



THE TORONTO AND REGION CONSERVATION AUTHORITY

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**Friday, July 25, 2003**

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THE TORONTO AND REGION CONSERVATION AUTHORITY

**MEETING OF THE AUTHORITY #6/03  
July 25, 2003**

**The Authority Meeting #6/03, was held in the South Theatre, Black Creek Pioneer Village, on Friday, July 25, 2003. The Chair Dick O'Brien, called the meeting to order at 10:04 a.m.**

**PRESENT**

Maria Augimeri	Member
David Barrow	Member
Ila Bossons	Member
Raymond Cho	Member
Michael Di Biase	Member
Rob Ford	Member
Suzan Hall	Member
Irene Jones	Member
Anthony Ketchum	Member
Jim McMaster	Vice Chair
Ron Moeser	Member
Dick O'Brien	Chair
Gerri Lynn O'Connor	Member
Bill O'Donnell	Member
Linda Pabst	Member
Joe Pantalone	Member
Dave Ryan	Member

**REGRETS**

Bas Balkissoon	Member
Lorna Bissell	Member
Susan DiMarco	Member
Cliff Gyles	Member
Pam McConnell	Member
Peter Milczyn	Member
Maja Prentice	Member
Frank Scarpitti	Member
Sherene Shaw	Member
Ian Sinclair	Member
Tanny Wells	Member

**RES.#A141/03 - MINUTES**

Moved by: Suzan Hall  
Seconded by: Dave Ryan

**THAT the Minutes of Meeting #5/03, held on June 27, 2003, be approved.**

**CARRIED**

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**SECTION I - ITEMS FOR AUTHORITY ACTION**

**RES.#A142/03 - CONSULTANT SELECTION FOR LIVING CITY CENTRE AT KORTRIGHT**

Sustainable Building, Site and Infrastructure Design The selection of a consulting team to provide professional services for the sustainable building, site and infrastructure design for the Living City Centre at Kortright.

Moved by: Irene Jones  
Seconded by: David Barrow

**THAT Phase 1 Pre-Design of the consulting assignment to provide professional services for the sustainable building, site and infrastructure design for the Living City Centre at Kortright be awarded to the consulting team led by architectsAlliance at a cost not to exceed \$25,000 (excluding GST);**

**THAT architectsAlliance be awarded Phase 2 (Detailed Design, Tendering and Construction Administration) of the consulting assignment at a cost not to exceed \$254,250 (excluding GST), upon completion of the Phase 1 work to the satisfaction of TRCA staff;**

**THAT staff be authorized to approve additional unspecified expenditures to a maximum of fifteen percent of the total design fees, as a contingency allowance, to architectsAlliance if deemed necessary;**

**AND FURTHER THAT staff provide a status report to the Authority on the completion of each Phase of the work.**

**CARRIED**

**BACKGROUND**

The Toronto and Region Conservation Authority (TRCA) invited consultants to submit proposals outlining a detailed work plan, budget and schedule to develop designs and specifications for a sustainable retrofit of the Living City Centre at Kortright (Centre), and site servicing, and other site plan issues as they relate to the proposed operational and functional changes of the facility. The TRCA was looking to undertake modifications in a manner that supports its new environmental sustainability program.

The Centre, located on 324 hectares of pristine woodlands and wetlands along the Humber River Valley in the City of Vaughan, is operated by the TRCA. The site itself is made up of the Centre, woodland (most of it forested slope), reforested farmland, and meadow. Formal educational hiking trails traverse the property, which is interspersed with a number of smaller ancillary buildings. With approximately 130,000 visitors of all ages annually, Kortright is Canada's largest public environmental and outdoor education facility. Its mission is to promote the wise and appropriate use of natural resources through educational walks, talks, exhibits, demonstrations and special events.

The Centre is approximately 2,900 m<sup>2</sup> and features a theatre, café, gift shop, class rooms, office space and two levels of exhibit space. The building is normally described as a three level, open concept, laminated post and beam structure. The architect was Shore Tilbe Henschel Irwin, and the building was completed in November 1977 at a cost of \$1.2 million. It was officially opened to the public on June 21, 1979. In 1982, a glass and wood pavilion was added, and in 1999 a new sewage treatment facility (Living Machine) was added adjacent to the main building.

In 2000, the TRCA embarked on a redesign of the Centre to update its facilities and programs to meet the demands and pressures of an evolving society. It was the intent that the Centre become a world-class education and demonstration hub linked to other Centres across the globe. The TRCA, through its Living City vision, is taking a leadership role in the development of the greater Toronto region as a more sustainable community. The Living City Centre at Kortright is to be the strategic heart of the vision, a window into the Living City, promoting in every way possible the active implementation of sustainability in community life. The Centre's vision is to engage leadership in transforming the greater Toronto region into one of the most sustainable, liveable communities in the world. The Centre will become the heart of sustainable living in the greater Toronto region, recognized for designing and implementing powerful transformational initiatives with measurable improvements. Reflecting the values and multicultural nature of the community, it will be a highly visible education and demonstration centre - a physical and virtual meeting place for informed dialogue and the development of sustainable living practices. The Centre will connect local and global initiatives across Canada and around the world, and will promote sustainable living by employing a wide range of mechanisms, including research, education, demonstration, advocacy, training, promotion, celebration and partnerships aimed at developing innovative projects and programs. It will be an example of sustainability in terms of its physical structure and in terms of its organization and operation. The Centre will incorporate and model new types of construction, energy use and waste management that will be practical and realistic, yet environmentally friendly.

To this end, the TRCA embarked on the development of a case for support to identify key issues necessary to attract partnerships and to develop a detailed plan for the Centre. The five main components were:

1. A Needs Assessment to identify the rationale and TRCA interest and strategic benefits to developing such a centre.
2. A Building Assessment to address the current condition of facilities on site, renovations and costs to make them functional as part of the new Centre.
3. Sustainability Education Program scoping - preliminary program scoping and design.
4. Preliminary conceptualization of the program/activities, exhibits, demonstrations, site development and buildings and costs to develop and operationalise the Centre.

5. Business Plans including: market assessment, feasibility study and implementation plan to assess the viability of the project.

Recently, Enermodal Engineering Limited completed the initial building assessment. The primary intent of this consulting assignment is to build on Enermodal's assessment and to develop detailed designs, in consultation with TRCA staff, for the sustainable retrofit of the Centre. In addition, the Consultant is to consider the future prospect or potential of adding an adjunct office/conference building in the vicinity of the Centre. The new building would be used by Centre staff for offices, and would also function as a full service independent meeting space for up to 50 participants.

In consultation with Don Osborne of Enerlife Consulting (the consultant presently assisting on Living City Strategy), staff developed a list of pre-qualified consultants to which Requests for Proposals (RFP) were submitted. The following consultants were sent RFPs:

- architectsAlliance
- Dunlop Farrow
- Enermodal Engineering Ltd.
- Fabiani Architect
- Hicks Pettes Architects Inc.
- Keen Engineering
- Martin Liefhebber Architect Inc. (Breathe)
- McCallum Sather Architects Inc.
- The MBTW Group.

