gerri Lynn O'Connor	Vice Chair
Bill O'Donnell	Member
Linda Pabst	Member
Shelley Petrie	Member
John Sprovieri	Member
Nancy Stewart	Member

**REGRETS**

Glenn De Baeremaeker	Member
Bill Fisch	Member
Rob Ford	Member
Suzan Hall	Member
Peter Milczyn	Member
Maja Prentice	Member
Dave Ryan	Member
Andrew Schulz	Member
Michael Thompson	Member

**RES.#A303/04 - MINUTES**

Moved by: David Barrow  
Seconded by: Michael Di Biase

**THAT the Minutes of Meeting #9/04, held on October 29, 2004, be approved.**

**CARRIED**

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**CORRESPONDENCE**

- (a) A letter dated November 17, 2004 from Mayor William F. Bell, Town of Richmond Hill, in regards to the Bathurst Glen Golf Course lands.
- (b) A letter dated November 24, 2004, from Madeleine McDowell, Chair, Humber Heritage Committee in regards to item 7.1 - Greenbelt Draft Plan and Greenbelt Act, 2004.

**RES.#A304/04 - CORRESPONDENCE**

Moved by: David Barrow  
Seconded by: Bill O'Donnell

**THAT above-noted correspondence (a) be received;**

**AND FURTHER THAT staff report back on the appropriateness of the continued use of the lands for golf course purposes.**

**CARRIED**

**RES.#A305/04 - CORRESPONDENCE**

Moved by: Maria Augimeri  
Seconded by: David Barrow

**THAT above-noted correspondence (b) be received.**

**CARRIED**

## CORRESPONDENCE (A)



OFFICE OF THE MAYOR  
William F. Bell

Town of Richmond Hill

P.O. Box 300  
225 East Beaver Creek Road  
Richmond Hill, Ontario  
Canada L4C 4Y5  
(905) 771-8800  
www.richmondhill.ca

November 17, 2004

**Honourable John Gerretsen, Minister**  
**Ministry of Municipal Affairs and Housing**  
17th Floor  
777 Bay Street  
Toronto, Ontario  
MSG 2E5

Dear Mr. Gerretsen:

### **Re: Bathurst Glen Golf Course Lands**

It has been brought to my Council's attention that an arrangement has been negotiated whereby the lands currently occupied by the Bathurst Glen Golf Course in Richmond Hill will be acquired by the Province of Ontario from a developer in return for lands owned by the Province being transferred to the developer in Pickering. We endorse the acquisition of the golf course lands as an integral part of the Oak Ridges Moraine Park in Richmond Hill. We also understand that there is some discussion regarding not allowing the golf course to continue to function as an operating course.

In these times of significant demands on Provincial tax sources for projects initiated by the Government of Ontario, my Council and I feel that revenues from the continued operation of the golf course could go a long way towards funding the development and maintenance of the trail and other facilities envisioned in the Oak Ridges Moraine Park.

We have been told that the golf course was operating profitably and that it could continue to do so for a number of years to come. As the Province struggles with appropriate funding sources to make the Oak Ridges Moraine Park a reality, I do believe that the continued operation of the Bathurst Glen Golf Course could provide a positive contribution to the funding necessary for the park. It provides an enjoyable recreation experience for members of the public and it has a higher than average usage by older residents in the area that it serves.

We understand that the Toronto Region Conservation Authority agrees that the course should continue to operate and intends to deal with this issue at its next Board meeting. We urge the Province of Ontario to allow the current use of the lands to continue under the auspices of the TRCA.

I would be pleased to discuss the matter further with you at your convenience.

**Yours truly,**

**ORIGINAL SIGNED BY**

**William F. Bell,  
Mayor**

**Cc John Burke, Deputy Minister, Ministry of Municipal Affairs & Housing  
Brian Denney, CAO, TRCA  
Dick O'Brien, Chair, TRCA  
Council  
Dave Weldon, CAO  
Lynton Friedberg, Commissioner of Parks, Recreation & Culture**

**3.0 Extract -Committee of the Whole meeting CW#20-04 of November 15, 2004**

Moved by: Regional and Local Councillor Barrow  
Seconded by: Councillor Warner

That the following recommendation from Committee of the Whole meeting CW#20-04 held on November 15, 2004 be approved:

**Bathurst Glen Golf Course lands. (New Business Item)**

That Richmond Hill Town Council notify the Province of Ontario and the Toronto Region Conservation Authority that Council believes that the Bathurst Glen Golf Course lands that are subject to a land exchange agreement with the Province on the Oak Ridges Moraine, should be preserved as a golf course.

Carried Unanimously

## CORRESPONDENCE (B)

November 24<sup>th</sup>, 2004

Chairman and Members of the Board  
The Toronto and Region Conservation Authority,  
5 Shoreham Drive,  
Downsview, Ontario  
M3N 1S4

Dear Chairman O'Brien:

At its meeting on November 22<sup>nd</sup> the Humber Heritage Committee discussed the need for head water source protection for the Humber. We are pleased with some of the content of the Greenbelt Act and Greenbelt Draft Plan in this respect.

We are generally pleased with the TRCA Staff recommendations with regard to the Greenbelt Draft Plan.

We wish to express our reservations with regard to essential ground water and accompanying ground cover protection as it relates to the Humber's East, Main and West Branches head waters in the areas outside of the Moraine and the Escarpment portions protected by the Act.

As we have previously stated, we strongly advocate the concept and realization of enhancement or net environmental gain, as a tool for restoration and protection of the River's eco system wherever Development takes place. In this respect it cannot be overstated that any urbanization in conjunction with the branch headwaters places stress upon the River that cannot be compensated.

We have serious concerns with regard to the "Protected Countryside". We fear that this concept is now under attack and endangered in the maintenance of its dual purpose: the retention of invaluable farmland as a resource and through this the simultaneous protection of the River's relatively unstressed natural environs.

We wish all of our watersheds to be properly protected. With the rapid scour that the Humber exhibits, and as the largest of the watersheds in the GTA, making up close to one sixth of the GTA's area, the Humber's Canadian Heritage Rivcr System status could possibly be used as leverage to attain both better source protection, which we still feel is inadequate, and extend better environmental protection within the valley and related green corridors the full length of the river, encompassing Boyd. This strategy could possibly also clarify the status of "Prime Agricultural Area" in local Official Plans as a further needed inclusion either within the Greenbelt protection or without but with similar inviolability.

We wish to reiterate our concern about groundwater expressed in our letter of June 23<sup>rd</sup> 2004 - both the recharge and the aquifers, within and outside the ORM and Niagara Escarpment, which seems to be, at least in part, dealt with under the Draft Plan.

Thank you for your kind attention.

Yours sincerely,

Madeleine McDowell  
Chair, Humber Heritage Committee

## **SECTION I - ITEMS FOR AUTHORITY ACTION**

**RES.#A306/04 - GREENBELT DRAFT PLAN AND GREENBELT ACT, 2004**  
Providing comments to the Ministry of Municipal Affairs and Housing on the Greenbelt Draft Plan and the draft Greenbelt Act.

