

## ENVIRONMENTAL ASSESSMENT/INFRASTRUCTURE PROJECTS

### APPLICATION FOR DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

(Pursuant to Ontario Regulation 166/06)

Please read, complete each section as required, date and sign this application

10.22.2015

Project Description				
Project Name (if applicable):				
Municipality:				
Project Location (address):				
Nearest Major Intersection:				
Lot:	Plan:	OR	Lot:	Conc.:

Proponent	
Name:	
Organization:	
Mailing Address:	City:
Postal Code:	Email:
Phone #:	Fax #:

Landowner	
Landowner is:	<input type="checkbox"/> Proponent (as above) <input type="checkbox"/> TRCA <input type="checkbox"/> Other (listed below)
Landowner Name(s):	
Landowner Authorization Enclosed:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: If Landowner is not the proponent, written authorization from the Landowner(s) is required.

Consultant	
Name:	
Organization:	
Mailing Address:	City:
Postal Code:	Email:
Phone #:	Fax #:

### Project Details

**Description of Proposed Works:**

**Proposed Start Date:**

**Anticipated Date of Completion:**

**Existing Site Conditions/Use:**

**Site Photos Attached:**

Yes

No

**Proposed Site Conditions/Use:**

**Has a previous application to the TRCA been filed on this property?**

No

Yes (provide details):

**Is there a violation on this property under Ontario Regulation 158 or Ontario Regulation 166/06?**

No

Yes (provide details):

<b>Project Details (continued)</b>													
<p><b>TRCA is requested to peer review the submission details and provide an opinion as to whether the project, if implemented as proposed, will or will not cause <i>serious harm</i> to fish as per the self-assessment process under the <i>Fisheries Act</i>.</b></p> <p style="text-align: center;"> <input type="checkbox"/> No                      <input type="checkbox"/> Yes (provide details):         </p>													
<p><b>Are other approvals required?</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; text-align: center;">Yes</td> <td style="width: 10%; text-align: center;">No</td> <td style="width: 80%;"></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Planning Act</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Permit to Take Water</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other (specify):</td> </tr> </table>		Yes	No		<input type="checkbox"/>	<input type="checkbox"/>	Planning Act	<input type="checkbox"/>	<input type="checkbox"/>	Permit to Take Water	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify):
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<input type="checkbox"/>	<input type="checkbox"/>	Other (specify):											
<p><b>Environmental Assessment Type</b></p> <p><input type="checkbox"/> Individual EA</p> <p><input type="checkbox"/> Municipal Class EA (specify schedule):</p> <p><input type="checkbox"/> Other (specify):</p>													
<p style="text-align: center;"><b>FOR EMERGENCY INFRASTRUCTURE WORKS PROJECTS ONLY</b></p> <p><b>It is the declaration of the proponent that this project is to be carried out in response to an emergency, and carrying out the project forthwith is in the interest of preventing an immediate hazard to public safety, which as such, represents a threat of injury to persons, loss of life, or loss of property (<i>Conservation Authorities Act</i>). In accordance with this declaration, these works are classified as (choose one):</b></p> <p><input type="checkbox"/> <b>Failure:</b> Infrastructure has failed and resulting response is immediate; works may proceed in advance of TRCA Emergency Infrastructure Works permit.</p> <p><input type="checkbox"/> <b>Urgent:</b> Infrastructure failure is imminent and structural soundness is questionable; response is immediate and on site planning is implemented. TRCA Emergency Infrastructure Works permit to be obtained prior to construction.</p> <p><input type="checkbox"/> <b>Critical:</b> Infrastructure is exposed but structurally sound; repairs are planned within one year or sooner. TRCA Emergency Infrastructure Works permit to be obtained prior to construction.</p>													

**Submission Requirements**

- A. Each application must be accompanied by the appropriate fee as noted on the fee schedule. Applications will not be processed until the fee is paid in full.
- B. SIX COPIES of each plan must be submitted and INDIVIDUALLY FOLDED. DIGITAL COPIES must also be submitted. TYPICAL SUBMISSIONS INCLUDE:
  - 1. Legal Survey of subject property and location map in relation to major intersections
  - 2. Site Plan showing existing site conditions, property boundaries and proposed works (e.g. existing and proposed grades, structures, watercourses, etc.)
  - 3. Erosion and Sediment Control Plans
  - 4. Post-Construction and Restoration/Landscape Plans

Please refer to the checklists and guidelines in the Planning and Development Procedural Manual at [www.trca.on.ca/](http://www.trca.on.ca/) for details. Please note that additional information may be required (e.g. geotechnical study, cross-section details, elevation plans, drainage details before and after development, etc.).

- C. If a consultant is submitting an application on behalf of the proponent, the Proponent Authorization form must be completed. Please note the permit will be issued in the name of the proponent. Permits are not transferable.
- D. If a proponent is applying to undertake work in a Regulated Area on property owned by a third party, separate Landowner Authorization confirming that the proponent is authorized to undertake the work, and confirming that the terms and conditions of this application are accepted by the landowner, is required.
- E. A permit is valid for a period of two years. After a permit has expired, a new application must be submitted. The current fee schedule applies.
- F. If revisions to the design of the project are required subsequent to the issuance of a permit, plans/documents reflecting the changes must be submitted to this office for further review and approval prior to undertaking the redesigned works.