As part of the RFP, consultants were asked to submit a fee proposal based on the completion of the following tasks:

#### General

- Prepare and submit preliminary and final design drawings providing all necessary information for approvals from all approval agencies;
- Prepare conceptual plans for the proposed new office/conference building;
- Prepare tender specifications and contract documents ready for tendering;
- Review and provide recommendations of tenders received;
- Review and approve shop drawings;
- Issue addendums and change orders;
- Provide on-site periodic inspection when requested by TRCA;
- Attendance at meetings during design and construction stages;
- Review final as built drawings;
- Prepare a detailed work plan, work schedule, budget, and delivery plan to be included with the proposal; and
- Prepare a manual for the general building maintenance and for the operation and maintenance of all equipment and fixtures, including manufacturing specifications and brochures.

### Detailed Design Work Plan

Using the Building Assessment completed by Enermodal Engineering Limited and the overall vision for the Centre as a foundation, undertake a review and design of:

- Daylighting with respect to window area and placement, window glass properties, room size and function, space configuration, room colour, etc.;
- Solar thermal air heating with respect to ventilation air heating and domestic hot water preheating
- Mechanical distribution system;
- Water supply system with respect to capacity, plumbing and treatment;
- Electrical distribution system, controls and fixtures;
- Internal and external communications systems;
- Installation of energy management controls such as economizers, natural ventilation, temperature setback, and zoning;
- Interior design elements that considers:
  - removal of most of existing offices and conversion of existing mezzanine to exhibit space,
  - building an upper viewing platform (clerestory),
  - extend level 2 floor to provide additional space,
  - add windows to level 2 roof,
  - extend level 1 balcony and add north and west glass wall,
  - add sub-floor below level 1 for possible office relocation or storage space or propose alternate area for this function,
  - noise proofing throughout,
  - enlarging the entrance and foyer,
  - enlarging and equipping washrooms and kitchen to accommodate larger groups,
  - replacing gazebo,
  - all finishes, hardware, and fixtures, and
  - fire and security systems;
- Structural impacts due to building modifications;
- Exterior design elements that consider replacement or improvements to: wall cladding, roofing, overhang floor upgrade, and general weatherproofing;
- Site plan issues required to accommodate the proposed building modifications, including:
  - servicing and supply,
  - septic system,
  - solid waste removal,
  - storm water management,
  - fire access,
  - all traffic flow,
  - site security,
  - facility entrances, and
  - parking;
- Landscape elements within the identified construction limits; and
- Conceptual floor and site plans and architectural elevations for new office/conference building.

Four (4) consulting teams chose to supply fee proposals for the work outlined in the RFP, and are listed in the following table:

<b>Consultant Team Lead</b>	<b>Pre-Design</b>	<b>Detailed Design</b>	<b>Total</b>
architectsAlliance	25,000	254,250	279,250
McCallum Sather Architects Inc.	91,800	168,000	259,800
Breathe Architect Inc.	N/A	N/A	259,000 - 334,000
Hicks Pette	17,000	163,000	170,000

- Notes:**
1. Fees are based on estimated construction cost of \$2,000,000, and include comparable items listed as options.
  2. Fees are exclusive of GST.
  3. architectsAlliance's fees would be pro-rated to exact final construction cost at rate of 9.5 %. (i.e. Total construction cost of \$1,900,000 would result in \$9,500 fee reduction).
  4. Fee proposal for Breathe Architect Inc. not broken out into pre and detailed design phases, and total cost is vague.
  5. Enermodal part of McCallum Sather Team, while Keen Engineering and MBTW Group part of both architectsAlliance and Breathe Teams.

#### **RATIONALE**

Fee Proposals were received from the 4 consulting teams on July 3, 2003, and were reviewed by staff and Don Osborne of Enerlife Consulting for the best combination of value and services.

In evaluating and rating the proposals the review team considered the following:

- Overall qualifications and relevant project experience;
- Qualifications and experience of its proposed key project personnel;
- Understanding of the study objectives, opportunities and challenges;
- Ability and approach to provide the required scope of services;
- Proposed methodology for delivering services including clearly defined scheduling for each Team member dedicated towards this project;
- A statement that clearly identifies there are no conflicts of interest with respect to other active/dormant clients in the area;
- Strong evidence of ability to meet time lines and budgeted costs;
- References;
- Reputation; and
- Cost

It was concluded that the fee proposal from architectsAlliance best met the criteria set out in the RFP, and provided the best combination of value and services.

The submission by McCallum Sather was deemed to be a close second, but the reviewers concluded architectsAlliance's overall plan, schedule, approach, and experience with projects of similar scope and size was more closely suited to this assignment.

The fee proposals submitted by Breathe Architects Inc., and Hicks Pette fell short of the stipulated criteria and were consequently eliminated from the competition. Breathe's proposal, although the most unique and potentially challenging in terms of sustainable concepts, was lacking in overall structure, unrealistic in terms of scheduling, and proposed a significant redefinition of the RFP. While the Hicks Pette proposal provided a more conventional architectural approach it was incomplete and/or ambiguous, and therefore lacked significant detail for the reviewers to assess whether they met the criteria set out in the RFP.

#### **DETAILS OF WORK TO BE DONE**

On Authority approval, the project will commence with an inaugural meeting of the Joint Planning Committee (made up of staff representatives, Don Osborne of Enerlife Consulting, and the Consulting Team), to review the scope of work and proposed work schedule. It is intended that this Committee meet on bi-weekly basis throughout the course of this project.

The tentative project schedule calls for the detailed design and tendering to be completed by the spring of 2004, with construction to proceed thereafter. It is anticipated that retrofit will take 6 to 8 months to complete, and will likely impact programming at the Living City Centre for all or a significant portion of that time.

Staff will provide a status report to the Authority on the completion of each Phase of the project.

#### **FINANCIAL DETAILS**

Funds for the consulting assignment are budgeted in the Living City Centre Project Budget, in account number 314-60.

**Report prepared by: Nick Saccone, extension 5301**  
**For Information contact: Nick Saccone, extension 5301**  
**Date: July 16, 2003**

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**RES.#A143/03 -      **CONTRACTS FOR RESTORATION OF RICHMOND HILL MILL POND****  
Implementation of the Mill Pond Restoration Project in partnership with  
the Town of Richmond Hill.

Moved by:                Irene Jones  
Seconded by:            David Barrow

**THAT staff be directed to assist the Town of Richmond Hill in the implementation of the Mill Pond Restoration Project by constructing Part A of the Mill Pond contract at an upset cost not to exceed \$269,454.89, including all applicable taxes.**

**CARRIED**

## **BACKGROUND**

The Toronto and Region Conservation Authority (TRCA) is appreciative of the opportunity to partner with the Town of Richmond Hill on the implementation of the shoreline modifications and habitat features required for the completion of the Mill Pond Restoration Project. This partnership opportunity will help us to continue in the implementation of the "Forty Steps to a New Don".