Moved by: Shelley Petrie  
Seconded by: David Gurin

**WHEREAS the Greenbelt Draft Plan is based on a broad, regional systems approach to natural heritage protection, is proposed as a provincially legislated plan that knits together the Niagara Escarpment Plan, the Oak Ridges Moraine Conservation Plan and new areas called "Protected Countryside", lays the foundation for source water protection and provides additional protection for headwater areas and portions of the major river valleys outside of the current urban boundaries within TRCA watersheds;**

**THEREFORE LET IT BE RESOLVED THAT the Toronto and Region Conservation Authority (TRCA) advise the Minister of Municipal Affairs and Housing that TRCA strongly supports the general directions of the Greenbelt Draft Plan;**

**THAT the Greenbelt Draft Plan be amended to include transitional policies, especially as they relate to the North Leslie and Rouge Park lands which are currently before the Ontario Municipal Board (OMB);**

**THAT the conformity Official Plan Amendments (OPA) be approved by the Minister and not be subject to appeal at the OMB;**

**THAT the Minister make a regulation requiring municipalities to pass by-laws to regulate tree cutting and site alteration within the Greenbelt Plan area;**

**THAT the Greenbelt Draft Plan and Growth Plan provide strong direction to municipalities regarding the importance of protecting local natural heritage systems in order to support and maintain the ecological integrity of the provincial-scale natural heritage system protected through the Greenbelt Draft Plan, especially for the prime agricultural lands south of the Oak Ridges Moraine (ORM) which have not been included in the Greenbelt Plan area;**

**THAT the concept of enhancement or net environmental gain should be incorporated as a requirement for all development permitted within the Greenbelt Plan area, in particular for infrastructure;**

**THAT staff be directed to continue meeting with our municipal partners and provincial greenbelt staff to assess site specific implications of the Greenbelt Draft Plan;**

**THAT staff be directed to prepare additional detailed comments, based on the further consultation with municipal and provincial staff and Authority members, for submission to the province by the December 12, 2004 commenting deadline on issues such as:**

- providing clarity and consistency in the terminology used in the Greenbelt Draft Plan;
- review detailed mapping and the policy implications to planning and development review;
- review consistencies and conflicts with the Growth Plan for the Greater Golden Horseshoe; and,
- discussions on whether specific conservation areas, such as Boyd Conservation Area, should be included as integral comments of the Greenbelt Natural Heritage System and the implications of the plan on the viability of recreational opportunities;

**AND FURTHER THAT this report and the additional detailed comments be will be tabled at the December 3, 2004 Executive Committee meeting and will be circulated for information to TRCA's municipal partners, Conservation Ontario, the members of the Conservation Authorities Moraine Coalition and MPPs within TRCA watersheds.**

**CARRIED**

### **BACKGROUND**

The Province of Ontario released for public consultation on October 28, 2004 the draft Greenbelt Act (Bill 135) and the Greenbelt Draft Plan. These documents were based, in part, on the recommendations of the provincially appointed Greenbelt Task Force which submitted their report to the province in late summer. TRCA staff reviewed the initial Greenbelt Task Force Discussion Paper and prepared a report for meeting #6/04 of the Executive Committee. A number of the recommendations approved by the Executive Committee are being addressed or have been incorporated into the Greenbelt Draft Plan, such as:

- the inclusion and protection of significant groundwater resources;
- the release of the draft Growth Plan for the Greater Golden Horseshoe;
- a review of the environmental assessment process;
- the inclusion of the Humber River and associated lands from the Kortright Centre for Conservation north to the boundary of the ORM;
- implementation of the Greenbelt Draft Plan through legislation; and,
- that TRCA staff be given the opportunity to make a presentation on the Terrestrial Natural Heritage System Strategy (TNHSS) to provincial staff leading the greenbelt process.

Similarly, a number of recommendations approved by the Executive Committee have not been addressed by the Greenbelt Draft Plan. The two most significant recommendations not addressed include the recommendation to use the TNHSS "Target System" as the environmental protection layer of the greenbelt (within TRCA watersheds) and to include financial tools and incentives for environmental protection, similar to what was proposed by the task force for sustaining and supporting near-urban agricultural lands.

## **SUMMARY OF THE GREENBELT DRAFT PLAN**

The Greenbelt Plan area includes the entire land base captured in both the Oak Ridges Moraine Conservation Plan (ORMCP) and the Niagara Escarpment Plan. The policies of those two plans continue to govern land use planning within their respective jurisdictions. Substantial additional new lands have been incorporated into the Greenbelt Plan area through a designation called "Protected Countryside". The vast majority of lands in the Protected Countryside are outside of TRCA watersheds and include most of York and Durham Regions north of the ORM, east Durham Region south of the ORM and lands above and west of the Niagara Escarpment. Significantly large portions of land within TRCA watersheds south of the ORM and north of the existing designated urban envelope have been excluded from the greenbelt and are assumed available for potential future (urban) development. These lands include: the upper reaches of Etobicoke Creek in northwest Brampton; the upper reaches of the West Humber River tributaries in Caledon; the northern portion of Vaughan east and west of Highway 400 in the East Humber and Don River watersheds; north Markham in the Rouge River watershed; and, lands in north Pickering which include the Transport Canada lands within the Duffins Creek watershed (Attachment 1).

The Greenbelt Draft Plan provides a new policy framework for the Protected Countryside lands, with the framework and policies summarized in Attachment 3. The Protected Countryside is comprised of three systems, each with their own geographic-specific subset of policies and sub-designations: the Agricultural System, the Natural System and Settlement Areas. Parkland, Open Space and Trails policies apply throughout the entire Greenbelt Plan area. In addition, there are other general policies that apply throughout the Greenbelt Plan area in relation to defined uses including: infrastructure, natural resources (primarily aggregate resources), existing uses, lot creation and non-agricultural rural uses. A few of the more significant policies include: a prohibition on new multiple permanent dwellings such as estate residential developments in the Rural Areas of the Agricultural System; a prohibition on development within Key Natural Heritage and Key Hydrological Features, provided those features fall within the Natural Heritage System; and, the provision of a 60 m buffer on either side of the identified major river valleys for those portions of the valleys that connect from the greenbelt south to the existing urban areas.

## **TRCA STAFF ANALYSIS AND COMMENTS ON BILL 135 AND THE GREENBELT DRAFT PLAN**

TRCA staff support the draft plan for its "big picture" approach to environmental planning based on a broad, regional systems approach to natural heritage protection. Staff further support the integration of the ORM and Niagara Escarpment lands within the Greenbelt Draft Plan, while maintaining the existing policy regime governing those lands and adding a new policy framework for the additional lands designated as Protected Countryside in the Greenbelt Draft Plan. Staff are also supportive of the 60 m buffers being proposed for the identified major river valleys which connect from the current urban boundary north to the ORM or greenbelt. In particular, the Greenbelt Draft Plan protects additional headwaters in both the Etobicoke Creek and Humber River watersheds plus the main river valley(s) and main branch tributaries through central Caledon and north Vaughan. In the Duffins watershed, undeveloped portions of the former Lake Iroquois shoreline have been protected in the Greenbelt Draft Plan. Terrestrial linkages through the Seaton lands (not included in Greenbelt Draft Plan) from the Lake Iroquois shoreline to the greenbelt lands protected in the Rouge River watershed provide a significant connectivity function, for both terrestrial habitat and trails opportunities. The Greenbelt Draft Plan within the Rouge River watershed includes a broad north-south

connection from the ORM to the waterfront, incorporates an element of the Little Rouge corridor and takes advantage of public lands by including the Agricultural Reserve and portions of the federal airport lands. A small portion of the upper West Don main river valley has also been included in the Greenbelt Draft Plan.