**Notes:**

1. By signing this application, consent is given to TRCA, its employees and other persons as required by TRCA, to access the property for the purpose of inspection, obtaining information, and/or monitoring any and all works, activities and/or construction pertaining to the property in addition to the works as approved under cover of any permit issued by TRCA.
2. Permits granted by TRCA are not transferable and are issued to the proponent.
3. Permits granted by TRCA do not replace building permits or any other permits or approvals issued through municipal offices or other levels of government. A permit under Ontario Regulation 166/06 does not constitute TRCA approval of any related Planning Act or Environmental Assessment Act applications. Separate approval of all related applications must be obtained from the respective agency and TRCA.
4. Permits issued by TRCA are valid for a period of two years from the date of issue.
5. It is the responsibility of the proponent to ensure that a valid permit is in effect at the time the work is occurring.

**Permit Review Procedures\***

TRCA staff will assess your application to determine whether the proposed works will affect the control of flooding, erosion, dynamic beaches, pollution or the conservation of land in accordance with TRCA's programs and policies. Recommendations will be forwarded to the Executive Committee, who will decide whether to approve or refuse the application.

If staff is recommending refusal of the application and the owner wishes to proceed with the proposal, the Executive Committee will convene as a Hearing Board to consider the application. You will be notified of a hearing date which you and your consultant may attend. Upon reviewing information provided by TRCA staff and the owner/consultant, the Hearing Board will make a decision. If refused, the applicant will be notified of the reasons in writing. Within 30 days of receipt of the notification, the owner may appeal the decision of the Hearing Board to the Minister of Natural Resources who may dismiss the appeal or grant permission.

*\*As required under Ontario Regulation 166/06. Please refer to Ontario Regulation 166/06 and the Hearing Guidelines (October 2005) prepared by Conservation Ontario and MNR for the legal details of these procedures.*

**Notice of Collection**

Pursuant to the Municipal Freedom of Information and Protection of Individual Privacy Act, the personal information contained on this form is collected under the authority of the Conservation Authorities Act, c27. This information is used to assess applications and, where approved, issue the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses permit. Information on this form may be disclosed to Government and Municipal agencies for review and comment, or to members of the public through the Freedom of Information process. Questions about the collection of information should be directed to the Director of Planning and Development, Toronto and Region Conservation Authority, 5 Shoreham Drive, Downsview, ON, M3N 1S4. Tel: 416-661-6600.

Any false or misleading statement made on this application will render null and void any permission granted.

I, the proponent, \_\_\_\_\_ solemnly declare that to my best knowledge and belief, all of the above information, plans and submissions to be true, valid and current. I further accept the aforementioned inclusions, terms and conditions to be binding upon the registered owner(s) of the property and all assigned consultants contractor and/or constructors acting on my behalf. My signature acknowledges the right to exercise binding authority.

<b>Signature of Proponent:</b>	<b>Date:</b>

<b>Signature of Consultant:</b>	<b>Date:</b>

**Note: Signature or written authorization from the proponent is mandatory.**

**Fees Agreement**

I/We acknowledge that through the assessment of this application, additional fees may be required to reflect the costs of site visits, incomplete submissions, and/or the appropriate fee category. Further, I/we recognize that all fees must be paid prior to the release of approval.

<b>Signature of Proponent:</b>	<b>Date:</b>

<b>Signature of Consultant:</b>	<b>Date:</b>

**Proponent Authorization**

If this application is to be submitted by a consultant on behalf of the proponent, this Proponent Authorization must be completed and signed by the proponent. If the proponent is a corporation acting without a consultant, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed. If the proponent is proposing to undertake work on property owned by a third party, separate documentation confirming that the proponent is authorized to undertake the work, and confirming that the terms and conditions of this application are accepted by the landowner, is required

**NOTE TO THE PROPONENT:**

IF THE APPLICATION IS TO BE PREPARED BY A CONSULTANT, AUTHORIZATION SHOULD NOT BE GIVEN UNTIL THE APPLICATION AND ITS ATTACHMENTS HAVE BEEN EXAMINED AND APPROVED BY YOU, THE PROPONENT.

I/WE \_\_\_\_\_ HEREBY AUTHORIZE \_\_\_\_\_ TO PROVIDE AS MY CONSULTANT ANY REQUIRED AUTHORIZATIONS OR CONSENTS, TO SUBMIT THE ENCLOSED APPLICATION TO THE TORONTO AND REGION CONSERVATION AUTHORITY, AND TO APPEAR ON MY BEHALF AT ANY HEARINGS(S) OF THE APPLICATION AND TO PROVIDE ANY INFORMATION OR MATERIAL REQUIRED BY THE BOARD RELEVANT TO THE APPLICATION FOR PURPOSES OF OBTAINING PERMIT TO DEVELOP, INTERFERE WITH A WETLAND OR ALTER A SHORELINE OR WATERCOURSE IN ACCORDANCE WITH THE REQUIREMENTS OF ONTARIO REGULATION 166/06 AS AMENDED.

DATED AT THE CITY / TOWN OF \_\_\_\_\_.

<b>Signature of Proponent:</b>	<b>Date:</b>