In the past we have partnered with the Town of Richmond Hill on numerous environmental and habitat projects. These include Pioneer Park Stormwater Retrofit design, Briar Nine Reserve Reforestation, Harding Park Renaturalization, various erosion control projects, ongoing Valley & Stream naturalization projects within the Don, Rouge and Humber watersheds. We have also supplied Richmond Hill with native plant stock from our nursery for installation throughout the Town during community planting events.

The Town recommended the TRCA undertake this initiative as the TRCA has proven experience in constructing similar habitat and shoreline features as required by this project. This experience has been gained through the implementation of various restoration projects throughout our jurisdiction, including the Lake Ontario Waterfront.

This project will produce a number of desirable outcomes including improvement in water quality as well as the creation of wetland/aquatic function and habitat features along the new shoreline. This furthers TRCA objectives regarding healthy rivers and shorelines of the Mill Pond.

The Mill Pond is the location of the Annual Mill Pond Splash event organized by the Don Watershed Regeneration Council and the Town.

## **WORK TO BE DONE**

TRCA staff will commence this work in early September following the receipt of all necessary approvals by Richmond Hill staff and the finalization of all aspects of the project.

**For Information contact: Nick Saccone, extension 5301**

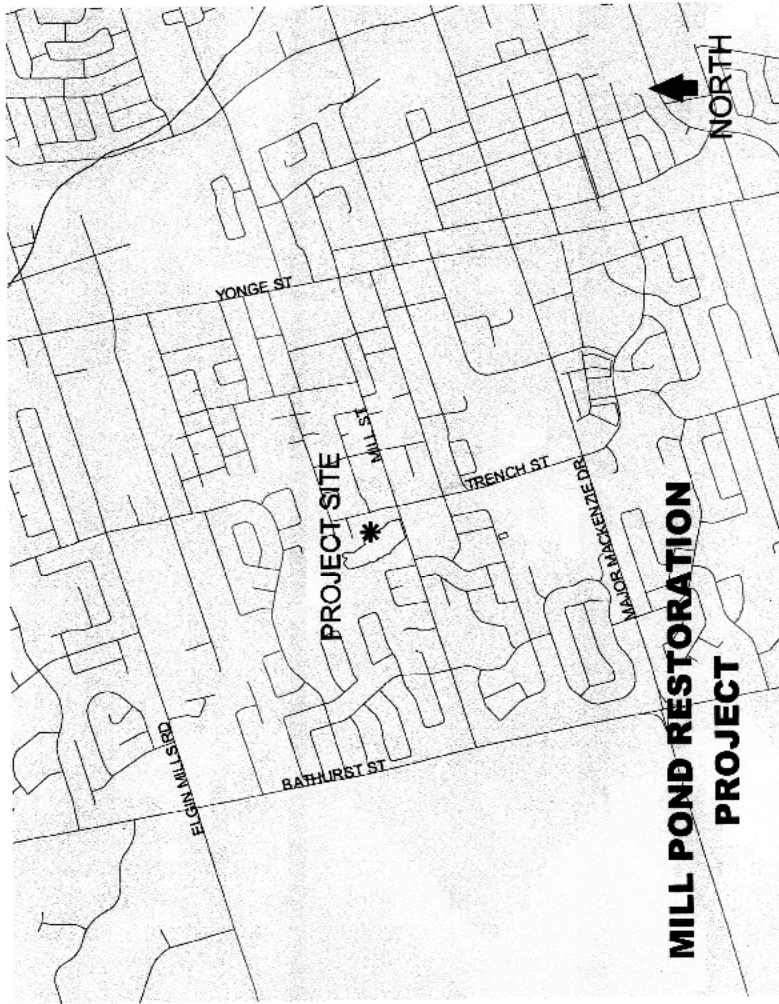
**Date: July 23, 2003**

**Attachments: 2**

**Attachment 1**



**Attachment 2**



**RES.#A144/03 -**

**THE CORPORATION OF THE CITY OF VAUGHAN**

Conveyance of Land for the Pine Valley Pumping Station, City of Vaughan, Humber River Watershed, CFN 32987. Receipt of a request from the City of Vaughan for conveyance of land for the Pine Valley Pumping Station, on the west side of Pine Valley Drive north of Langstaff Road, City of Vaughan, Regional Municipality of York.

Moved by: Irene Jones  
Seconded by: David Barrow

**THAT WHEREAS the Toronto and Region Conservation Authority (TRCA) is in receipt of a request from the City of Vaughan to convey certain lands for the construction of the Pine Valley waste water Pumping Station, located on the west side of Pine Valley Drive, north of Langstaff Road, City of Vaughan, Regional Municipality of York;**

**AND WHEREAS it is in the opinion of TRCA that it is in the best interest of TRCA in furthering its objectives, as set out in Section 20 of the Conservation Authorities Act, to cooperate with the City of Vaughan in this instance;**

**THAT a parcel of TRCA owned land containing 0.092 hectares, more or less, (0.228 acres) be conveyed to the City of Vaughan for the construction of the Pine Valley waste water Pumping Station, located on the west side of Pine Valley Drive, north of Langstaff Road, said land being Part of Lot 12 , Concession 7, City of Vaughan, Regional Municipality of York, together with a permanent access easement containing 0.01 hectares, more or less (0.03 acres) and a temporary easement containing 0.109 hectares, more or less, (0.270 acres);**

**THAT consideration is to be as follows:**

- a) \$87,400 for the lands required for the pumping station;**
- b) \$10,000 for permanent access easement;**
- c) \$3,600 for the temporary working easement;**
- d) Legal, survey and other costs; and**
- e) Buffer plantings and other enhancement to Boyd Conservation Area;**

**THAT an archaeological investigation is to be conducted before any site disturbance with any mitigative measures required being carried out all at the expense of the City of Vaughan;**

**THAT the City of Vaughan is to fully indemnify and save harmless the TRCA from any and all claims for injuries, damages or loss of any nature resulting in any way either directly or indirectly from this sale or the carrying out of construction;**

**THAT said conveyance is subject to the approval of the Minister of Natural Resources in accordance with Section 21(2) of the Conservation Authorities Act, R.S.O. 1990, Chapter C.27 as amended;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to take whatever action may be required to give effect thereto, including the obtaining of necessary approvals and the execution of any documents.**

**CARRIED**

**BACKGROUND**

In late 2001 the City of Vaughan commenced an Environmental Assessment Study (EAS) of Pine Valley Pumping Station expansion and Diversion Sewer. The existing pumping site was not large enough to accommodate the expansion; therefore, as part of the EAS the City was also looking for alternatives for a new pumping station site. The preferred alternative is the subject TRCA site.