Although staff are generally supportive of the Greenbelt Draft Plan, there are numerous issues which need to be clarified or strengthened. All issues identified to date will be summarized generally below. However, some specific issues that are either too detailed (i.e. specific wording changes) or require further detailed investigation of mapping (available soon from the province) will be addressed in a follow-up letter to the province by the commenting deadline of December 12, 2004. Additionally, staff will identify potential future opportunities arising from the Greenbelt Draft Plan, as well as expected costs and staff resourcing issues associated with implementation of the plan (eg. watershed studies and field verification of natural systems, hydrologic features and hazard lands).

Bill 135, the draft Greenbelt Act, is the enabling legislation for the Greenbelt Draft Plan. Section 6 defines the contents that may be included in the plan and includes a provision for policies for "transitional matters", applicable to planning applications that were submitted prior to the greenbelt moratorium but not yet approved. TRCA (and our municipal partners) are involved in two OMB hearings, North Leslie lands in Richmond Hill and Rouge Park lands in Markham, which would benefit from the clarity that transitional policies could provide and possibly lead to closure on those potentially lengthy and costly OMB hearings. Such policies were included in the ORMCP. The current direction in the Greenbelt Draft Plan that municipalities "must consider" specific plans such as the Rouge North Management Plan is weak and provides no added value to help resolve the ongoing OMB hearing. Staff recommends that the Greenbelt Draft Plan be amended to include transitional policies, especially as they relate to the North Leslie and Rouge Park lands.

Section 9 of Bill 135 requires that, similar to the ORMCP, municipalities amend their official plans to be in conformity with the Greenbelt Draft Plan no later than at the next five year review of the municipalities' official plan. The conformity OPA would be subject to appeals to the OMB, potentially resulting in further delays and significant costs to both municipalities and conservation authorities in defending the OPA. Staff recommend that the OPA be approved by the Minister within a reasonable timeframe and not subject to appeal at the OMB.

Section 23 of Bill 135 permits the Minister to make a regulation requiring municipalities to pass by-laws to regulate site alteration and tree cutting within the plan area. These are necessary to ensure the protection of environmental features and functions on lands where development is taking place but no Planning Act approvals are required, such as where only a building permit is required or site grading or woodlot clearing is taking place. Staff recommend that the Minister make regulations requiring municipalities to pass by-laws to regulate tree cutting and site alteration within the Greenbelt Plan area.

One of the key aspects of the Greenbelt Draft Plan is the ambiguity surrounding the lands in the Greater Toronto Area (GTA) which are immediately north of the existing designated urban envelope but south of the ORM and not included in the Greenbelt Plan area. Much of these lands are designated "Prime Agricultural Area" in regional and local official plans, which is one of the criteria for inclusion within the Greenbelt Draft Plan, however, these lands have not been included. Staff make the assumption that these lands will be available for future urban development, which raises a number of issues that need to be clarified:

- Is this assumption correct?
- If so, how will the addition of some 70,000 ha of additional developable greenfield lands within the GTA contribute to achieving the provincial goals, as recently enunciated in the draft PPS and Greater Golden Horseshoe Growth Plan, of intensification, reducing sprawl and increasing the effectiveness of public transit; and,
- Within TRCA watersheds, what are the implications for the TNHSS if the local natural heritage systems, which are critical to the long term viability of the provincial scale systems protected through the Greenbelt Draft Plan, are left unprotected?

Further, Schedule 4 - Natural Heritage System as outlined in Attachment 2, identifies a natural heritage system both within the Greenbelt Plan area and outside the plan area. However, outside the plan area, the natural heritage system is only shown for lands outside the GTA. This leaves the impression that there is no natural heritage system within the GTA (other than the identified main river valleys) and that none needs to be provided for should the ambiguous prime agricultural lands be slated for future urban development. Staff recommend that additional detail and clarity be provided for the long term use of the prime agricultural lands south of the ORM which have not been included in the Greenbelt Plan area, and that if their future use is to be for urban development, that the Greenbelt Draft Plan and Growth Plan provide strong direction to municipalities regarding the importance of protecting local natural heritage systems in order to support and maintain the ecological integrity of the provincial-scale natural heritage system protected through the Greenbelt Draft Plan.

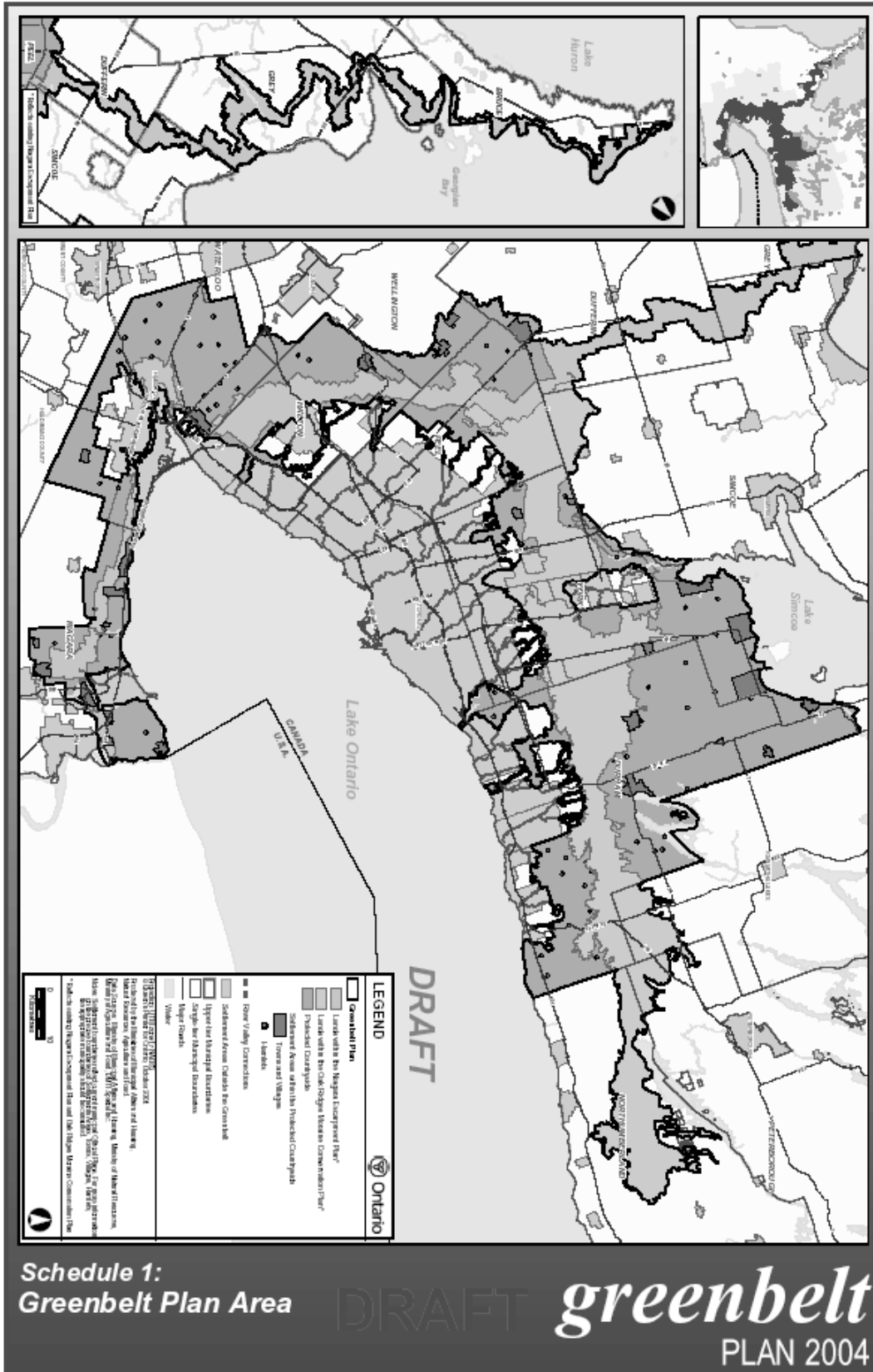
The first objective of the Environmental Protection goal of the Greenbelt Draft Plan is to protect, maintain, and where possible, enhance environmental features and functions. Staff feel that this relegates "enhance" to an afterthought and needs to be strengthened. This philosophy is most evident in the policies for Infrastructure which only emphasize the minimization of negative impacts. The premise of the Terrestrial Natural Heritage System Strategy is that there is an unsustainably low level of natural heritage remaining in TRCA watersheds and that we need to increase natural heritage from 17% to 30% for the entire jurisdiction. Staff therefore recommend that the concept of enhancement or net environmental gain should be incorporated as a requirement for all development permitted within the Greenbelt Plan area, in particular for infrastructure. Co-ordination of the environmental assessment and land-use planning process and infrastructure planning must be ensured to appropriately protect and enhance local and provincial natural and water resource systems.