The purchase price is based on market value. In addition, the City is to provide buffer planting to screen the pumping station from remaining Boyd Conservation Area lands and to provide forest area enhancement. We are also recommending additional enhancements to Boyd Conservation Area to offset the loss of this parcel of land. We are suggesting enhancements such as a new washroom facility and picnic shelter.

A permit for the work at this location will be brought forward to the next Executive Committee meeting. No work will commence on TRCA land until the permit has been issued.

The subject lands form part of a larger acreage acquired from Dr. Boyd in June 1956 under the Boyd Conservation Area Project.

In addition to the fee simple conveyance, the City of Vaughan has requested to utilize 0.01 hectares (0.03 acres) of TRCA land for an access easement and 0.109 hectares (0.270 acres) of TRCA land for temporary construction purposes. A plan illustrating both the fee simple conveyance, permanent and temporary easement locations is attached.

**FINANCIAL IMPLICATIONS**

The City of Vaughan has agreed to assume all legal, survey and other costs involved in completing this transaction.

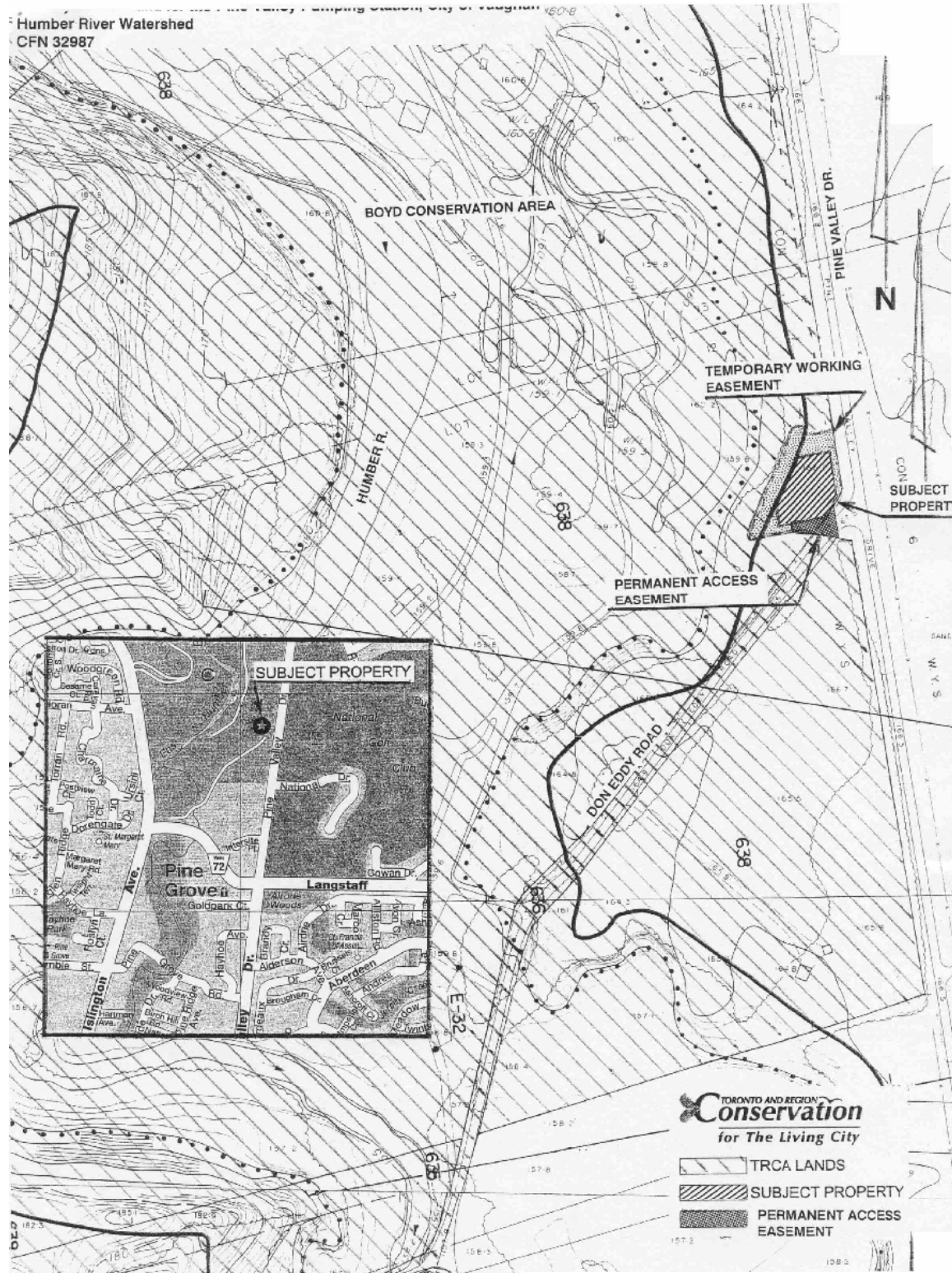
**Report prepared by: Mike Fenning, extension 5223**  
**For Information contact: Ron Dewell, extension 5245**  
**Mike Fenning, extension 5223**

**Date: July 17, 2003**

**Attachments: 1**

# Attachment 1

Humber River Watershed  
CFN 32987



**RES.#A145/03 -**

**BELL CANADA**

Request for Permanent Easement for an Underground Duct, Highland Creek Watershed, City of Toronto (Scarborough Community), CFN 34063. Receipt of a request from Bell Canada to provide a permanent easement for an underground duct on the east side of Markham Road (at the Highland Creek bridge), south of Progress Avenue, Highland Creek Watershed, City of Toronto (Scarborough Community)  
(Executive Res.#B80/03)

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT WHEREAS the Toronto and Region Conservation Authority is in receipt of a request from Bell Canada to provide a permanent easement for an underground duct on the east side of Markham Road (at the Highland Creek bridge), south of Progress Avenue, Highland Creek Watershed, City of Toronto (Scarborough Community);**

**AND WHEREAS it is in the opinion of the Authority that it is in the best interests of the Authority in furthering its objectives, as set out in Section 20 of the Conservation Authorities Act, to cooperate with Bell Canada in this instance;**

**THAT a permanent easement containing 0.013 hectares (0.032 acres), more or less, be granted to Bell Canada for an underground duct, said land being Part of Lot 18, Concession 2, City of Toronto (Scarborough Community), designated as Part 1 on a plan of survey prepared by Speight, Van Nostrand & Gibson Ltd., Ontario Land Surveyors, under their Job No. 031-0164;**

**THAT the Authority grant the easement across the subject land on the following terms and conditions:**

- (a) The easement price is to be the sum of \$10,000.00;**
- (b) Bell Canada is to pay all Authority legal, appraisal, survey, and other costs incurred to complete the transaction;**
- (c) Bell Canada is to fully indemnify the Authority from any and all claims for injuries, damages, or costs of any nature, resulting in any way, either directly or indirectly, from the granting of this easement or carrying out construction;**
- (d) Any additional conditions as deemed appropriate by the Authority solicitor.**

**THAT said agreement be subject to the approval of the Minister of Natural Resources in accordance with Section 21(2) of the Conservation Authorities Act, R.S.O. 1990, Chapter C.27 as amended;**

**AND FURTHER THAT the appropriate Authority officials be authorized and directed to take whatever action may be required to give effect thereto, including the obtaining of necessary approvals and the execution of any documents.**

**CARRIED**

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**RES.#A146/03 -**

**CITY OF MISSISSAUGA**

Request for Permanent Easement for Storm Sewer Outfall, Mimico Creek Watershed, City of Mississauga, CFN 34416. Receipt of a request from the City of Mississauga to provide a permanent easement for a storm sewer outfall, west of Goreway Drive, south of Derry Road (behind 6600 Goreway Drive, within Wildwood Park - Malton), in the City of Mississauga, Regional Municipality of Peel.  
*(Executive Res.#B81/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT WHEREAS the Toronto and Region Conservation Authority is in receipt of a request from the City of Mississauga to provide a permanent easement for a storm sewer outfall, west of Goreway Drive, south of Derry Road (behind 6600 Goreway Drive, within Wildwood Park - Malton), in the City of Mississauga, Regional Municipality of Peel;**

**AND WHEREAS it is in the best interest of the TRCA in furthering its objectives as set out in Section 20 of the Conservation Authorities Act to cooperate with the City of Mississauga in this instance;**

**THAT a permanent easement be granted to the City of Mississauga across TRCA lands containing 0.024 hectares (0.059 acres), more or less, being Part of Lot 9, Concession 8 SD, City of Mississauga, designated as Part 1 on a plan of survey prepared by Marshall Macklin Monaghan Ltd., Ontario Land Surveyors under their Job No. 14-03-00-000;**

**THAT consideration is to be the nominal sum of \$2.00, plus all legal, survey, and other costs;**

**THAT the City of Mississauga is to fully indemnify and absolve the TRCA from any and all claims for injuries, damages, or costs of any nature, resulting in any way, either directly or indirectly, from the granting of the easements or the carrying out of construction;**

**THAT a permit pursuant to Ontario Regulation 158 be obtained prior to the commencement of construction;**

**THAT an archaeological review is to be carried out with any mitigative measures being carried out to the satisfaction of the Authority;**

**THAT the said easement be subject to the approval of the Minister of Natural Resources in accordance with Section 21(2) of the Conservation Authorities Act, R.S.O. 1990;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to take whatever action may be required to give effect thereto including the obtaining of any necessary approvals and the execution of any documents.**

**CARRIED**

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**RES.#A147/03 -**

**THE REGIONAL MUNICIPALITY OF YORK**

Conveyance of Land for the Widening and Reconstruction of 19th Avenue between Bathurst Street and Leslie Street, Rouge River Watershed, Town of Richmond Hill, CFN 34426. Receipt of a request from the Regional Municipality of York for conveyance of land for the widening and reconstruction of 19th Avenue, south side of 19th Avenue, between Linda Margaret Crescent and Devonsleigh Boulevard, Rouge River Watershed, Town of Richmond Hill.

*(Executive Res.#B82/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT WHEREAS the Toronto and Region Conservation Authority is in receipt of a request from the Regional Municipality of York to convey certain lands for the widening and reconstruction of 19th Avenue, south side of 19th Avenue, between Linda Margaret Crescent and Devonsleigh Boulevard, Rouge River Watershed, Town of Richmond Hill;**

**AND WHEREAS it is in the opinion of the Authority that it is in the best interests of the Authority in furthering its objectives, as set out in Section 20 of the Conservation Authorities Act, to cooperate with the Regional Municipality of York in this instance;**

**THAT a parcel of TRCA land containing a total of 0.020 hectares (0.050 acres), more or less, be granted to the Regional Municipality of York for the reconstruction of 19th Avenue, said land being Part of Block 103, Registered Plan 65M-3185, Town of Richmond Hill, designated as Part 1 on Reference Plan 65R-25193 prepared by Krcmar Surveyors Ltd. under their Job No. L-221-40;**

**THAT consideration is to be the nominal sum of \$2.00, plus all legal, survey, and other costs;**

**THAT the Regional Municipality of York is to fully indemnify the Authority from any and all claims for injuries, damages, or costs of any nature, resulting in any way, either directly or indirectly, from the granting of this easement or carrying out the construction;**

**THAT a permit pursuant to Ontario Regulation 158 be obtained prior to the commencement of construction;**

**THAT an archaeological investigation is to be conducted before any site disturbance with any mitigative measures required being carried out all at the expense of the Regional Municipality of York;**

**THAT the granting of this easement is subject to the approval of the Town of Richmond Hill who manage these lands on the Authority's behalf;**

**THAT said conveyance be subject to the approval of the Minister of Natural Resources in accordance with Section 21(2) of the Conservation Authorities Act, R.S.O. 1990, Chapter C.27 as amended;**

**AND FURTHER THAT the appropriate Authority officials be authorized and directed to take whatever action may be required to give effect hereto, including the obtaining of necessary approvals and the execution of any documents.**

**CARRIED**

**AMENDMENT**  
**RES.#A148/03**

Moved by: Joe Pantalone  
Seconded by: Irene Jones

**THAT the following be inserted after the main motion:**

**AND FURTHER THAT the Region of York, as part of the road widening, consider an aggressive landscaping plan, including trees and shrubs.**

**THE AMENDMENT WAS**

**CARRIED**

**THE MAIN MOTION, AS AMENDED, WAS**

**CARRIED**

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**RES.#A149/03 -**

**THE REGIONAL MUNICIPALITY OF PEEL**

Conveyance of Land for the Widening and Reconstruction of Mayfield Road between Summer Valley Drive and Inder Heights Drive, City of Brampton, Etobicoke Creek Watershed, CFN 33036. Receipt of a request from The Regional Municipality of Peel for conveyance of land for the widening and reconstruction of Mayfield Road between Summer Valley Drive and Inder Heights Drive, City of Brampton.  
*(Executive Res.#B83/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT WHEREAS the Toronto and Region Conservation Authority (TRCA) is in receipt of a request from The Regional Municipality of Peel to convey certain lands for the widening and reconstruction of Mayfield Road between Summer Valley Drive and Inder Heights Drive, City of Brampton;**

**AND WHEREAS it is in the opinion of TRCA that it is in the best interest of TRCA in furthering its objectives, as set out in Section 20 of the Conservation Authorities Act, to cooperate with The Regional Municipality of Peel in this instance;**