The Greenbelt Draft Plan itself could benefit from additional clarity and consistency in the definitions and wording used in the plan. For instance, new terminology is introduced that only slightly deviates from terminology used in the ORMCP with respect to vulnerable/sensitive aquifers. Other words are not defined in the glossary but rather the reader is referred to a separate document (the Provincial Policy Statement - PPS) for the definition. References to what TRCA staff believe to mean "stable top of bank" are characterized as "valley wall", or other ambiguous term. TRCA recommends that the Greenbelt Draft Plan be amended with a view to providing clarity and consistency in the terminology used. Further detail to follow with a complete list.

Additionally, the mapping provided with the plan is at a regional scale and inadequate to determine how the plan may affect specific pieces of land. Staff understand that detailed digital mapping will soon be provided to agencies for their review. TRCA will be meeting with the province at the end of November, 2004 to review the detailed mapping and the policy implications to planning and development review. Staff have been meeting with, and continue to meet with, our municipal partners and attend at provincial stakeholder sessions to better understand the Greenbelt Draft Plan and assess its implications to local planning issues. Staff recommend that once this review has been completed, a further detailed letter be submitted to the province outlining any concerns or further recommendations.

**Report prepared by: David Burnett, extension 5361**  
**For Information contact: David Burnett, extension 5361**  
**Date: November 15, 2004**  
**Attachments: 3**

Attachment 1





Attachment 3

GREENBELT KEY POLICY SUMMARY

GREENBELT PLAN DESIGNATIONS	GOVERNING POLICIES	GREENBELT PLAN SUBDESIGNATIONS	SUMMARY OF MAIN POLICIES
ORM	ORM Conservation Plan	N/A	as in ORMCP
NE	Niagara Escarpment Plan	N/A	as in NEP
PROTECTED COUNTRYSIDE	PROTECTED COUNTRYSIDE GEOGRAPHIC-SPECIFIC POLICY AREAS	<b>3.1 AGRICULTURAL SYSTEM</b>	
		- Specialty Crop	- None in TRCA jurisdiction.
		- Prime Agricultural	- No non-agricultural uses; No re-designations. - Allows full range of normal farm practices,
		- Rural Areas	- Allows agriculture, tourism, recreational & resource-based indust/commercial uses as i.e. No estate residential, adult lifestyle communities.
		<b>3.2 NATURAL SYSTEM</b>	
		- Natural Heritage System	- Existing agricultural and related uses & normal - New agricultural buildings permitted outside of - Other development (as permitted in rural areas - Encouragement to link to external NH Systems
		- Water Resource System	- Municipalities "expected" to complete - Municipalities to protect wellheads & sensitive incompatible land uses.
		- Key NH and Hydrologic Features	- Protected features generally match those in - Development within 120m to identify - NH Features outside NH System of Green Belt - Existing structures may expand into features - New agricultural buildings NOT permitted existing urban boundary.
		<b>3.3 PARKLAND, OPEN SPACE &amp; TRAILS</b>	- Encouragement to develop publicly accessible - Policies apply throughout entire Green Belt
		<b>3.4 SETTLEMENT AREAS</b>	
- Towns and Villages & Hamlets and Shorelines	- Range of uses permitted and boundaries are - No new Great Lake-based servicing of - Expansion of T&V possible at 10 yr. review if - Infill and minor rounding out of Hamlets is expand into Plan Area.		

GREENBELT PLAN DESIGNATIONS	GOVERNING POLICIES	GREENBELT PLAN SUBDESIGNATIONS	SUMMARY OF MAIN POLICIES
PROTECTED COUNTRYSIDE	PROTECTED COUNTRYSIDE GENERAL POLICIES	4.1 Non-Agricultural uses	<ul style="list-style-type: none"> <li>- Not permitted in Specialty Crop or Prime Agricultural Lands.</li> <li>- Permitted in Rural Areas only when not impacting on features and functions; servicing</li> <li>- Recreation and Tourism uses must be</li> <li>- No associated residential dwellings will be</li> </ul>
		4.2 Infrastructure	<ul style="list-style-type: none"> <li>- Permitted where it supports existing growth outside of it.</li> <li>- Must avoid environmentally sensitive areas,</li> </ul>
		4.3 Natural Resources	<ul style="list-style-type: none"> <li>- Renewable resource uses (eg. forestry)</li> <li>- Non-renewable (eg. aggregates) not permitted in some features, and must demonstrate no on water resources or natural system linkages.</li> <li>- Higher standard for rehab. than under PPS.</li> </ul>
		4.5 Existing Uses	<ul style="list-style-type: none"> <li>- All lawfully existing uses, including single</li> <li>- Expansions to existing buildings and accessory is required and best efforts to avoid</li> </ul>
		4.6 Lot Creation	<ul style="list-style-type: none"> <li>- Permitted for uses allowed by the Plan, for adjustments with no fragmentation of features.</li> <li>- In Specialty Crop and Prime Agricultural uses or surplus farm dwellings, subject to</li> </ul>
	5. IMPLEMENTATION	- Municipal Implementation	<ul style="list-style-type: none"> <li>- All land use decisions are required to conform</li> <li>- Municipalities are required to implement the</li> <li>- Except for agricultural and aggregate uses,</li> <li>- Unless specifically addressed by GB Plan, existing Provincial legislation and municipal</li> </ul>
		- Boundary of the Plan	<ul style="list-style-type: none"> <li>- Outer boundary proposed to be established by</li> <li>- For major river valleys connecting to Lake lands and/or valley wall.</li> </ul>
		- Plan Review	<ul style="list-style-type: none"> <li>- To be done every 10 years, coordinated with</li> <li>- Expansion to Towns and Villages may only be</li> </ul>
		- Plan Amendments	<ul style="list-style-type: none"> <li>- Only proposed by the Minister and are subject</li> <li>- Can not reduce the total land area of the Plan. significant new provincial direction</li> </ul>
		- Advisory Council	<ul style="list-style-type: none"> <li>- Province may establish a council with an evolving mandate to coordinate multi-jurisdictional issues (eg. Trails), give input to 10 year review and performance measures of Plan.</li> </ul>

**RES.#A307/04 - PROPERTY TAXES ON NATURAL HERITAGE (CONSERVATION) LANDS**

In 2004 the City of Toronto approved a resolution asking for a change in the way Toronto and Region Conservation Authority deals with property taxes on its natural heritage lands.