**THAT four parcels of TRCA owned land containing 0.694 hectares, more or less, (1.719 acres) be conveyed to The Regional Municipality of Peel for the widening and reconstruction of Mayfield Road between Summer Valley Drive and Inder Heights Drive, said lands being Part of Lots 17 and 18, Concession 1 East of Hurontario Street and Part of Blocks 111 and 117, Plan 43M-653, and Part of Block 218, Plan 43M-1276, City of Brampton, Regional Municipality of Peel, designated as Parts 1, 3, 5, 9 and 11 on a plan of survey prepared by Young and Young Surveying Inc., under their Job No. 02-B4378EXC together with a temporary easement over Parts 2, 4, 6 and 10 on a plan of survey prepared by Young and Young Surveying Inc., under their Job No. 02-B4378EXC;**

**THAT consideration is to be the nominal sum of \$2.00, plus all legal, survey and other related costs;**

**THAT an archaeological investigation is to be conducted before any site disturbance with any mitigative measures required being carried out all at the expense of The Regional Municipality of Peel;**

**THAT The Regional Municipality of Peel is to fully indemnify and save harmless the Authority from any and all claims for injuries, damages or loss of any nature resulting in any way either directly or indirectly from this sale or the carrying out of construction;**

**THAT said conveyance is subject to the approval of the Minister of Natural Resources in accordance with Section 21(2) of the Conservation Authorities Act, R.S.O. 1990, Chapter C.27 as amended;**

**AND FURTHER THAT the appropriate TRCA officials be authorized and directed to take whatever action may be required to give effect thereto, including the obtaining of necessary approvals and the execution of any documents.**

**CARRIED**

**AMENDMENT**  
**RES.#A150/03**

Moved by: Joe Pantalone  
Seconded by: Irene Jones

**THAT the following be inserted after the main motion:**

**AND FURTHER THAT the Region of Peel, as part of the road widening, consider an aggressive landscaping plan, including trees and shrubs.**

THE AMENDMENT WAS

CARRIED

THE MAIN MOTION, AS AMENDED, WAS

CARRIED

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**RES.#A151/03 -**

**DISPOSAL OF AUTHORITY-OWNED LANDS**

3203 Mayfield Road, City of Brampton, Etobicoke Creek Watershed, CFN 34049. Staff report concerning the disposal of a residential property at 3202 Mayfield Road in the vicinity of Hurontario Street and Mayfield Road, in the City of Brampton.  
(Executive Res.#B84/03)

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT the residential property being Part of Lot 17, Concession 1 E.H.S., designated as Part 2 on a plan of survey prepared by Young and Young Surveying Inc., under their Job No. 02-B4378EXC, municipally known as 3203 Mayfield Road in the vicinity of Hurontario Street and Mayfield Road, in the City of Brampton, Regional Municipality of Peel, consisting of 0.266 acres, more or less, be declared surplus to the requirements of the Authority;**

**THAT the sale be on the basis that:**

- a) the subject land is to be used for single family residential purposes in keeping with the character of the community and in compliance with existing zoning;**
- b) the purchaser be permitted to continue to use at their expense the septic bed on the Authority property and to maintain the septic system in good condition and in conformity with all relevant regulations until such time as sewer hook up is available on Valleyview Road;**

**THAT staff be directed to negotiate with the current tenant who has expressed interest in purchasing, until such time as an acceptable offer is at hand where upon any such offer will be referred to the Executive Committee for consideration;**

**AND FURTHER THAT in the event staff are unable to arrive at a suitable agreement with the tenant that the subject property be advertised for sale.**

CARRIED

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**RES.#A152/03 -**

**ECOLOGICAL LAND ACQUISITION PROGRAM**

Rouge Park and the Niagara Escarpment, CFN 31123 and CFN 22623. Entering into two Memorandums of Understanding with the Ministry of Natural Resources regarding the Ecological Land Acquisition Program for the Rouge Park and the Niagara Escarpment.

*(Executive Res.#B85/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT WHEREAS the Province of Ontario has established a \$10 million fund for the protection of natural areas in the Province of Ontario through acquisition;**

**AND WHEREAS this funding is distributed through a program called the Ecological Land Acquisition Program;**

**THAT the appropriate Authority officials be authorized and directed to execute the necessary Memorandums of Understanding with the Ministry of Natural Resources for the Niagara Escarpment and Rouge Park.**

**CARRIED**

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**RES.#A153/03 -**

**TENDER OPENING SUB-COMMITTEE TENDER ES03-10**

Tender for the supply of rental rates for Operated Heavy Construction Equipment and Dump Trucks. The Tender Opening Sub-Committee opened tenders for the supply of rental rates for operated heavy construction equipment and dump trucks on June 13, 2003. The tenders were referred to staff for review and report.

*(Executive Res.#B86/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT the Watershed Management Division utilize, as required, the services of Sartor and Susin Limited for the supply of operated heavy construction equipment and dump trucks during 2003, they being the most satisfactory and lowest overall quotation received:**

**AND FURTHER THAT staff be authorized to use the next lowest tender if the need arises.**

**CARRIED**

**RES.#A154/03** -

**TENDER OPENING SUB-COMMITTEE TENDER ES03-07**

Tender for the supply and delivery of Armour Stone for the Port Union Waterfront Improvement Project, City of Toronto. The Tender Opening Sub-Committee opened tenders for the supply and delivery of armour stone on June 6, 2003. The tenders were referred to staff for review and report.

*(Executive Res.#B87/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT Tender ES03-07 for the supply and delivery of armour stone be awarded to J.C. Rock Ltd. at a total cost not to exceed \$386,200 (excluding GST).**

**CARRIED**

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**RES.#A155/03** -

**TRCA INDOOR AIR BIOFILTRATION SYSTEM**

Authorizes the Chair, Director of Finance and Business Development and Chief Administrative Officer to enter into an agreement with the Federation of Canadian Municipalities and to award a contract for the purchase and installation of head office indoor air biofiltration system (breathing wall).

*(Executive Res.#B88/03)*

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT the Chair, Chief Administrative Officer and the Director of Finance and Business Development be authorized to enter into an agreement with the Federation of Canadian Municipalities (FCM), under the Green Municipal Enabling Fund, to complete a feasibility study and implementation of an indoor air biofiltration system (breathing wall);**

**THAT a contract not to exceed \$72,000 plus applicable taxes, for the design and construction of the biofiltration system be awarded to Air Quality Solutions Ltd. subject to staff being satisfied that all conditions have been met;**

**THAT a contract not to exceed \$90,000 plus applicable taxes for construction and installation of the plumbing, duct work and other work for the biofiltration system be awarded to Modern Niagara Toronto Inc. subject to staff being satisfied that all conditions have been met;**

**AND FURTHER THAT staff report to the Executive Committee in 2004 on the results achieved by the biofiltration system in terms of air quality and energy savings.**

**CARRIED**

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**RES.#A156/03** -

**BLACK CREEK PIONEER VILLAGE**

Farm Management Practice regarding pigs at Black Creek Pioneer Village.  
(Public Use Res.#E3/03)

Moved by: Rob Ford  
Seconded by: Bill O'Donnell

**THAT the existing Farm Management Practices at Black Creek Pioneer Village be continued.**

**CARRIED**

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**RES.#A157/03** -

**POLICY AND OPERATIONAL PROCEDURES FOR MANAGING DOMESTIC ANIMALS**

Approval of a policy and operational procedure for managing domestic animals to guide TRCA staff regarding planning enforcement and public education issues to minimize conflicts between pets, pet owners and other visitors to TRCA properties, campgrounds and facilities.  
(Public Use Res.#E4/03 & E5/03)

Moved by: Rob Ford  
Seconded by: Bill O'Donnell

**THAT the Policy and Operational Procedures for Managing Domestic Animals, dated July 2003, as appended, be approved;**

**THAT dogs off-leash areas, on selected TRCA properties, be endorsed in principle subject to a community-based stewardship committee being established;**

**THAT those stewardship committees work with staff to identify appropriate areas, raise operating funds, maintain and monitor the locations with no added expense to TRCA;**

**THAT staff work with the City of Brampton and local community to consider a dogs off-leash area in the Claireville Conservation Area as a pilot project;**

**THAT details of any dogs off-leash area on TRCA property be brought back to the Authority for endorsement;**

**AND FURTHER THAT the policy be reviewed one-year after implementation, including input from the stewardship committee.**

**CARRIED**

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**RES.#A158/03 - DUFFINS CREEK HEADWATERS MANAGEMENT PLAN FOR TRCA PROPERTIES**  
Approval of the Duffins Creek Headwaters Management Plan for TRCA Properties.  
*(Public Use Res.#E6/03)*

Moved by: Rob Ford  
Seconded by: Bill O'Donnell

**THAT the Duffins Creek Headwaters Management Plan for TRCA Properties, dated June 2003, as attached, be approved;**

**THAT staff circulate the Duffins Creek Headwaters Management Plan for TRCA Properties to the Ontario Heritage Foundation, the Township of Uxbridge, and the City of Pickering for endorsement;**

**THAT staff send a letter of thanks to the members of the Duffins Creek Headwaters Advisory Committee for their dedicated assistance with the preparation of the Management Plan;**

**THAT copies of the Duffins Creek Headwaters Management Plan for TRCA Properties be circulated to the members of the Advisory Committee, the Township of Uxbridge, the City of Pickering, and other appropriate agencies, groups and individuals;**

**THAT staff work with the Township of Uxbridge staff to investigate options and develop a strategy to address limiting access on closed road allowances that are adjacent to TRCA owned land;**

**THAT staff prepare a report in fall of 2003 on Stewardship Management Plan implementation and the potential for integration with the Watershed Plan for Duffins Creek and Carruthers Creek;**

**AND FURTHER THAT staff be directed to utilize the Strategy for Public Use on Conservation Authority Lands (1995) when considering new public uses on the TRCA's Duffins Creek Headwater Properties.**

**CARRIED**

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**RES.#A159/03 - NEGATIVE PRESSURES AFFECT ON REVENUE**  
Report on the negative pressures of SARS, West Nile Virus, inclement spring weather, the war in Iraq and labour disruptions in the education system as they relate to revenue for public use business units and potential lost revenue of \$712,000.  
*(Public Use Res.#E7/03)*

Moved by: Rob Ford  
Seconded by: Bill O'Donnell

**THAT the report dated July 2, 2003, on the negative pressures on TRCA Public Use business units 2003 revenue be forwarded to the Premier of Ontario, representatives of the Government of Canada, and the City of Toronto and the Regional Municipalities of Peel, York and Durham;**

**AND FURTHER THAT staff continue to monitor the impact of the various negative pressures and report to the Board at their September meeting.**

**CARRIED**

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**RES.#A160/03 -**

**WEST NILE VIRUS**

Employee and Volunteer Policy. Approval of policy for employees and staff of The Toronto and Region Conservation Authority to protect against West Nile Virus.

*(Public Use Res.#E8/03)*

Moved by: Rob Ford  
Seconded by: Bill O'Donnell

**THAT the attached West Nile Virus - Employee and Volunteer Policy be approved;**

**AND FURTHER THAT all TRCA staff and volunteers be so advised.**

**CARRIED**

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**RES.#A161/03 -**

**WATERSHED BASED SOURCE PROTECTION UPDATE AND MUNICIPAL RESPONSES TO ADVISORY COMMITTEE REPORT**

Municipal Responses to the Final Report of the Provincial Advisory Committee on Watershed Based Source Protection Planning

*(Watershed Mgt. Res.#D44/03)*

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT The Toronto and Region Conservation Authority (TRCA) Members and staff continue to work with Conservation Ontario and our member municipalities to advance source protection planning and implementation within the province;**

**THAT the TRCA confirms its intent to develop watershed based source protection plans in full co-operation with its watershed municipalities following the enactment of the appropriate legislation, guidelines and funding mechanisms;**

**THAT the TRCA continue to seek seed funding to initiate a source protection plan for the Duffins and Carruthers watershed, based on the recently approved "A Watershed Plan For Duffins and Carruthers Creek", to provide a model for the integration of watershed planning and source protection for the Oak Ridges Moraine and elsewhere in the province.**

**THAT Conservation Ontario be thanked for its ongoing work on source protection;**

**AND FURTHER THAT staff continue to keep Members informed of the progress towards the development of provincial legislation and guidelines with respect to watershed based source protection.**

**CARRIED**

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**RES.#A162/03 - STATUS OF THE PINE VALLEY DRIVE LINK, OPA 600 OMB APPEAL, AND THE PINE VALLEY DRIVE LINK ENVIRONMENTAL ASSESSMENT**

Status reports on TRCA's Pine Valley Link, OPA 600 OMB Appeal process, and the current process for the Pine Valley Drive Link EA. Status presentation will be made regarding the findings of the Stage 2 phase of the Pine Valley Drive Link EA.  
*(Watershed Mgt. Res.#D45/03)*

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT the status report be received for the OMB Appeal of the OPA 600 for the Pine Valley Link, and for the Stage 2 (Alternatives) phase of work for the Pine Valley Drive Link Environmental Assessment Process.**

**AND FURTHER THAT staff continue to participate in the OMB appeal process, and the Environmental Assessment Process.**

**CARRIED**

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**RES.#A163/03 - RESTORATION PLANTING FOR NEW AND PROPOSED TRANSPORTATION CORRIDORS**

Status update on TRCA's policies and requirements for restoration along highways and other major road systems, and request to set naturalization and planting objectives for new and proposed transportation corridors.  
*(Watershed Mgt. Res.#D46/03)*

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT staff contact our municipal partners and MTO to solicit interest in sharing joint research and information on corridor planting, to review current planting standards for transportation corridors and roadways, to look for opportunities for improved standards and increased ecological planting requirements for these linear routes, and to seek funding resources to carry out these initiatives.**