Moved by: Bas Balkissoon  
Seconded by: Maria Augimeri

**THAT item 7.2 - Property Taxes on Natural Heritage (Conservation) Lands, be deferred to Authority Meeting #11/04, scheduled to be held on January 7, 2005.**

**CARRIED**

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**RES.#A308/04 - DESIGN FOR THE RESOURCE MANAGEMENT SERVICES WORKSHOP BUILDING, SITE AND INFRASTRUCTURE SERVICES**

Consultant Selection. Approval to award the contract for the provision of design services to advance the building, site and infrastructure elements for the relocation and construction of a new Resource Management Services Workshop at Boyd North.

Moved by: Gerri Lynn O'Connor  
Seconded by: Linda Pabst

**THAT the contract for provision of architectural and engineering design services for the design and construction of the Resource Management Services Workshop and ancillary buildings be awarded to MontgomerySisam Architects Inc., this being the proposal which met Toronto and Region Conservation Authority (TRCA) specifications at the lowest cost, in the amount of \$196,000 plus taxes where applicable;**

**THAT staff be authorized and directed to take such action as may be necessary to implement the contract including the signing of documents;**

**THAT staff be authorized to approve additional unspecified expenditures to a maximum of fifteen percent of the total design fees as a contingency allowance to MontgomerySisam Architects Inc., if deemed necessary;**

**AND FURTHER THAT staff continue to work cooperatively with the City of Vaughan to negotiate and confirm a partnership for the sharing of the site, infrastructure and facilities, including development and construction costs.**

**CARRIED**

**BACKGROUND**

At Authority Meeting #9/04, held on October 29, 2004, Resolution #A289/04 was approved as follows:

*THAT staff be authorized to call for proposals for the design of the Resource Management Services (former Conservation Services) Workshop building, site and infrastructure services;*

*THAT staff be authorized to incur expenditures in accordance with approved 2004 budget allocations relating to the selection and retention of architectural consultant(s) necessary to undertake the design and tender preparation phases of the project;*

*AND FURTHER THAT staff continue to work cooperatively with the City of Vaughan Parks and Forestry staff to negotiate an agreement for the sharing of site, infrastructure and facilities, including development and construction costs.*

Subsequent to this, staff circulated the consultants terms of reference for the design of the Resource Management Services Workshop building, site and infrastructure services to eleven (11) architectural and engineering consultants, representing a broad spectrum of design expertise with particular emphasis on Leadership in Energy and Environmental Design (LEED) certification and sustainable design experience.

A preliminary site meeting was held on November 2, 2004, to further discuss and define the terms of reference and provide prospective consultants the opportunity to review the available documentation and visit the proposed building site at the Boyd North lands. A total of eight (8) firms were in attendance.

The request for proposals call closed on Friday, November 12, 2004. A total of four proposals were received as follows:

<b>Principal Company Name</b>	<b>Bid Price (Upset Limit)</b>	<b>GST</b>	<b>Total Bid Price</b>
McCallum Sather Architects Inc	\$230,500	\$16,135	\$246,635
Keewatin-Aski Ltd. Consulting Engineers, Architect	\$144,000	\$10,080	\$154,080
architectsAlliance	\$216,400	\$15,148	\$231,548
MontgomerySisam Architects Inc.	\$196,000	\$13,720	\$209,720

Three of the consultant team proposals received share a common partnership with Enermodal Engineering Ltd., a Kitchener based company that is well known for their expertise in LEED project design and certification, including work on the Earth Rangers Wildlife Centre located at the Kortright Centre for Conservation.

A staff team, familiar with the project objectives and TRCA's vision for The Living City have reviewed and evaluated the proposals received on the basis of how well they reflected:

- an understanding of TRCA's project objectives;
- experience and references in the design and delivery of projects of this type and scale;
- innovation in approach and sustainable design elements;
- schedule for service and product delivery; and,
- cost effectiveness.

Based on the review, staff are confident that the consultant team led by MontgomerySisam Architects Inc. has accurately captured the TRCA's objectives and needs in regard of this building program.

### **RATIONALE**

The proposals received from the four consultant teams were evaluated in accordance with the performance indicators listed in the terms of reference for the proposal call. Subsequent telephone inquiries to respective firms were used to clarify and expand on certain aspects of each proposal with a view to being able to equitably evaluate each in accordance with the others.

The proposal from Keewatin-Aski Ltd. was judged to be incomplete in respect of the terms of reference and direction provided. The proposals received from the other three consultant teams all met the requirements outlined in the terms of reference, and shared the common theme of project sustainability and sub-consultant(s) support.

The review team assessed that each of the proposals showed evidence that the individual teams were well qualified in terms of LEED design and were committed to deliver the project on schedule and within the specified TRCA project budget outline.

On this basis, the MontgomerySisam proposal was selected as offering the combination of project experience, design expertise and the lowest acceptable cost proposal.

### **FINANCIAL DETAILS**

The recommended consultant project proposal submitted by MontgomerySisam Architects Inc. has set the design costs at \$196,000 plus GST. This amount is within the projected budget for the design phase that was set at 8-10% of the estimated construction budget of \$2 million dollars. Funds are available in the 2004 approved budget in the amount of \$200,000.

Subsequent phases of project tendering and construction are proposed as part of the 2005 budget and will be subject to Authority approval at future meeting, projected for May, 2005.

**Report prepared by: Dave Rogalsky, extension 5378**  
**For Information contact: Nick Saccone, extension 5301**  
**Dave Rogalsky, extension 5378**  
**Date: November 19, 2004**

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**RES.#A309/04 - MANAGEMENT OF DOUBLE-CRESTED CORMORANTS AT TOMMY THOMPSON PARK**  
Ontario Ministry of Natural Resources Environmental Assessment.  
Undertaking an environmental assessment to examine the impacts to Tommy Thompson Park as a result of the rapid expansion of the Double-crested Cormorant colony.

Moved by: Gerri Lynn O'Connor  
Seconded by: Linda Pabst

**THAT staff be directed to work with the Ontario Ministry of Natural Resources to undertake a partnered environmental assessment to examine management options for Double-crested Cormorants at Tommy Thompson Park;**

**AND FURTHER THAT staff be directed to continue to actively participate in local, regional and binational committees/working groups addressing the management of colonial waterbirds.**

**CARRIED**

### **BACKGROUND**

In 1959, the Toronto Harbour Commissioners (now known as the Toronto Port Authority or TPA) began construction of a spit of land at the base of Leslie Street in the City of Toronto. From 1959 until present day, a combination of lakefilling and dredging activities created the current configuration of Tommy Thompson Park (TTP). Tommy Thompson Park extends 5 kilometres into Lake Ontario and occupies an area of approximately 260 hectares of combined land and water.