**AND FURTHER THAT staff continue to work towards a best efforts practice to establish ecological and urban forestry planting objectives where opportunities arise through environmental assessment and municipal roadway planting initiatives with our partners, until a comprehensive policy or set of guidelines can be established with our partners.**

**CARRIED**

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**RES.#A164/03 - REMEDIAL ACTION PLAN (RAP) MEMORANDUM OF UNDERSTANDING (MoU) PROJECT PROGRESS REPORT 2002/2003 AND 2003/2004 PROPOSED PROJECTS**  
Year one of the 2002-2007 RAP MoU completed in March 2003 and a progress report has been prepared outlining RAP achievements. A list of proposed projects to be funded in 2003/2004 has been prepared (*Watershed Mgt. Res.#D47/03*)

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT the Project Progress Report for 2002/2003 RAP MOU projects be received;**

**THAT the 2003/2004 Proposed Project Listing for the RAP MoU be approved;**

**AND FURTHER THAT staff report back to the Watershed Management Advisory Board in September when the RAP Team has completed its 5-Year Planning and Public Engagement Strategy (Communications Plan).**

**CARRIED**

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**RES.#A165/03 - HUMBER WATERSHED ALLIANCE MEMBERSHIP**  
The appointment of two additional members to the Humber Watershed Alliance.  
(*Watershed Mgt. Res.#D48/03*)

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT Mr. Steven Joudrey, representing The Black Creek Project, be appointed to the Humber Watershed Alliance;**

**AND FURTHER THAT Mr. Michael Galli, representing the Jane Goodall Institute, be appointed to the Humber Watershed Alliance.**

**CARRIED**

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**RES.#A166/03 - 2003 ONTARIO PROFESSIONAL PLANNERS INSTITUTE (OPPI) EXCELLENCE IN PLANNING AWARD**

Greening Our Watersheds: Revitalization Strategies for Etobicoke and Mimico Creeks.. Greening Our Watersheds: Revitalization Strategies for Etobicoke and Mimico Creeks won the 2003 OPPI Excellence in Planning Award.

*(Watershed Mgt. Res.#D49/03)*

Moved by: Gerri Lynn O'Connor

Seconded by: Ila Bossons

**THAT a letter of thanks be sent to the Etobicoke and Mimico Creeks Watershed Task Force members and staff who participated in the development of "Greening Our Watersheds: Revitalization Strategies for Etobicoke and Mimico Creeks".**

**AND FURTHER THAT the Chair of the Etobicoke and Mimico Creeks Task Force and staff be authorized to attend the OPPI & OALA Conference awards banquet on Friday, September 19th, 2003 at the Deerhurst Resort in Muskoka to accept the award.**

**CARRIED**

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**RES.#A167/03 - CANADIAN RIVERS DAY JUNE 8, 2003**

Update on Canadian Rivers Day activities held on June 8, 2003.

*(Watershed Mgt. Res.#D50/03)*

Moved by: Gerri Lynn O'Connor

Seconded by: Ila Bossons

**THAT the Authority's member and area municipalities be requested to include Canadian Rivers Day, June 13, 2004 in their schedule of events for 2004.**

**CARRIED**

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**RES.#A168/03 - LEGAL POSITION WITH RESPECT TO ENVIRONMENTAL ASSESSMENT PROCESS AND THE GTA NORTH TRANSPORTATION CORRIDOR**

A legal position related to the rights of the TRCA to influence the GTA North Transportation Corridor Environmental Assessment Proposal.

*(Watershed Mgt. Res.#D51/03)*

Moved by: Gerri Lynn O'Connor  
Seconded by: Ila Bossons

**THAT the legal opinion response related to the Environmental Assessment Process and the GTA North Transportation Corridor be received.**

**CARRIED**

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## **SECTION II - ITEMS FOR AUTHORITY INFORMATION**

### **RES.#A169/03 - SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Dave Ryan  
Seconded by: Michael Di Biase

**THAT Ontario Regulation 158 items 8.10.1 - 8.10.30, contained in Section II of Executive Committee Minutes #6/03, held on July 4, 2003, be received.**

**CARRIED**

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### **RES.#A170/03 - SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Maria Augimeri  
Seconded by: Linda Pabst

**THAT Section II items 8.11 - 8.16, contained in Section II of Executive Committee Minutes #6/03, held on July 4, 2003, be received.**

**CARRIED**

#### **Section II items 8.11 - 8.16**

PERMISSION TO ENTER TRCA PROPERTY

*(Executive Res. #B92/03)*

ETOBICOKE CREEK WATERSHED HYDROLOGY UPDATE

*(Executive Res. #B93/03)*

BLACK CREEK PIONEER VILLAGE, CITY OF TORONTO

*(Executive Res. #B94/03)*

TENDER OPENING SUB-COMMITTEE TENDER ES03-06

*(Executive Res. #B95/03)*

SUPPLY OF COMPUTER HARDWARE

*(Executive Res. #B96/03)*

CANADIAN TENNIS ASSOCIATION (TENNIS CANADA)

*(Executive Res. #B97/03)*

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**RES.#A171/03 - SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Irene Jones  
Seconded by: Ron Moeser

**THAT Ontario Regulation 158 items 11.1.1 - 11.1.49, contained in Section II of Executive Committee Minutes #7/03, held on July 25, 2003, be received.**

**CARRIED**

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**RES.#A172/03 - SECTION II - ITEMS FOR AUTHORITY INFORMATION**

Moved by: Ron Moeser  
Seconded by: Jim McMaster

**THAT Section II items 11.2 - 11.9, contained in Section II of Executive Committee Minutes #7/03, held on July 25, 2003, be received.**

**CARRIED**

**Section II items 11.2 - 11.9**

LEGAL POSITION WITH RESPECT TO DELEGATED RESPONSIBILITIES TO THE EXECUTIVE COMMITTEE

*(Executive Res.#B101/03)*

EXEMPTION OF MINOR LANDSCAPING WORKS FROM PERMIT APPROVALS PROCESS UNDER ONTARIO REGULATION 158

*(Executive Res.#B102/03)*

HUMBER ARBORETUM

*(Executive Res.#B103/03)*

EMERGENCY MAINTENANCE DREDGING ASHBRIDGE'S BAY PARK, COATSWORTH CUT

*(Executive Res.#B104/03)*

STORMWATER ASSESSMENT MONITORING AND PERFORMANCE (SWAMP) PROGRAM - STORMWATER FACILITY MONITORING REPORTS

*(Executive Res.#B105/03 & B107/03)*

2003 LABORATORY ANALYTICAL SERVICES

*(Executive Res.#B106/03)*

APPLICATIONS FOR PERMITS PURSUANT TO ONTARIO REGULATION 158

*(Executive Res.#B108/03)*

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**TERMINATION**

ON MOTION, the meeting terminated at 10:20 a.m., on Friday, July 25, 2003.

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Dick O'Brien  
Chair

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Brian Denney  
Secretary-Treasurer

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