Tommy Thompson Park has evolved into a significant feature along the shoreline of Lake Ontario. It is home to numerous birds, fish, reptiles, amphibians, mammals and vegetation communities, which has resulted in TTP being formally designated as a Globally Significant Important Bird Area (IBA) and an Environmentally Significant Area (ESA #120). The IBA international designation demonstrates TTP's significance nationally, as well as globally. As an ESA, Tommy Thompson Park is recognized as supporting an unusually high diversity of biological communities, including one provincially rare, seven regionally rare and six locally rare plant species. TTP has also established itself as a unique place for a variety of human activities, attracting well over 200,000 visitors a year.

Double-crested Cormorants (DCCO) began colonizing Tommy Thompson Park in 1990, when 6 nests were built in Cottonwood trees at the end of Peninsula B. Nest numbers have exponentially increased over the past 14 years to the point where there are 5,904 nests in 2004, representing a population of approximately 22,500 individual cormorants. This currently makes the TTP colony the second largest in the Lake Ontario basin. In 2004, staff have also monitored a new satellite colony of 137 nests which has established in the Humber Marshes at the west end of the Toronto harbour.

Toronto and Region Conservation Authority (TRCA) staff became concerned with the rapid increase in DCCO numbers at TTP in the early 1990's and as a result began a detailed monitoring program to track DCCO growth and expansion, impacts on other colonial nesting species and impacts on vegetation cover. The data collected by TRCA staff since 1990 has been recognized by other agencies/institutions involved in colonial waterbird management as one of best data sets on DCCOs on the Great Lakes.

The DCCO currently nest on the western peninsulas of the park known as Peninsulas A, B and C. Peninsulas B and C are currently under TRCA ownership, and Peninsula A is owned by the Ontario Ministry of Natural Resources. Since the early 1990's, DCCO have had significant ecological, cultural and physical impacts at TTP. The tree health monitoring program has shown that 82% of all trees in the study area are in poor health and approximately 40% of the total tree canopy on the western peninsulas of the park has been lost since the introduction of DCCO. There is no significant regeneration or regrowth of trees in these areas, and there is an overall loss in herbaceous diversity.

The expansion of the DCCO colony at TTP between 1990 and 2004 has also been the cause of a shift in the nesting behaviors of the Black-crowned Night Heron (BCNH) population. The BCNHs are a regionally (and proposed Provincially) significant colonial waterbird species. The colony at TTP represents the largest breeding colony of BCNHs on the Great Lakes, and represents 32% of the Canadian nesting population (2000). This species, in its present abundance, has contributed to the Spit being designated as a Globally Significant Important Bird Area (IBA). The expansion of DCCOs has displaced the BCNHs from their nesting areas and has forced them into marginal areas that now conflict with park users. Assuming that the DCCO population continues to grow at the current rate, the impacts of the DCCO on the BCNH and the vegetation community will intensify.

TRCA staff have been participating in the binational Great Lakes Working Group on Colonial Waterbirds for several years. Discussions and presentations at the working group meetings have shown that the explosion of DCCO populations and, their associated impacts, is not a localized issue and that it is part of a much larger Canadian and American Great Lakes Basin-wide concern. The agencies participating in the Great Lakes Working Group have discussed regional-based management programs for DCCO that are coordinated on both sides of Great Lakes. The consensus among agency experts is that the management of DCCO is best achieved through a basin-wide co-ordinated effort.

The average annual increase of DCCO at Tommy Thompson Park since 1991 is 50%. Over the last 5 years the average increase slowed to 20% but shows no sign of slowing further. At a 20% annual rate of increase the projected population of DCCOs in 2005 will be 27,000 individuals, and by 2010 it would be 66,000. The majority of this growth would likely occur in the remaining healthy trees in which BCNHs currently nest.

The DCCO colony at TTP is one of the only colonies on Lake Ontario that is not being actively managed at this time. Research on DCCO movements in response to disturbance has shown that if DCCOs are disturbed, they will travel large distances to undisturbed colony sites. It is likely that in recent years, TTP has been receiving birds from other colonies where DCCOs are being managed. Several agencies such as Ontario Parks, Ontario Ministry of Natural Resources, Quebec Ministry of Natural Resources, New York Department of Environmental Conservation and the US Department of Agriculture have had active management programs at colony sites under their jurisdiction.

## **RATIONALE**

The rationale for undertaking an environmental assessment in partnership with the Ontario Ministry of Natural Resources to investigate management options for DCCOs is as follows:

- **Trees are being lost at a rate faster than they can re-grow:**
  - forest canopy is being irreparably lost and damaged;
  - overall tree health on peninsulas is declining;
  - vegetation diversity is diminishing;
  - soil erosion along shoreline is increasing due to loss of trees.
  
- **Other colonial waterbird species are being negatively impacted:**
  - many BCNHs now nesting in young/weak trees in higher disturbance areas;
  - Great Egrets and Great Blue Herons discouraged from nesting;
  - productivity of other colonial nesting waterbirds is compromised;
  - prime nesting habitat is being lost.
  
- **Migratory songbirds and other wildlife species are being impacted:**
  - value of TTP as a migratory bird stopover area is being compromised due to vegetation and habitat loss;
  - vegetation loss is resulting in habitat loss for other species.
  
- **Public Use:**
  - approximately 200,000 people visit TTP annually. Attendance numbers will increase with park improvements. DCCO colony can be unsightly due to their destruction of vegetation;
  - wildlife-human conflicts are increasing as other species are being pushed into areas of higher human use due to the loss of habitat;
  - the DCCO colony is highly visible from the Outer Harbour and Cherry Beach. The public and recreational boaters have expressed concerns regarding odor, water quality and aesthetics;
  - anglers have complained that DCCO are impacting the fish community.
  
- **Water Quality Concerns:**
  - guano from DCCO colony have been shown to causes localized seasonal water quality impairment.

#### **DETAILS OF WORK TO BE DONE**

DCCOs are currently nesting on three peninsulas at TTP: Peninsulas A, B and C. Peninsulas B and C are owned by TRCA. Peninsula A is owned by the Ontario Ministry of Natural Resources under lease to the Toronto Port Authority. TRCA staff, in partnership with the Ontario Ministry of Natural Resources will undertake an environmental assessment exploring various management options for DCCO at TTP.

#### **FINANCIAL DETAILS**

Funds are available in the Tommy Thompson Park Interim Management account in the approved 2004 budget to undertake an environmental assessment in partnership with the Ontario Ministry of Natural Resources.

**Report prepared by: Tamara Chipperfield, extension 5248**

**For information contact: Ralph Tonionger extension 5366**

**Date: November 10, 2004**

**RES.#A310/04 - NATURAL HERITAGE LANDS PROTECTION AND ACQUISITION PROJECT 2001-2005**

Flood Plain and Conservation Component, Mimico Creek Watershed Anjuman-E-Anwarul Islam of Malton, CFN 35884. Purchase of property located at the rear of 7099 Airport Road - Malton, City of Mississauga, under the "Natural Heritage Lands Protection and Acquisition Project 2001-2005", Flood Plain and Conservation Component, Mimico Creek watershed.

*(Executive Res.#B210/04)*

Moved by: Frank Dale  
Seconded by: Elaine Moore

**THAT 0.19 hectares (0.47 acres), more or less, of vacant land be purchased from Anjuman-E-Anwarul Islam of Malton, being Part of Lot 11, Concession 7 SD and designated as Parts 1 to 6 on Plan 43R-29428, City of Mississauga, Regional Municipality of Peel located at the rear of 7099 Airport Road - Malton;**

**THAT the purchase price be \$2.00;**

**THAT The Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;**

**THAT the firm of Gardiner Roberts LLP, Barristers & Solicitors, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to execute all necessary documentation required.**

**CARRIED**

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**RES.#A311/04 - NATURAL HERITAGE LANDS PROTECTION AND ACQUISITION PROJECT 2001-2005**

Flood Plain and Conservation Component, Rouge River Watershed 554056 Ontario Ltd., CFN 35927. Purchase of property located west of Staines Road, south of Steeles Avenue, City Toronto - Scarborough Community Council Area, under the "Natural Heritage Lands Protection and Acquisition Project 2001-2005", Flood Plain and Conservation Component, Rouge River watershed.

*(Executive Res.#B211/04)*

Moved by: Frank Dale  
Seconded by: Elaine Moore

**THAT 5.75 hectares (14.21 acres), more or less, of vacant land be purchased from 554056 Ontario Ltd., designated as Blocks 608, 609, and 615, Registered Plan 66M-2406, City of Toronto - Scarborough Community Council Area located west of Staines Road, south of Steeles Avenue;**

**THAT the purchase price be \$2.00;**

**THAT The Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;**

**THAT the firm of Gardiner Roberts LLP, Barristers & Solicitors, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to execute all necessary documentation required.**

**CARRIED**

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**RES.#A312/04 -**

**NATURAL HERITAGE LANDS PROTECTION AND ACQUISITION  
PROJECT 2001-2005**

Flood Plain and Conservation Component, Carruthers Creek Watershed  
1097467 Ontario Inc. (Olde Park Construction Company Ltd.), CFN  
35453. Purchase of property located east of Pickering Beach Road,  
south of Bayly Street, Town of Ajax, under the "Natural Heritage Lands  
Protection and Acquisition Project 2001-2005", Flood Plain and  
Conservation Component, Carruthers Creek watershed.  
(Executive Res.#B212/04)

Moved by: Frank Dale  
Seconded by: Elaine Moore

**THAT 4.46 hectares (11.02 acres), more or less, of vacant land be purchased from 1097467 Ontario Inc. (Olde Park Construction Company Ltd.), being Part of Lot 6, Range 3, Broken Front Concession and designated as Block 20 on Registered Plan 40M-1985, Town of Ajax, Regional Municipality of Durham located east of Pickering Beach Road, south of Bayly Street;**

**THAT the purchase price be \$2.00;**

**THAT The Toronto and Region Conservation Authority (TRCA) receive conveyance of the land free from encumbrance, subject to existing service easements;**

**THAT the firm of Gardiner Roberts LLP, Barristers & Solicitors, be instructed to complete the transaction at the earliest possible date. All reasonable expenses incurred incidental to the closing for land transfer tax, legal costs, and disbursements are to be paid;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to execute all necessary documentation required.**

**CARRIED**

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**RES.#A313/04 - ROUGE RIVER WATERSHED HSP-F MODEL UPDATE AND FUTURE SCENARIOS MODELLING**

Approval to retain the consultant team of EBNFlow Environmental and Aquafor Beech Limited to conduct an update to the Rouge River HSP-F model and future conditions scenarios modelling.

*(Executive Res.#B213/04)*

Moved by: Frank Dale  
Seconded by: Elaine Moore

**THAT the Toronto and Region Conservation Authority enter into an agreement with EBNFlow Environmental and Aquafor Beech Limited to undertake an update and future conditions modelling of the Rouge River watershed HSP-F model, at a cost not to \$114,880, plus applicable taxes.**

**CARRIED**

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**RES.#A314/04 - INSURANCE PROGRAM**

Increasing Value of Umbrella Liability Coverage. Recommends that additional umbrella liability coverage in the amount of \$5 million be acquired.

*(Business Excellence Res.#C54/04)*

Moved by: David Barrow  
Seconded by: Michael Di Biase

**THAT Toronto and Region Conservation Authority staff, in consultation with AON Reed Stenhouse Inc., be directed to acquire additional umbrella liability coverage in the amount of \$5 million effective January 1, 2005.**

**CARRIED**

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**RES.#A315/04 - AUDIT PROCESS**

Role of Audit Committee. To review and discuss with Toronto and Region Conservation Authority auditors the role of the Board as an "Audit Committee."

*(Business Excellence Res.#C55/04)*

Moved by: David Barrow  
 Seconded by: Michael Di Biase

**THAT staff be directed to report to the Business Excellence Advisory Board (BEAB), at their meeting scheduled to be held on January 14, 2005, on recommended revisions to the BEAB's terms of reference to include the role of an audit committee.**

**CARRIED**

**RES.#A316/04 - STAFF ORGANIZATION STRUCTURE**

Approval of change in staff compliment to include 3 new Director positions.  
*(Business Excellence Res.#C58/04)*

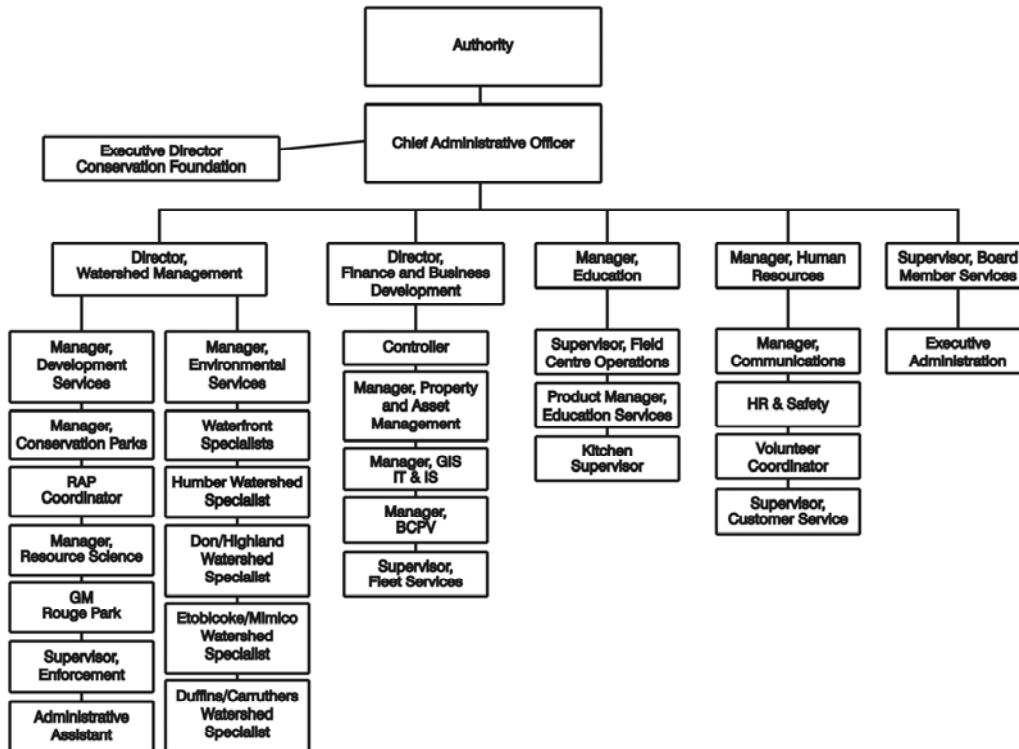
Moved by: David Barrow  
 Seconded by: Michael Di Biase

**THAT three new Director level positions be established to provide leadership in the areas of Development Services, Ecology and Community Services to complement the existing positions of Director, Watershed Management, Director, Finance and Business Development and Executive Director, The Conservation Foundation of Greater Toronto.**

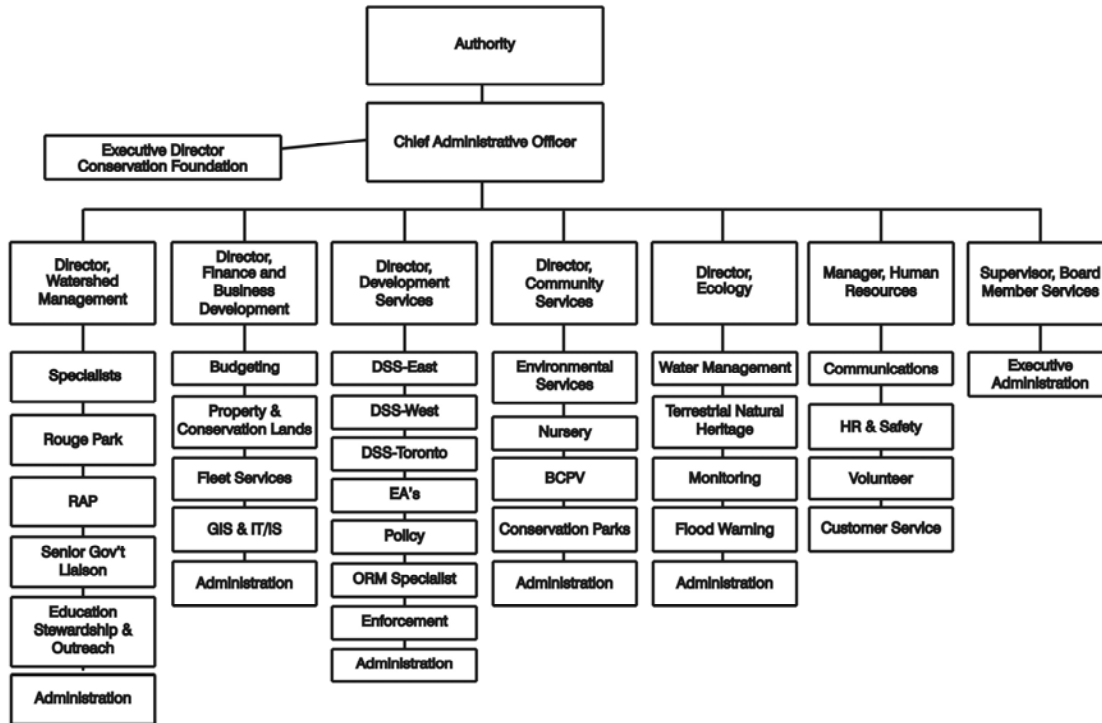
**CARRIED**

**BACKGROUND**

The current divisional structure for TRCA is as follows:



The proposed divisional structure for TRCA is as follows:



## RATIONALE

The proposed structure is recommended in order to address the following areas of business growth:

- source protection plans;
- Toronto Waterfront Revitalization Corporation - over \$50,000,000 in projects;
- sustainable community planning and green building;
- energy efficiency and renewable energy;
- climate change minimization and adaptation;
- diverse funding partnerships;
- greenspace planning and operations - Oak Ridges Moraine, Seaton lands, Rouge Park;
- natural heritage systems;
- maintenance and revenue generation at major parks and attractions;
- The Conservation Foundation of Greater Toronto - both philanthropic and business opportunities.

## DETAILS OF WORK TO BE DONE

The new Director positions will be filled by appointment where existing individuals are already successfully performing the essential elements of the positions and by internal/external competitions for the 2 new positions.

## **FINANCIAL DETAILS**

The 2004 budget impact is \$2,400 for the upgrade to Director, Development Services. The Manager, Development Services will be removed from the TRCA staff complement. The Director, Watershed Management is currently fully funded in the 2004 budget. All four Director positions were approved in the 2005 Preliminary Operating and Capital budget, at a cost of \$200,260, including administrative support, assuming filling of the 2 vacant Director positions mid-year 2005. The actual starting times for the new positions will be earlier than mid-year if possible through the final 2005 budget process. In 2006, the incremental cost will be \$376,516.

**Report prepared by: Brian Denney, extension 6290**  
**For Information contact: Brian Denney, extension 6290**  
**Date: November 04, 2004**

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**RES.#A317/04** - **CONFIDENTIAL ITEM 9.4**  
*(Business Excellence Res.#C59/04)*

Moved by: David Barrow  
Seconded by: Michael Di Biase

**THAT confidential item 9.4 be approved.**

**CARRIED**

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## **SECTION II - ITEMS FOR AUTHORITY INFORMATION**

**RES.#A318/04** - **SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Pamela Gough  
Seconded by: Cliff Jenkins

**THAT Ontario Regulation 158 items 8.5.1 - 8.5.37, inclusive, contained in Section II of Executive Committee Minutes #10/04, held on November 5, 2004, be received.**

**CARRIED**

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**RES.#A319/04** - **SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Bill O'Donnell  
Seconded by: Glenn Mason

**THAT Section II items 8.6 - 8.13, inclusive, contained in Executive Committee Minutes #10/04, held on November 5, 2004, be received.**

**CARRIED**

**Section II Items 8.6 - 8.13, inclusive**

APPOINTMENT OF ENFORCEMENT OFFICERS

*(Executive Res. #B217/04)*

REQUEST FOR DISPOSAL OF TRCA-OWNED LAND

*(Executive Res. #B218/04)*

REQUEST FOR DISPOSAL OF TRCA-OWNED LAND

*(Executive Res. #B219/04)*

REQUEST FOR DISPOSAL OF TRCA-OWNED LAND

*(Executive Res. #B220/04)*

ETOBICOKE-MIMICO CREEK WATERSHEDS LAND USE STUDY IN SUPPORT OF THE 2005 WATERSHED REPORT CARD

*(Executive Res. #B221/04)*

ACQUISITION OF VEHICLES

*(Executive Res. #B222/04)*

REQUEST FOR PERSONAL LEAVE OF ABSENCE

*(Executive Res. #B223/04)*

ACCOUNTS RECEIVABLE STATUS REPORT

*(Executive Res. #B224/04)*

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**RES.#A320/04 - SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Bill O'Donnell

Seconded by: John Sprovieri

**THAT Section II item 9.5 - Accounts Receivable Status Report, contained in Business Excellence Advisory Board Minutes #6/04, held on November 5, 2004, be received.**

**CARRIED**

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**TERMINATION**

ON MOTION, the meeting terminated at 10:31 a.m., on Friday, November 26, 2004.

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Dick O'Brien  
Chair

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Brian Denney  
Secretary-Treasurer

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